Oregon School Capital Improvement Matching Program (OSCIM Program)
May 2017 Application Instructions

Application Acceptance Date: January 13, 2017 8:00 a.m.

Final Date to Submit Applications: January 17, 2017 at 5:00 p.m.

Time Periods

Period	Time
1	8:00 a.m. to 12:30 p.m. January 13, 2017
2	12:31 p.m. to 5:00 p.m. January 13, 2017
3	5:01 p.m. January 13, 2017 to 5:00 p.m. January 17, 2017

General Instructions

- Each district shall submit one application for a matching grant from the OSCIM Program.
- Each application will count as the district's submission for an award commitment under both the Priority List and First in Time funds.
- All applications must be fully completed. Failure to submit complete applications could result in the application being delayed for First in Time consideration or rejected.
- Districts must submit the application electronically through email to ODE.schoolfacilities@state.or.us.

Application Instructions

- Question 4: The OSCIM Program matching grant can only be used to fund capital costs. ODE needs enough information in this box to confirm that all costs are eligible capital construction costs. This can be a brief description or more detailed as required. The key is to provide enough information so ODE can quickly determine that the costs planned as part of the project meet federal and state definitions of capital costs. If you have concerns, please contact your local bond counsel. For example:
    a. Build a new school building
    b. Build a new addition to the high school
    c. Replace all HVAC systems in all elementary schools in the district
    d. Replace all plumbing and HVAC systems in the elementary school
- Question 7-18: Please provide information for both the point of contact for the application and the person authorized to sign any eventual contract. If the two individuals are the same person, please provide the information twice.
- Question 19: Long range facility plans and facilities assessments are NOT required for 2015-17.