



LIBRARY ASSISTANT - Extra Help
Washington County Cooperative Library Services – Youth Program

\$18.23 Hourly

Applications Accepted from March 9 through 22, 2013

The Washington County Cooperative Library Services Youth Program has an Extra Help opportunity to assist staff with various outreach tasks. Our Youth Services program provides youth related support to public libraries in Washington County. The schedule for the position is 15 hours per week, Monday-Friday between the hours of 8:00 a.m. - 1:00 p.m. We generally schedule in 3 hour increments per day. Please note: this is a non-benefited, extra-help position.

Driving is an essential function for this position. Washington County will review DMV records on the last three year period on final candidates. Applicants must have a valid driver's license and an acceptable driving record.

Successful candidates will possess two (2) years of experience performing administrative or library support work; one year of the experience must have been in a library. At least one full year of intern/volunteer experience in a library setting may be considered. Preference will be given to applicants who possess experience working with children.

Additional Requirement:

Interested applicants must attach a cover letter describing the knowledge, skills and abilities you can bring to this Library Assistant - Extra-Help position.

For more information on this position and to apply online, please visit our Human Resources page at www.co.washington.or.us, or our Human Resources Department.

Washington County Human Resources
155 N. First Ave., Ste. 270
Hillsboro, OR 97124

**Equal opportunity employer with commitment to a diverse workforce.
Women, minorities, veterans and people with disabilities are encouraged to
apply.**

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