OREGON HEALTH & SCIENCE UNIVERSITY

**POSITION DESCRIPTION**

# UNCLASSIFIED ACADEMIC PERSONNEL

EXECUTIVE UNIT OF THIS APPOINTMENT: **Child Development and Rehabilitation Center**

Dept/Division: **Child Development and Rehabilitation Center**

Primary Dept Rank: **Research Associate**  Working Title: **Study Coordinator**

Joint Appointment(s): **N/A** Term: **Fixed - 12 month**

Dates of Appointment: **N/A** Annual Salary (1.0 FTE): **$31,870 – 51,460**

FTE: **0.80** **– 1.0**

For more information please contact: **Brian Rogers, MD** Mail Code: CDRC Phone: **4-8364**

Position Description:

*The appointee shall provide services as assigned by the supervisor in furtherance of the university’s missions and goals of teaching, research, patient care, outreach and public service.*

**This new position relates to the study of infant feeding, and clinical tests of a new device for the evaluation of normal and abnormal feeding behavior.**

**The applicant must be able and willing to work to a large extent independently and will be responsible for recruitment, patient contact, consenting, feeding assessment of infants; and for all day-to-day operation of the study, data collection, management and analysis. They may supervise a research assistant. They must be experienced with infant feeding and it’s assessment and able to detect feeding behavioral abnormalities. They must be comfortable in both clinical and research settings, and able to explain the research clearly to families, and able to help parents, infants and families feel at ease during tests. They will be expected to familiarize themselves with the research equipment and its basic function and will be responsible for the integrity of all data collected under their supervision, standard clinical assessments, proper maintenance of research logs, and links to clinical records as appropriate.**

This position reports to (supervisor): **Brian Roger, MD, Principal Investigator**

The duties of this position include:

1. Work in hospital nurseries including the NICU and outpatients. 2. Coordinate patient recruitment and scheduling with all involved parties. 3. Explain research aims and objectives to families and others, answering questions as they arise. 4. Obtain informed consent. 5. Conduct a clinical interview with parents/guardians, discover and document feeding problems and developmental issues. 6. Evaluate with standard clinical assessments. 7. Maintain all sections in the experimental log and enter, or supervise entry of all data into the computer 8. Obtain clinical information from patient medical records. 9. Work and communicate with an interdisciplinary team of physicians, feeding specialists, nurses, NICU staff members, equipment designers, and the PI.

Position Conditions/Qualifications:

* **RN, RD, SLP, OT**
* **3 years significant work experience in a clinical pediatric setting; experience in infant feeding is required**Please Mark All that Apply for this Position:

 *The following statements are commonly included in various Notices of Appointment, if they*

*apply. To make sure the Notice is properly prepared, mark those paragraphs to be included.*

*If you have questions, please contact Academic Affairs.*

**X**  Duration of this appointment and indicated salary may be changed or eliminated if gift, grant, or contract funds supporting this position become unavailable.

**X**  This position requires undivided effort at the specified FTE level.

1. (**School of Dentistry only**) All faculty who engage in clinical practice are required, if

 eligible, to practice exclusively as a member of the approved School of Dentistry

 Practice Plan.

1. This Notice of Appointment is subject to the terms and conditions of the letter dated

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a copy of which is attached *(send a copy of documents to be*

 *appended).*