

REQUEST FOR PROPOSALS

The Central Oregon Family & Early Literacy Conference

The *Central Oregon Partnership for Young Children* is hosting an *Early Literacy Conference on May 9, 2009* in Redmond, Oregon at Eagle Crest Resort. The Planning Committee is now seeking workshop proposals for 8 breakout sessions.

Award winning author and nationally acclaimed presenter Mem Fox is the Keynote Speaker.

This conference is focused on Early Literacy and encouraging families to read to their children. The audience will include: librarians and teachers, home and center childcare providers, local agency service providers, Head Start staff, parents, and anyone with an interest in literacy and working with young children.

We are targeting high quality trainers and we are letting presenters choose their topics from their specialties. Topics can include: brain development, storytelling for early literacy, essential early literacy skills, best books for early literacy, family literacy, etc.

Each of the 8 workshops is slotted for 1.25 hours. Each applicant may send in as many proposals as she or he wishes. *All presenters receive complimentary registration and buffet lunch on the day they present. No honorarium is provided.

Proposal submissions should include the following:

1. Each presenter's name, title, organization, mailing address, e-mail address, phone and fax numbers.
2. Title of the proposed session.
3. 50-word summary of the workshop for conference materials
4. Complete workshop description (300 words or less)
5. 3 learning objectives (required for review and consideration)
6. Intended audience(s)
7. Level: beginner, intermediate, advanced
8. Whether the presenter has trained on this topic before, and if so when, where, and to whom.
9. Short bio on each presenter
10. Audio/visual needs
11. Any other relevant materials or information (Web site, curriculum, etc.)

**Proposals may be submitted electronically to: edie@together-for-children.org
or mail to: Edie Jones at Together for Children, 1029 NW 14th Street, Suite 103, Bend Oregon, 97701**

**Proposals must be received by December 15, 2008 to be considered.
Invitations for presentations will be sent the first week in January.**