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**Communications Unit Leader (COML) Training**

**April 2-5th, 2024**

**Oregon Department of Emergency Management**

**3930 Fairview Industrial Dr SE**

**Salem, OR 97302**

In partnership with the Oregon Department of Emergency Management and the Cybersecurity and Infrastructure Security Agency’s Interoperable Communications Technical Assistance Program, the Oregon Statewide Interoperability Program is excited to announce we will be hosting an All-Hazards Communications Unit Leader Course in Salem, April 2-5th 2024.

The All-Hazards Communications Unit Leader (COML) course trains emergency responders to serve as communications unit leaders during all-hazards emergency operations. COML responsibilities include developing plans to effectively use incident communications equipment and facilities, managing distribution of communications equipment to incident personnel, and coordinating the installation and testing of communications equipment. Since 2008 the Department of Homeland Security’s Cybersecurity and Infrastructure Security Agency (CISA) has conducted COML courses across the nation and trained more than 3,900public safety responders in this course.

**Description**

This course is designed for all Federal, State/Territory, tribal, regional, and local emergency response professionals and support personnel who have an emergency communications background. It is designed to familiarize them with the role and responsibilities of a COML under the National Incident Management System Incident Command System (NIMS ICS). CISA and the Federal Emergency Management Agency (FEMA) Emergency Management Institute have integrated the COML curriculum to jointly offer a standardized All-Hazards COML course.

The course is presented with facilitated lecture, hands-on activities, and extensive interactive discussions. Instructors work through the discussions and activities to explain the processes used to achieve communication operability, interoperability, and how to incorporate additional communications solutions.

This course is four days long and is limited to 30 students.

**Class Prerequisites**

To attend this course, applicants must have the following prerequisites:

* Students must have a FEMA Student Identification (SID) number from the Center for Domestic Preparedness. Applicants who do not have an SID may register for an SID by going to [**https://cdp.dhs.gov/femasid**](https://cdp.dhs.gov/femasid)**/register.** Applicants will receive the SID via email.
* A public safety communications background with exposure to field operations; this experience should be validated by the authority who supervises the applicant.
* Basic knowledge of local communications and communications systems; frequencies and spectrum; technologies; local topography; system site locations including knowledge of state, regional, and local communication plans; and communications and resource contacts.
* Completion of the following **FEMA** training courses:
	+ IS-100, Introduction to the Incident Command System, ICS 100
	+ IS-200, Basic Incident Command System for Initial Response
	+ ICS-300, Intermediate Incident Command System for Expanding Incidents
	+ IS-700, An Introduction to the National Incident Management System
	+ IS-800, National Response Framework (NRF), An Introduction

In addition, ICS-400, Advanced Incident Command System for Complex Incidents, is recommended, but not required.

**Course Dates and Location**

This COML course is offered 2-5 April 2024 at the **Oregon Department of Emergency Management located at 3930 Fairview Industrial Dr SE, Salem, OR 97302.** There is no charge for this training, and course materials will be provided by CISA. All travel/per diem costs are the responsibility of the individual student’s agency.

**Registration**

Students may then register for a seat in the course by navigating here: <https://forms.office.com/g/YxJpLmSvjR>

Once registered, students must submit scanned copies of all prerequisite Certificates of Completions, for IS/ICS prerequisite courses or transcripts showing course completions to SWIC.OR@das.oregon.gov. Any additional questions should be directed to William Chapman, Statewide Interoperability Coordinator at the email address noted above.

Copies of prerequisite documentation which verify applicants have met the prerequisites and are eligible to participate in the course must be received before a student will be confirmed for the course. Registration is not complete until all documentation has been received and verified. Admittance is limited to the first 30 qualified applicants. Statewide Interoperability Staff will notify applicants they are registered as soon as their prerequisites are verified but no later than ten business (10) days prior to the start of the course.

**All pre-requisite materials are due no later than March 8th.**