

Semper Fi & America's Fund Housing Insecurity Program

Referral Cheat Sheet for Community Partners

This document is intended for use by community referral partners assisting clients in accessing the Semper Fi & America's Fund Housing Insecurity Program. Please ensure all criteria are met before initiating a referral.

Eligibility Criteria

- Minimum of 180 days of active duty military service.
- Must possess a valid DD-214 (Certificate of Release or Discharge from Active Duty). Active duty service members are not eligible for this program.
- No felony convictions.
- Not listed on any sex offender registry.
- No dishonorable discharge from military service.
- Eviction-related financial assistance requires a formal eviction notice, pay or quit notice, or notice to vacate. This program does not provide general rental assistance. A qualifying notice is mandatory for eligibility.
- Financial assistance for entry into new housing is available only to individuals who are currently homeless. This program does not support transitions between existing residences; it is solely intended to help those without housing enter stable accommodations.

We kindly ask that you make every effort to submit referrals that meet the above criteria. Each referral submitted will be personally contacted by our intake team. Submitting ineligible referrals slows down our ability to respond to those who may truly qualify for assistance. Your diligence helps us serve those in need more efficiently and effectively.

To begin the process you will need to use the referral form (link below). It is essential that you enter the veteran's contact info correctly. Please also include your contact info so we can provide updates. If the veteran doesn't have a way to be contacted, please inform us in the comments section and ask that we reach out to you directly (only if the veteran doesn't have access to a phone or email). It can take up to seven days from the time the referral is submitted to when an Intake Case Manager attempts initial contact.

Referral Form: <https://forms.office.com/r/Pt7nwHK1sb>

•Documents that will be required and collected by the Intake Case Manager if preliminary eligibility is determined:

- DD214 – cannot accept other documents in place of a DD214
- Signed application is required prior to assistance being provided. If the application has been shared with you in the past, please DO NOT share it with any other veterans. This is coordinated through our Intake Team only.
- Photo ID
- Eviction notice / pay or quit notice / foreclosure documentation (eviction prevention / foreclosure only).