

CIVIL SURGEON CERTIFICATION GUIDE

GLAD
Grupo Latino de Acción Directa
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**SUPPORT YOUR COMMUNITY
BECOME A USCIS CIVIL
SURGEON**



What is a Civil Surgeon?

- A Civil Surgeon is a licensed physician designated by the U.S. Citizenship and Immigration Services (USCIS) to perform immigration medical exams.
- These exams assess vaccination records, communicable diseases, and mental and physical health and are required for individuals applying for U.S. permanent residency (green card).

Eligibility Requirements

Professional Qualifications:

1. Hold an active and unrestricted license as an MD or DO in the U.S. state or territory where you intend to perform exams
2. Have at least 4 years of professional experience as a physician in the U.S. (not including residency or internship)
3. Be authorized to work in the U.S.

Why Consider Certification?

- Many immigrants in our Eugene community are struggling to access medical examinations required to become U.S. permanent residents due to a shortage of certified civil surgeons in our area.
- By becoming certified, you can help address an important public health gap.
- Grow your practice: Immigration exams are typically billed out-of-pocket at \$200-\$500 per visit
- Referrals: We are developing local partnerships to refer eligible patients to newly certified civil surgeon

Application Requirements:

1. Complete the form I-910 (application for Civil Surgeon Designation)
2. Submit the \$990 filing fee with your application (Fee can be raised by the Grupo Latino de Acción Directa)
3. Currently practice at the location(s) where you intend to perform immigration medical exams

** Note: Locations must be active clinics where you currently practice.*

⚠ Important: Designation is not guaranteed—it is granted at the discretion of USCIS, even if all requirements are met.

Local Support Available

- Personalized help completing Form I-910 and assembling supporting documentation
- Physician referrals from immigration legal aid organizations

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Steps To Apply

1. **Download and complete Form I-910:** <https://www.uscis.gov/sites/default/files/document/forms/i-910.pdf>
2. **Gather required documentation:**
 - Copy of your medical degree (M.D. or D.O.)
 - Copy of each active, unrestricted medical license from Oregon (and documentation if any license has ever been restricted)
 - Proof of U.S. work authorization
 - If U.S. citizen: copy of U.S. passport, birth certificate, or Certificate of Naturalization
 - If Lawful Permanent Resident: copy of green card (Form I-551); if renewing, include proof of pending or approved Form I-90
 - If nonimmigrant: include Form I-94, visa page, passport ID page, and/or EAD card if applicable
 - Evidence of at least 4 years of medical practice
 - Employment verification letters on employer letterhead (include job title, duties, dates, and contact person signature and title)
 - If post-residency fellowship: include certificate or program documentation
 - Optional supplementary: medical malpractice or liability insurance policy
 - If self-employed: include business tax returns and business license(s) or tax receipts
 - Information about your current clinic/practice
 - Provide for each location:
 - Clinic/practice name
 - Physical and mailing address (must be active, not future locations)
 - Phone number, fax, email, county
 - Translations
 - For any non-English documents: submit full certified English translations with translator certification as described above
 - Form G-28 (if applicable)
 - If represented by an attorney or accredited representative, include completed and signed Form G-28: <https://www.uscis.gov/sites/default/files/document/forms/g-28.pdf>
3. **Submit with \$990 fee to USCIS**
4. **Review CDC's Technical Instructions for exam procedures:**
<https://www.cdc.gov/immigrantrefugeehealth/exams/ti/civil/technical-instructions-civil-surgeons.html>