


Workshop & Event Calendar November 2024

All workshops & events are in-person at WorkSource Oregon Lane, unless otherwise indicated.


Location & Hours: 2510 Oakmont Way, in Eugene Hours: Monday - Friday, 8:30 AM - 4:30 PM

Key:  Please pre-register at www2.myworksourceportfolio.org. For assistance, please call 541-686-7601, or email Ichswm@lanecountyor.gov.


 **Florence Session:** Session is in person at Lane Community College, 3149 Oak Street in Florence.


Monday	Tuesday	Wednesday	Thursday	Friday
Questions? Please Call 541-686-7601 or Email Ichswm@lanecountyor.gov				1
4	5 Resume Workshop 10:00am – 12:00pm	6 National Career Readiness Certificate (NCRC) 12:30pm – 4:30pm 	7	8
11 Holiday Observed: Veterans Day WorkSource Offices Closed	12 Computer Skills Lab: Learn the Basics 9am – 10:30am 	13 Event: Layoff Support & Resource Session 1pm – 3pm	14 Computer Skills Lab: Document Management 9am – 10:30am  Florence National Career Readiness Certificate (NCRC) 10am – 1pm  Interview Skills 1:30pm – 3:00pm	15 National Career Readiness Certificate (NCRC) 9am – 1pm 
18	19 Event: Explore Lane Community College 8:30am-11am Career Exploration 10:00am – 11:30am Event: Garten Services Hiring Event 10am-1pm	20 Bridges to Success 10:00am – 11:30am National Career Readiness Certificate (NCRC) 12:30pm – 4:30pm 	21 Event: Successful Applications with Lane County 10am-11am	22
25	26 Networking Basics & LinkedIn 10:00am – 11:30am	27	28 Holiday Observed: Thanksgiving Day WorkSource Offices Closed	29 Day After Thanksgiving WorkSource Offices Closed


Workshop Descriptions, Testing & Event Information

 **Bridges to Success:** Learn how teamwork, communication, and organizational skills are vital to our working lives. Covering topics such as soft skills, executive functioning, and implicit bias. ⚠️ Pre-registration required.

 **Career Exploration:** Explore ways to identify your skills and interests while researching possible career choices. You'll have access to assessments based on preference and gained experiences. We will also review the labor market and discover jobs in local industries. ⚠️ Pre-registration required.

 **Computer Skills Lab: Learn the Basics:** Learn about computer basics such as powering on/off, using a web browser, using email, and more! Staff will be present to help guide you. ⚠️ Pre-registration required.


 **Computer Skills Lab: Document Management:** Learn the ins and outs of using documents; from how to upload, download and attach documents, to saving them in an external drive, and more! Staff will be present to help guide you. ⚠️ Pre-registration required.

 **Interview Skills:** Learn tips for before, during, and after a job interview! We've got you covered with strategies for making a good impression, answering common interview questions, using virtual interviewing to your advantage, and overcoming interview nerves. ⚠️ Pre-registration required.


 **Networking Basics & LinkedIn:** Learn how to concisely articulate who you are and the skills you offer. Practice connecting with people you don't know. Hear about online and in-person networking opportunities and how to use LinkedIn to expand your network. ⚠️ Pre-registration required.

 **Resume Workshop:** Learn best practices for writing a resume with a Career Advisor. Bring your work history and/or a resume to update. If time permits, you will start or update your resume with staff assistance. Basic computer skills required. Staff are available by appointment for those needing help with computer skills in order to create a resume. ⚠️ Pre-registration required.

Testing

 **National Career Readiness Certificate Testing:** Get the competitive edge, build confidence, and stand out by demonstrating the skills employers want through completing this three-part testing session. Upon earning a certificate, you will also receive a letter of recommendation from WorkSource Oregon Lane. Please pre-register by calling 541-686-7985 or emailing lchswm@lanecountyor.gov ⚠️

Events

 **Layoff Support & Resource Session:** If you've been laid off or are facing job loss, we will provide free guidance to help you navigate this challenging time and get back on your feet. We offer guidance on unemployment benefits, healthcare options, community resources, job search tools, and training opportunities to boost your skills. **11/13/2024, 1pm - 3pm, @WorkSource Lane 2510 Oakmont Way Eugene, OR.**

 **Garten Services Hiring Event:** You are invited to a hiring event! Join us to meet with a representative from Garten Services, have your questions answered, and complete an online application. Interviews conducted onsite as available. **11/19/2024, 10am - 1pm, @WorkSource Lane 2510 Oakmont Way Eugene, OR.**

 **Successful Applications with Lane County:** Meet with a Lane County Recruiter to gain insight into the application, interview, and selection process for open County positions! **11/21/2024, 10am, @WorkSource Lane 2510 Oakmont Way Eugene, OR.**

 **Explore Lane Community College:** Join Lane admissions representatives to learn about LCC programs, getting started, financial aid, and more. Info session followed by Q&A. **11/19/2024, 8:30am - 11am, @WorkSource Lane 2510 Oakmont Way Eugene, OR.**