



9-1-1 GIS Database Analyst (Information Systems Specialist 3)

Job Requisition REQ-86659 9-1-1 GIS Database Analyst (Information Systems Specialist 3) (Open)
Job Family Information Systems Specialist
Start Date 03/03/2022
End Date 03/31/2022
Primary Posting No
External Posting URL https://oregon.wd5.myworkdayjobs.com/SOR_External_Career_Site/job/Salem--OMD--Anderson-Readiness-Center/XMLNAME-9-1-1-GIS-Database-Analyst--Information-Systems-Specialist-3-REQ-86659

Description **Initial Posting Date:**

03/03/2022

Application Deadline:

03/30/2022

Agency:

State of Oregon Military Department

Salary Range:

\$3,974 - \$6,014

Position Type:

Employee

Position Title:

9-1-1 GIS Database Analyst (Information Systems Specialist 3)

Job Description:

The Oregon Military Department is a state agency that supports the Oregon National Guard. You are NOT required to be a member of the Oregon National Guard to apply for this position.

The Oregon Military Department is recruiting for a 9-1-1 GIS Database Analyst (Information Systems Specialist 3). This is a permanent full-time state position located at the Office of Emergency Management in Salem, Oregon.

This position is represented by the American Federation of State, County and Municipal Employees' (AFSCME) union.

NOTE: This recruitment announcement will be used to establish a list of qualified candidates to fill the current vacancy and may be used to fill future vacancies as they occur.

If you are a current State of Oregon employee, you must apply through your [employee Workday profile](#).

Workday does not pull your work history from your profile; you MUST list your current work experience on your application for it to be considered. No additional work history will be accepted after this announcement closes.

WHAT YOU WILL BE DOING:

The 9-1-1 GIS Database Analyst will work directly with the 9-1-1 GIS staff to coordinate statewide 9-1-1 spatial data acquisition and maintain the statewide 9-1-1 digital map library; coordinate the documentation of information; and provide customer service in the use of GIS to public safety agencies and organizations



both familiar and unfamiliar with the technology.

Working Conditions:

Office environment. Occasional travel to attend meetings and workshops. Some overnight travel is required. Occasional overtime work. Individual must pass a criminal background check prior to employment. This position is subject to recall at any time.

Employees of the Oregon Office of Emergency Management may be contacted and requested to return to work outside of normal working hours. During an emergency this position may be required to work long hours without normal days off within the State Emergency Coordination Center (ECC) or in the field supporting emergency response activities. To support development and enhancements of State ECC capabilities and responsibilities all staff may be re-directed from day-to-day duties to support planning, training, and exercise activities as needed.

Work Experience

The work experience section of your application must include a clear description of your experience in order to determine if you meet the required skills (**minimum and special qualifications**) and at what level you meet the requested skills. Your answers to supplemental questions about your specific experience must also be supported in the work experience statements in your application form and, if requested, your resume. Supplemental materials such as cover letters and/or a resume will NOT be used to determine candidate's qualifications.

Work experience is based on a 40-hour work week. (Example: 20 hours a week for one year would equal six-months of work experience.)

WHAT YOU NEED TO QUALIFY:

Two (2) years of information systems experience in GIS data management.

****OR****

An Associate degree in Computer Science, Information Technology, or a related field,

****OR****

Completion of a two (2) year accredited vocational training program in information technology or related field.

ADDITIONAL REQUIREMENTS:

Possess and maintain a valid driver's license.

NOTE: If applying from out of state, please be prepared to provide a 3 year driving abstract from your local Department of Motor Vehicles.

Conditions of Employment:



Employee is required to maintain a drug/alcohol free workplace in accordance with OMD Drug/Alcohol CPM's, Policies, and the Statewide Drug Free Workplace Policy 50-000-01.

Desired Skills / Special Qualifications:

- Maintaining GIS datasets;
- Skills integrating different types of data layers using geospatial tools;
- Proficiency and working knowledge in ESRI applications;
- Skills implementing quality assurance review processes;
- Proficiency with the following database languages: Python, SQL, R.

YOU MUST DOWNLOAD THE FOLLOWING TO YOUR APPLICATION:

(Failure to attach the required documents may result in your application not moving forward in the process)

A cover letter that clearly addresses how your education and/or experience relates to the Requested Skills, Duties and Responsibilities section of this announcement. Qualified applicants whose background most closely matches the requested skills will be invited to interview.

-AND-

A current resume that clearly describes your experience and/or education related to the requirements of the position and demonstrates that you meet the minimum requirements of the position as listed.

The Oregon Military Department is an Equal Opportunity, Affirmative Action employer, committed to a diverse workforce with equal opportunity programs.

ADDITIONAL INFORMATION

Only complete applications will be considered. Be sure to answer all supplemental questions completely and to show your experience in the Work Experience section of your application. The selection process will consist of an evaluation of experience and training.

All final candidates using education to meet minimum qualifications MUST attach a copy of their transcripts to this application.

This announcement closes at 11:59PM on the close date listed.

The successful candidate for this position will be subject to a LEADS check.

Unfortunately, at this time the agency is unable to support requests that would require an H-1B visa.

HOW TO APPLY:



- Complete the application. We will not accept a resume in place of a completed application.
- Complete the questionnaire.
- After you submit your application, you MUST respond to the public records request authorization. This task will follow completion of submitting your application.

IMPORTANT NOTICE - Requiring Email Addresses

To improve communication with all applicants, the State of Oregon **requires** an e-mail address be provided on all applications received.

If you do not currently have an email address and do not know where to go to get one please refer to our Applicant Frequently Asked Questions web page, scroll to the How to Apply for a Job section, question #14 to view several links to internet providers where you can get a free e-mail account. The state of Oregon does not endorse any particular provider.

Need assistance?

If you require an alternate format in order to complete the employment process, you may call Recruitment Services at (503) 584-3865. Please be prepared to leave a message describing the alternate format needed.

Veteran Preference Points

Since the time of the Civil War, Veterans of the Armed Forces have been given some degree of preference in appointments to government jobs. In recognizing the sacrifices made by those serving in the Armed Forces, Congress enacted laws to prevent veterans seeking employment from being penalized because of the time spent in military service. **To receive veterans' preference points, when you answer "yes" you are a veteran, you will receive a task from your Workday account requesting you to upload your military documents. Please do NOT attach your military documents to your initial application.**

To qualify for 5 points:

A copy of your DD214/DD215 showing honorable discharge from active duty.

For Transitioning Service-Members: A "working" Copy of your DD215-DD215 (typically Member-4) showing under honorable conditions discharge from active duty within 120 days or Less from Ending Term of Service (ETS) date.

To qualify for 10 points:

A copy of your veterans' disability preference letter from the Dept. of Veterans Affairs showing honorable discharge from active duty and that you have a service connected disability.

For additional detailed information regarding Veteran Preference Point Laws visit:

<https://www.oregon.gov/jobs/Pages/Veterans.aspx>.

Pay Equity



View Job Posting Details

02:55 PM

03/03/2022

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As an employer, the State of Oregon complies with HB 2005 Pay Equity. We do not discriminate on the basis of protected class in the payment of wages, and we do not screen applicants on the basis of their current or past compensation. We determine salary from applicable professional experience and education. Please visit: <https://www.oregon.gov/das/hr/pages/equity.aspx> for more information.

Visit our agency website at: <http://www.oregon.gov/omd/pages/index.aspx>

Contact Information:

Michelle L Chain / Recruiter

Phone: 503-798-5478

Email: michelle.l.chain@mil.state.or.us

Worker Sub-Type	Permanent
Location	Salem OMD Anderson Readiness Center
Time Type	Full time
Locations	
Supervisory Organization	OEM State 9-1-1 Program - OMD