



EMPLOYMENT OPPORTUNITY
Case Worker (Bilingual Spanish/English)

Position: Case Worker

Position Type: Full-time / Non-Exempt

Reports To: Social Services Program Manager

Location: Eugene & Springfield, OR

Wage: \$21.05/hour

Hours: Monday-Friday 9:00 AM - 5:30 PM / Occasional evening or weekend hours

Application Deadline: Position open until filled; application review begins March 13, 2026

Start Date: Immediately

Our mission is to support the lives of Latinx and immigrant community members by creating a safe space that fosters leadership, education, wellness, and connection.

POSITION SUMMARY

Plaza de Nuestra Comunidad is seeking a full-time bilingual (English/Spanish) Social Services Case Worker to provide direct support and advocacy to Latinx and immigrant individuals and families facing social, emotional, economic, or health related challenges. This role involves assessing clients' needs, developing service plans, coordinating community resources and monitoring progress to promote client stability, safety, and well-being. The case worker will primarily assist clients with OHP (Oregon Health Plan) and SNAP (Supplemental Nutrition Assistance Program) benefits. Through a team-based approach, they will also conduct Marketplace outreach and education to inform community members about available health coverage options and eligibility requirements.

The Case Worker should be compassionate, professional, and resourceful. They will need to bring experience or ability to learn to navigate often complicated 3rd-party systems to access support. Case Workers support community members experiencing great hardship and should demonstrate competence in self-care and holding appropriate boundaries.

A more detailed description of our program is provided on our website's [Social Services](#) page.



PRIMARY TASKS & RESPONSIBILITIES

- Conduct comprehensive client assessments to identify needs, risks, and strengths.
- Develop, implement, and review individualized service or case management plans.
- Provide case management, referrals, and advocacy services for clients.
- Coordinate services with community agencies, healthcare providers, schools, and legal systems.
- Monitor client progress and adjust service plans as needed.
- Maintain accurate HIPAA compliance and confidential case records and documentation.
- Educate clients on available resources, rights, and responsibilities.
- Ensure compliance with agency policies, ethical standards, and applicable laws, and hold appropriate boundaries in providing care.

ADDITIONAL RESPONSIBILITIES

In addition to the primary responsibilities outlined above, the Case Worker will periodically help with other tasks in support of the successful delivery of all our programs. Potential tasks include assisting with:

- Tabling at festivals and community events.
- Representing Plaza at community forums and collaborative meetings.
- Coordinating cultural events.
- Other duties as assigned.

REQUIRED QUALIFICATIONS

The successful candidate will be friendly, approachable, flexible, and respectful; have a passion for our mission; enjoy collaborating with people from a wide variety of cultures; work well as part of a team; and have a talent for organizing and managing details. Case workers should take the initiative to problem solve and explore options in order to address client or program needs and be able to work independently to determine and complete tasks once established with the organization. Specific requirements include:

- Advanced oral and written communication skills in English and Spanish (language skills will be evaluated).
- Experience working in a multi-cultural environment and with diverse populations.
- Minimum education requirement: Associate degree, preferably with focus in human services, social work, or other related areas of study.
- Demonstrated high mindfulness and exceptional organizational skills.
- 1-2 years prior experience with case management programs or other relevant experience working with families.



- Experience collaborating with other organizations or teams to accomplish projects or deliver programs.
- Computer skills: Microsoft Office, Google Workspace, keyboarding, and prior experience using any database.
- Strong interpersonal, communication and critical thinking skills.
- Ability to manage multiple cases and meet deadlines
- Valid driver's license and reliable transportation

EQUIVALENCY STATEMENT

We encourage people of color, immigrants, people with disabilities, and gender non-conforming individuals to apply. Studies have shown that women and people of color are less likely to apply for jobs if they do not meet every one of the qualifications listed. We care most about finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you meet key qualifications for the job, and believe you would be the best fit, we encourage you to apply. Please use your cover letter to share how you will accomplish parts of the job for which you have less experience.

BENEFITS

We offer a comprehensive benefits package including:

- Medical, Dental, and Vision (Employee's medical, dental, and vision insurance is 100% covered)
- 12 paid holidays
- Paid Time Off
- 401(k) with employer match
- Professional development and training opportunities

TO APPLY

Email your resume and cover letter in PDF form to Gloria Acosta, Social Services Program Manager, at gloria@plazacomunidad.org. References will be requested for final candidates and a background check and proof of eligibility for employment required for anyone offered the position.

ABOUT US

Plaza de Nuestra Comunidad is a nonprofit organization in Lane County with a mission of supporting the lives of Latinx and immigrant community members by creating a safe space that fosters leadership, education, wellness, and connection. We envision an equitable and thriving intercultural community. Our organization was formed by combining three local nonprofits with long histories of serving the community: Centro Latino Americano, Downtown Languages, and Huerto de la Familia. As a new, larger organization, our agency provides a wide range of services for Latinx and immigrant families in Lane County. For more information, please visit plazacomunidad.org.