

TECHNICAL ASSISTANCE PROGRAM (TAP) APPLICATION INSTRUCTIONS

Application Acceptance Date: Monday, January 15, 2018 8:00 a.m.

Final Date to Submit Applications: Thursday, February 15, 2018 at 5:00 p.m.

General Instructions

- Each district shall submit one application for each assessment:
 - A. Facilities Assessment (\$20,000)
 - B. Long-Range Facility Plan (\$25,000)
 - C. Seismic Assessment (\$25,000)
- All applications must be fully completed.
- Please sign applications electronically, i.e., type your name and title in the provided box (John Smith, Business Manager).
- Districts must submit the application electronically to ODE.schoolfacilities@state.or.us.

Application Instructions

Facilities Assessment and Long-Range Facility Plan Applications

- Question 3: Please insert ADMr as reported in the May 10, 2017 ADMw Breakout for the 2015-16 school year. [Click here](#) for the actual report.
- Question 4: Please calculate poverty rate by dividing the number of students in poverty by the district's ADMr. Please use the May 10, 2017 ADMw Breakout for the 2015-16 school year. [Click here](#) for the actual report. Remember to use the unweighted poverty number for the calculation. For example, this district would use the highlighted number:

Students in Poverty: 325.61 X 0.25 = 81.40

- Question 5: Please provide the date, e.g., 7/01/2015, the district last had a Facility Assessment or Long-Range Facility plan completed.
- Question 6: Please provide the date, e.g., 7/01/2015, district last passed a general obligation bond.
- Question 7: Using ADMr as reported by ODE subtract the 2010-11 ADMr from the 2015-16 ADMr and divide the difference by the 2010-11 ADMr. For example:

$$\frac{2015/16 \text{ ADMr} - 2010/11 \text{ ADMr}}{2010/11 \text{ ADMr}}$$

- Question 8 -19: Please provide information for both the point of contact for the application and the person authorized to sign any eventual grant agreement. If the two individuals are the same person, please provide the information twice.

Seismic Assessment Application

- Question 3: Please insert ADMr as reported in the May 10, 2017 ADMw Breakout for the 2015-16 school year. [Click here](#) for the actual report.
- Question 4: Please calculate poverty rate by dividing the number of students in poverty by the district's ADMr. Please use the May 10, 2017 ADMw Breakout for the 2015-16 school year. [Click here](#) for the actual report. Remember to use the unweighted poverty number for the calculation. For example this district would use the highlighted number:

Students in Poverty: 325.61 X 0.25 = 81.40


- Question 5: Has conducted an assessment for the Seismic Rehabilitation Grant Program (SRGP) since July 1, 2015.
- Question 6: This question asks a district to calculate the percentage of those buildings being assessed that meet the 50% requirement. For example, a district has 10 schools and plans to assess 5 of them. Of those 5 buildings, 3 meet the criteria below.” The district would enter 60% on the application.
 - A. A building must meet this criteria:
 - a. Built in 1995 or earlier; and
 - b. The building’s final type is URM, PC1, PC2, or C1; or has a type of vertical irregularity listed as “soft story.” For example:

Final RVS Score	
Final Type	Final Score
C1	0.5

- c. If DOGAMI RVS data separates the building into different sub-buildings and any one of those sub-buildings meets the criteria in (a) and (b), then the whole building will qualify for inclusion in the 50% minimum.
 - d. Districts that have buildings built before 1995 not listed in the RVS data may count those buildings toward the 50% minimum as if they meet the criteria in (a) and (b).
- Question 7: Have the option of either locating your individual schools on the [USGS Oregon Seismic Map](#) located [here](#), or entering district information into the USGS U.S. Seismic Design Maps website.
 - A. Option 1: Locate your district central office building on the [USGS Oregon Seismic Map](#). If it is located within the “Orange,” then it is 0.6 or better and would receive a point. If it is located in the “White,” then it is less than 0.6 and therefore would not receive the point.
 - 1. Please select “Yes” for 0.6 or greater and “No,” for less than 0.6 on the application.
 - B. Option 2: Go to:
 - <http://earthquake.usgs.gov/designmaps/us/application.php>
 - 1. Complete the “Application” tab entries
 - 2. Select the following criteria:
 - a. Design Code Reference Document:
 - i. 2010 ASCE 7 (w/March 2013 errata)
 - b. Report Title (not required):
 - i. Optional, but creates a title for the report
 - c. Site Soil Classification:

- i. Site Class D
- d. Risk Category
 - i. I or II or III
- e. Use map at right:
 - i. Enter address, i.e., *255 Capitol Street NE Salem, OR 97310*

1. 

- 1.
 - ii. Click on “Address ,”  icon to run the search
 - iii. If applying for studies at more than one facility use district central office address
- f. Click “Compute Values” to run utility
 - i. To view the report, please “Turn off Pop-up Blocker” on your web browser.
- g. Scroll to “USGS-Provided Output” and select Ss from the printout
 - i. For example, 255 Capitol Street NE Salem, OR 97310 Mapped Spectral Acceleration for 1-second period (Ss) is:

USGS–Provided Output

- ii. $S_s = 0.924 \text{ g}$
 - h. Please select “Yes” for 0.6 or greater and “No,” for less than 0.6 on the application.
- Question 8 -19: Please provide information for both the point of contact for the application and the person authorized to sign any eventual contract. If the two individuals are the same person, please provide the information twice.