



## Wednesday, January 24, 2018 2018 Winter Half-Day Training

### **Your speaker for the training: Stacey Chase**

#### **Stacey Chase's Bio:**

Stacey has over 19 years of experience working in state government fiscal operations. She began her accounting career as an Accounting Technician 2 in 1998 and worked four years performing both technical and professional level budget and accounting functions before she transitioned into management. As a Business Services Manager she began evaluating operational workflow and implementing process changes to improve internal controls, streamline cash handling and maximize the use of automated solutions.

Stacey became the Accounting Services Manager of the Oregon State Police (OSP) in 2004. She led her team through 12 successful fiscal year-end close processes; numerous state and federal audits; credit card processing implementation; and a variety of procedure transitions. Stacey managed the resources and processes associated with all areas of accounting including accounts receivable (A/R) management. With her vast experience using IR Studio and the Statewide Financial Management Application, Stacey continuously researched opportunities for maximizing tools available to automate accounting processes.

Stacey transferred to the Department of Administrative Services in 2016 and became one of two Senior Statewide A/R Management Coordinators. As a coordinator, she monitors state agency A/R functions (including debt collections); assists with statewide efforts to improve A/R management; provides training and technical assistance associated with processing and managing A/R; develops statewide policies; and identifies issues and recommends solutions for improving the state of A/R management enterprise-wide. Stacey appreciates collaborating with client agencies to maximize available tools to implement more efficient A/R management techniques.

#### **Gerold Floyd's Bio:**

Gerold has over 17 years experience in state government accounts receivable. Gerold spent over 10 years as an accounts receivable specialist for the Oregon Lottery working with retailers who sold Lottery products providing invoice assistance and collection of delinquent accounts. For almost 7 years Gerold has worked at the Department of Administrative Services in statewide accounts receivable policy, agency coordination, training, legislative development and program coordination. Gerold enjoys spending time outdoors hunting and fishing with friends and family.

**8:00 am – 8:20 am** OSFA Training Check-in and Registration

**8:20 am – 12:00 pm** Training Session

#### **Training Description:**

The presenters will discuss common characteristics of an efficient accounts receivable (A/R) management operation. Attendees will learn:

- Methods to encourage customers to pay timely
- Workflows to maximize limited resources
- Tips and tricks to streamline processes
- Techniques to navigate pitfalls

State employees responsible for A/R management and program oversight are encouraged to attend.



### **BOARD MEMBERS**

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### **CONTACT**

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## **REGISTRATION FORM**

Oregon State Fiscal Association

2018 Winter Half-Day Training

Wednesday, January 24, 2018 from 8:20am – 12:00pm

Held at Broadway Commons, Peru Room (second floor)

1300 Broadway Street NE

Salem, Oregon 97301

**Please fill out registration form & return with payment to Class Act Events.**

**Name:** \_\_\_\_\_

**Working Title:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_ **Agency #:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Please make checks payable to OSFA (Tax ID # is 94-3099572)**

\$60.00 Fee – Registrant who is currently an OSFA Member

\$80.00 Fee – Registrant who is not currently an OSFA Member

***Please note that there is not a registration deadline for this training.***

***The capacity for this Workshop is 65 attendees.***

***Once 65 registrations are received, registration will be closed.***

Current OSFA Member \$60.00 \_\_\_\_\_

Not a Current OSFA Member \$80.00 \_\_\_\_\_

Total Enclosed \_\_\_\_\_

### **WE ACCEPT SPOTS CARD PAYMENTS!**

We are no longer accepting PURCHASE ORDERS. Attendance will be denied if payment is not received prior to the training. We will send out a confirmation email once registration and payment have been received.

If you do not receive confirmation, please contact Class Act Events.

Please mail registrations to: *Class Act Events  
4744 Liberty Road SE  
Suite #240  
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**\*\* Due to limited space, pre-registration and payment are required.**

**\*\*\* Registration and payment will be accepted until the close of business on the day before the event (assuming spaces have not all been filled).**