

# Virtual Reference Summit Planning

06/24/2022

In attendance: Lori, Sandra,

Join Zoom Meeting Topic: Oregon Reference Summit Planning team

<https://multco-us.zoom.us/j/93286198248?pwd=b04vTTJEZGZDRSsyUEZIM0NSR3ICUT09>

SUBJECT	REVIEW BEFORE MEETING	DISCUSSION	ACTION ITEM(S)
Welcome Team			
June Program Debrief		Back up plan for “unforeseen circumstances”	
August Program updates	<a href="#">Communication plan Registrations</a>	Promotion	
Remaining programs	<a href="#">Programs</a>	Supporting Laurin in planning the August Program. <a href="#">document with the basic steps</a> Discuss next steps for October program	Date pending August program: Tuesday August 23rd 10am-11pm.
In person event planning	<a href="#">Planning outline from 2019</a>	Brainstorm Location/Venues  <a href="#">Review poll</a>  <b>Pertinent documents:</b>  <a href="#">Planning and Timeline for 2019 event</a>  <b>Past events for examples:</b>  <a href="#">2019</a>  <a href="#">2018</a>	

<b>Wrap-up</b>			
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