

Virtual Reference Summit Planning Meeting Notes:

January 27, 2023

In attendance:
Join Zoom Meeting Topic: Join Zoom Meeting https://multco-us.zoom.us/j/95475896568?pwd=L1I2Wm4rOThsQi9ucUZ3M3VkMGFTQT09

SUBJECT	REVIEW BEFORE MEETING	DISCUSSION	ACTION ITEM(S)
Welcome Team			
Call for Proposals update			
Timeline and Planning	https://docs.google.com/document/d/1KDH6yFmWhxJvPmmrCXIZL6AEa7uxbiKohXzbg-SqiY/edit?usp=sharing	Assign roles (programming, promotion, platform/zoom oversight, registration, lunch network program, communications, evaluation, etc) ● Identify theme ● Update webpage with general information ● Send out “save the date” ● Third push call for proposals?	
Wrap-up			