

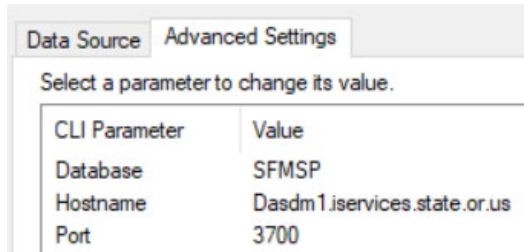
Power BI Desktop: Stored User ID & Password

Background: Power BI Desktop contains a feature that stores your login credentials, when using an Open Database Connectivity (ODBC) connection to a database. Within the programs' Data Source Settings, ODBC's loaded to the program are stored. You must make sure these ODBC's credentials are updated each time you alter your password (Example: DAS Financial Datamart 90-day password change policy). Otherwise, you will have to obtain a password reset. To accomplish a reset with a DAS Financial Datamart ODBC, send your name and User ID (RACF ID) to DAS.RACFUserAdm@das.oregon.gov.

The instructions below are needed *only* after you have used an ODBC once within Power BI. If your ODBC is not set up (Example: SFMSP), contact your agency tech support for installation. SFMSP ODBC settings are displayed below. (Note: There is also a "Guide to ODBC's" document available from Datamart support.)

Helpful info for agency tech support:

CLI/ODBC Settings - SFMSP

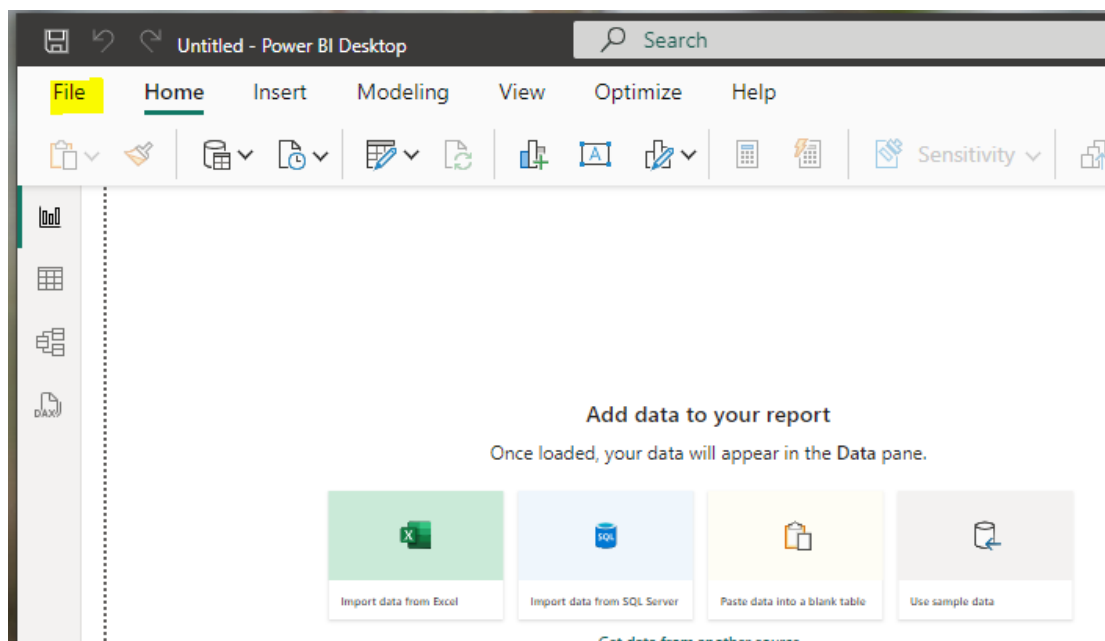
A screenshot of the 'Data Source Settings' dialog box in Power BI Desktop, specifically the 'Advanced Settings' tab. The dialog has a title bar with 'Data Source' and 'Advanced Settings' tabs. Below the title bar, it says 'Select a parameter to change its value.' There is a table with two columns: 'CLI Parameter' and 'Value'. The table contains three rows: 'Database' with value 'SFMSP', 'Hostname' with value 'Dasdm1.iservices.state.or.us', and 'Port' with value '3700'.

CLI Parameter	Value
Database	SFMSP
Hostname	Dasdm1.iservices.state.or.us
Port	3700

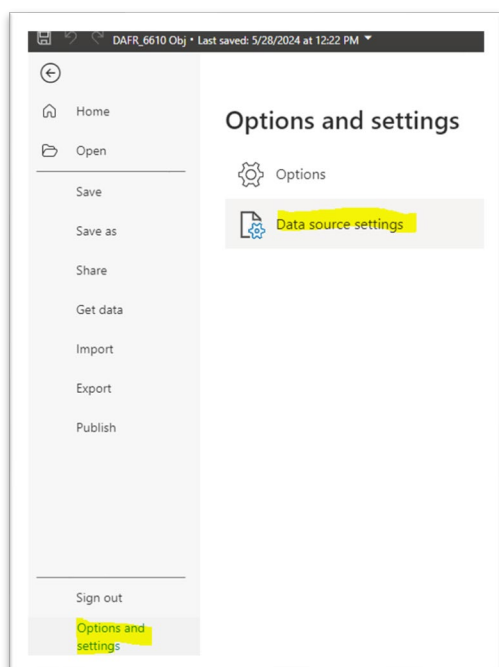
Once you have the ODBC setup properly and have used it once, you can follow the below instructions, when your ODBC credentials change.

Instruction:

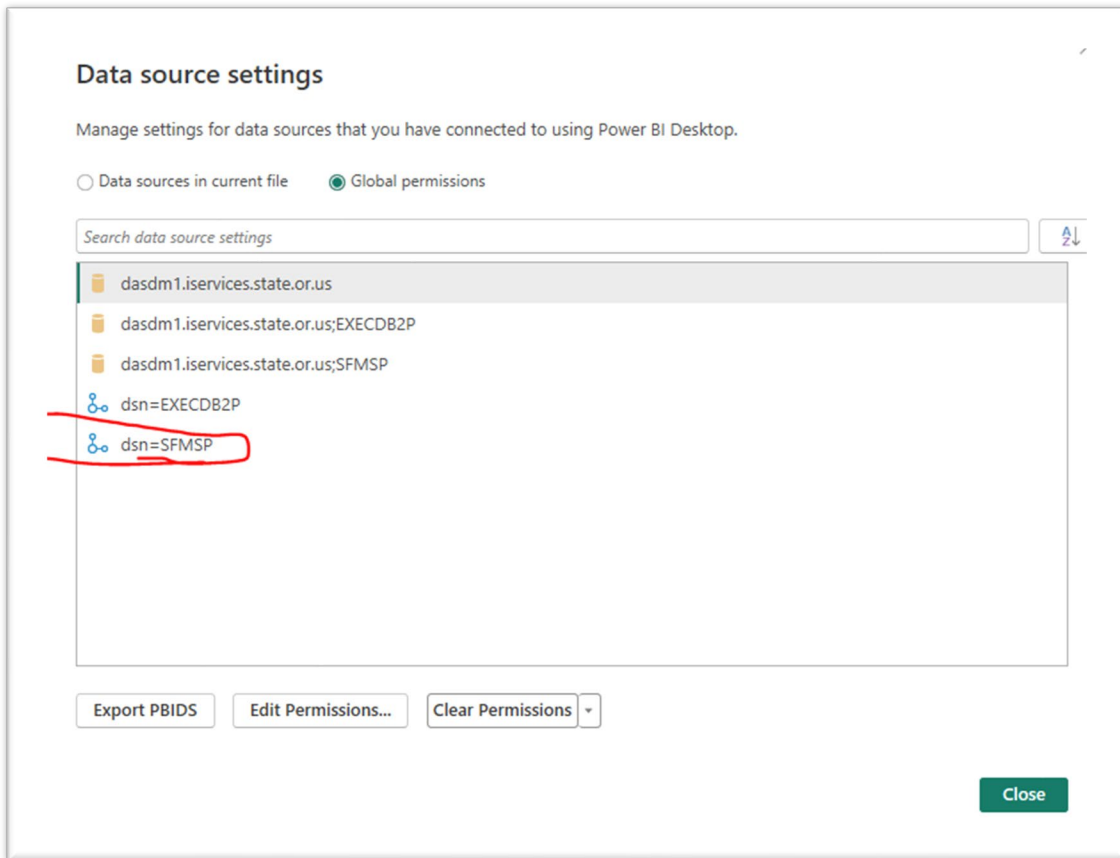
1. Open 'Power BI Desktop' and select the "File" menu option.



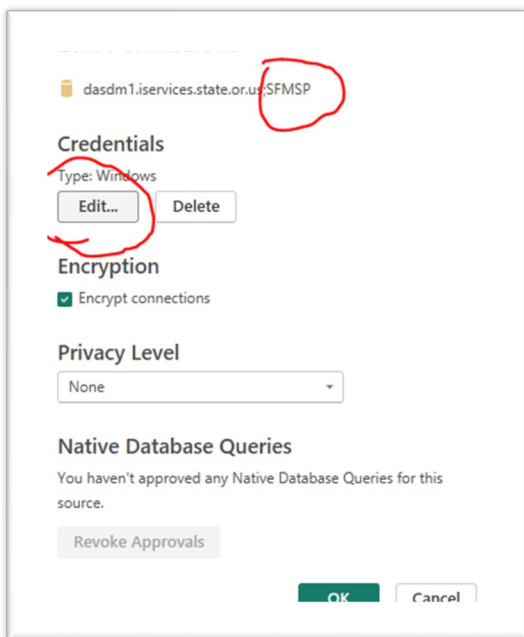
2. Choose "Options and settings", then "Data source settings" (see screen below).



3. Select (highlight) the desired data source for editing. Click on the "Edit Permissions..." button.



4. Click on the "Edit" credentials button. (The Credentials 'Type' may be listed as Windows or Database.)



5. Update your RACF ID and password. (This may be under the 'Database' or 'Windows' tab.)

ODBC driver

dsn=SFMSP

Use a username and password to access a data source with an ODBC driver.

User name
dasby82

Password
••••••

Credential connection string properties (optional) ⓘ

Save Cancel

ODBC user database

dasdm1.iservices.state.or.us;SFMSP

Use your Windows credentials to access this database.

☐ Use my current credentials

☒ Use alternate credentials

User name
dascu29

Password
••••••

Save Cancel