

Virtual Reference Summit Planning

01/07/2022

In attendance: Sandra, Lori, Mark, Robin, Natalie, Jennifer, Joanna

SUBJECT	REVIEW BEFORE MEETING	DISCUSSION	ACTION ITEM(S)
Welcome ORS Team Members		Updates, new ideas.	
Budget		Joanna reported that the Reference Round Table has \$6,308 that could be spent partially on Summit conference or presentations.	We will continue to think about a future in person program as well as possible virtual speaker fees.
2022 program planning		<p>The first push for a call for proposals went out in December with no response so far.</p> <p>It's possible people are just burned out or not into virtual programs right now.</p> <p>Decided to do second push with updated Feb. 18 deadline and with programs happening in April, June and August</p> <p>See document: https://docs.google.com/document/d/1popvmti3eAjhOwgHbZ-uFwEdFCjhsWdPsrLqzLlpfRY/edit</p>	<p>All team members took sections of the communications page to resend the call for proposals</p> <p>For future communication campaigns, all current members should add to the new "contact" column on our communication sheet: https://docs.google.com/spreadsheets/d/1Bud9gvBAle0gHB5P9fEor5SNAwsn38fBXyf0PUARgwk/edit#gid=800820894</p> <p>Possible Spring 2023 in person.</p>
Membership		<p>Joanna will continue as chair of RR. Sandra and Lori will continue as co-chairs. Natalie, Jennifer, Mark and Robin as current members.</p> <p>Membership and recruitment drive in January suggested a goal of gaining 3 more members.</p>	<p>Sandra and Lori will draft a recruitment letter based on past documents to do a call for members in the last week of January.</p> <p>Current members will help push it out similar to our call for proposals campaign.</p> <p>Push also to past attendees list, OLA new members and Emporia students.</p>

<p>Website</p>	<p>https://sites.google.com/olaweb.org/oregon-reference-summit/home</p>	<p>Maintaining and updating of site has been done by Joanna. Discussed sharing info and responsibilities.</p>	<p>Joanna will create a “how to” document about the website so maintaining the website can be done by any member. Lori is willing to be the point person.</p>
<p>Other?</p> <p>Mission /Vision Statement</p>		<p>Create a formal Vision and Mission Statement for ORS:</p> <p>Invitation open to formal members of the summit to create:</p> <p>Mission Statement: Who we are: My examples</p> <p>Mission Oregon Reference Summit informs, enriches, educates, and inspires the growth of reference services within our library community to positively impact those we serve.</p> <p>S.Dixon</p> <p>Vision</p> <p>We strive to create a learning environment that fosters relationships and collaborations that support reference services today and in the future.</p> <p>S.Dixon</p>	<p>Continue to think about for future meetings.</p>
<p>Wrap-up</p>			<p>Lori and Sandra will follow up and set next meeting.</p>