AGENDA

Accounts Receivable Core Committee

Meeting Date: September 17, 2019 2:00pm - 3:00pm

Location: Executive Building, Conference Room B

Conference line: 888-398-2342 (for those unable to attend in person)

DEPARTMENT OF ADMINISTRATIVE

SERVICES

CHIEF FINANCIAL OFFICE

Participant code: 219744

AdobeConnect link to connect to meeting:

https://das.adobeconnect.com/rgx81t11wm6g/

ITEM	PRESENTER	TIME
Welcome and introductions		5 minutes
SWARM announcement- • LFO reporting deadline (suggested target Friday 9/20, hard deadline 10/1)	Gerold	10 minutes
 A/R Honor Roll deadlines Don't forget to email SWARM when complete ARPM collection target quick check 	Theresa	5 minutes
Reporting discussion, how are things going this year? Feedback and Q&A	Theresa	10 minutes
PCF contract solicitation update	Gerold	5 minutes
Informal survey- Invoices entered into SFMA	Theresa	15 minutes
Roundtable	All	5 minutes

Next meeting:

Tuesday, October 15, 2019

2:00pm - 3:00pm

Executive Building, Conference Room B