




Workshop & Event Calendar May 2025

All workshops & events are in-person at WorkSource Oregon Lane, unless otherwise indicated.

Location & Hours: 2510 Oakmont Way, in Eugene Hours: Monday - Friday, 8:30 AM - 4:30 PM

Key:  Please pre-register at www2.myworksourceportfolio.org. For assistance, please call 541-686-7601, or email Ichswm@lanecountyor.gov.

 **Florence Session:** Session is in person at Lane Community College, 3149 Oak Street in Florence.

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6 Computer Skills Lab: Learn the Basics 9am – 10:30am 	7 National Career Readiness Certificate (NCRC) 12:30pm – 4:30pm 	8 Computer Skills Lab: Document Management 9am – 10:30am  Florence National Career Readiness Certificate (NCRC) 10am – 1pm   Interview Skills 1:30pm – 3pm 	9
12	13	14 Networking Basics & LinkedIn 10am – 11:30am  Resume Workshop 1pm – 3pm 	15 Career Exploration 10am – 12pm 	16 National Career Readiness Certificate (NCRC) 9am – 1pm 
19 Event: ECC Job Fair at WorkSource 2 - 5pm	20	21 Bridges to Success: Soft Skills 10am – 12pm  National Career Readiness Certificate (NCRC) 12:30pm – 4:30pm 	22 Florence National Career Readiness Certificate (NCRC) 10am – 1pm   Interview Skills 1:30pm – 3pm  Event: Bridge Lane Blue River in Vida 2pm - 6pm	23
26 Holiday Observed: Memorial Day WorkSource Offices Closed	27	28	29	30

In-Person Workshop Descriptions



Career Exploration: Explore ways to identify your skills and interests while researching possible career choices. You'll have access to assessments based on preference and gained experiences. We will also review the labor market and discover jobs in local industries. ⚠️ Pre-registration required.



Computer Skills Lab: Learn the Basics: Learn about computer basics such as powering on/off, using a web browser, using email, and more! Staff will be present to help guide you. ⚠️ Pre-registration required.



Computer Skills Lab: Document Management: Learn the ins and outs of using documents; from how to upload, download and attach documents, to saving them in an external drive, and more! Staff will be present to help guide you. ⚠️ Pre-registration required.



Interview Skills: Learn tips for before, during, and after a job interview! We've got you covered with strategies for making a good impression, answering common interview questions, using virtual interviewing to your advantage, and overcoming interview nerves. ⚠️ Pre-registration required.



Networking Basics & LinkedIn: Learn how to concisely articulate who you are and the skills you offer. Practice connecting with people you don't know. Hear about online and in-person networking opportunities and how to use LinkedIn to expand your network. ⚠️ Pre-registration required.



Resume Workshop: Learn best practices for writing a resume with a Career Advisor. Bring your work history and/or a resume to update. If time permits, you will start or update your resume with staff assistance. Basic computer skills required. Staff are available by appointment for those needing help with computer skills to create a resume. ⚠️ Pre-registration required.

Online Workshop Opportunities



LinkedIn Learning: Oregon residents with an iMatchSkills account can access thousands of high-quality courses for free through WorkSource Oregon Lane! Explore over 16,000 courses in business, technology, and creativity, covering topics like interview preparation, resume optimization, and personal branding. With content in 13 languages and subtitles in 20+ languages, LinkedIn Learning can help you build skills and boost your career. **Interested? Contact us to get your LinkedIn Learning license today!**

National Career Readiness Certificate (NCRC) Testing



National Career Readiness Certificate Testing: Get the competitive edge, build confidence, and stand out by demonstrating the skills employers want through completing this three-part testing session. Upon earning a certificate, you will also receive a letter of recommendation from WorkSource Oregon Lane. ⚠️ Please pre-register by calling 541-686-7985 or emailing lchswm@lanecountyor.gov

Events



Bridge Lane Blue River: Free, fun event centered around community resources and employment. **5/22/2025, 2pm - 6pm @ McKenzie River Community School 51187 Blue River Drive Vida, OR**



The Equity and Community Consortium (ECC) Job Fair: Connect with public sector employers, get a free professional headshot, and boost your LinkedIn skills! **5/19/2025, 2pm-5pm, @WorkSource Lane 2510 Oakmont Way Eugene, OR.**
See more details here: <https://linktr.ee/LaneCountyECC>