State of Oregon

GIS PROGRAM LEADERS (GPL) COMMITTEE

Date: June 11, 2019

Time: 1:30 – 3:30

Location: Department of Agriculture (ODA)
 635 Capitol St NE, Salem, OR 97301

Location Notes: Go to 3rd floor media room

Remote Attendance via Zoom:

https://zoom.us/j/291978075

Call-In Option for Audio-Only (if not using computer audio)
 855 880 1246 US Toll-free
 877 853 5257 US Toll-free
 888 683 5191 US Toll-free
Meeting ID: 291 978 075

Join by Skype for Business
https://zoom.us/skype/291978075

AGENDA – see instructions on next page

1:30 Introductions and announcements   All
 - No July meeting. Off for summer! Resume in August.
 - Previous meeting follow-up items/updates

1:40 Review of purpose and expectations for today   Theresa
 - Purpose: to discuss impressions, strengths, and weaknesses of 2019-2021 Framework Development Program proposals and recommend a funding category (fund, fund conditionally, do not fund) for each proposal

1:45 Background information and next steps   Theresa

1:55 Discussion of proposals   Theresa

 Process:

 i.   Framework Coordinator will lead the group through each proposal in numeric ID order. (12 min each)
 ii. Framework Coordinator or scribe will record comments in the following categories:
   1. Funding pool recommendation
   2. Reviewing group comments based on review instructions provided
   3. Reviewing group funding recommendation
   4. Funding conditions (if required by reviewing group)

 3:30 Adjourn

INSTRUCTIONS AND PREPARATIONS FOR REVIEWERS

1. Select your proposals[1]
    a. GPL: https://doodle.com/poll/amxgwb7f2iybgh3a
    b. FIT: https://doodle.com/poll/xkztuwnv37yquzd6
    c. PAC: https://doodle.com/poll/ffpfsbexbxk2zqht
2. Carefully read your selected proposals
3. Prepare brief comments about each of your selected proposals:
    a. Impression of the proposal relative to the
        i. Rubric criteria
        ii. other proposals
        iii. your role in the reviewing process (i.e., your expertise)
    b. Overall impression of the project. In other words, what are the proposals' strengths and weaknesses in the topical areas?

Tips: It may be useful to review the RFP (pg. 6-8)[2], the rubric(s) criteria, and your responses as you prepare your comments. Another approach is to use the following consideration areas taken from the RFP and rubrics to guide your thinking:

1. GPL
    a. Technical soundness
    b. Enterprise orientation
2. FIT
    a. Data need, maintenance and access / Need, maintenance and access
    b. Data integration / Integration
    c. Other considerations
        i. Alignment to NSDI and FIT
        ii. Existing/matching funds
        iii. Standards/common operating procedures
        iv. [General projects] acceleration of Framework completion
3. PAC
    a. Enterprise orientation
    b. Funding and cost
    c. Other considerations
        i. Conforms to OAR and ORS
        ii. Will benefit Oregonians, particularly for service provisioning
        iii. Accelerates progress towards Governor's goals

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[1] Download proposals and rubrics:
ftp://ftp.gis.oregon.gov/MINUTES/TMP/2019FITDevProg/Proposals%20_20190521.zip
[2] RFP: https://www.oregon.gov/geo/FIT%20Documents/FIT_2019-21_RFP-funding-programdoc.pdf