



## **JOB OPPORTUNITY**

### **Clackamas County Children, Youth & Families Division**

## **Domestic Violence Coordinator**

The Clackamas County Health, Housing & Human Services Department's Children, Youth & Families Division seeks to fill the position of Domestic Violence Coordinator. The Domestic Violence (DV) Coordinator will use their strategic leadership skills to promote the integration of multiple DV systems and be on the Administrative Team of the developing Family Justice Center (FJC). The FJC is a multi-agency, multi-disciplinary Center designed to provide comprehensive and coordinated services to victims of domestic violence and their children, as well as to victims of other forms of family violence, including sexual assault, stalking, child abuse, and elder abuse. The Center co-locates non-profit and government agencies and their services in a safe and collaborative environment. The FJC is a multi-cultural center serving a diverse population of victims and their families.

The Domestic Violence Coordinator will develop and continuously improve appropriate systems, policies, protocols and procedures that support effective, victim-centered operations within the FJC and in coordination with the Family Violence Coordinating Council and the community at large. In conjunction with Clackamas County Sheriff's Office, coordinate operations at the FJC. This position will have coordinating responsibility for the Center's services and activities, which include maintaining statistics as required and completing periodic progress reports. The DV Coordinator should have strong people skills with a demonstrated ability for Relationship Building, utilized to coordinate collaborative partnerships, including clarifying roles and responsibilities and creating and maintaining effective communication. The DV coordinator should have skills in Relationship Development promoting implementation of the FJC's goals, objectives, policies and priorities, while serving as a liaison to County and City Departments as well as Community Based Organizations. The DV Coordinator should have experience in Resource Development and grant oversight, including but not limited to, administration of grants and contracts, fund development and fund raising, budget oversight, and grant writing. Outreach and marketing of the FJC will be a major priority for the position.

<b>Department:</b>	Health, Housing & Human Services - Children, Youth & Families
<b>Position Closes:</b>	<b>April 15, 2013</b>
<b>Salary &amp; Benefits:</b>	\$24.47 - \$31.07/hour Plus excellent benefits

**To apply and for more information, please review the online job posting at:  
<http://www.clackamas.us/> and click on the "Jobs" tab.**

Please contact James Callahan for more information:  
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