Job Opportunity

Librarian – Cataloguer

Part-Time

$20.45/hour – $26.58/hour DOQ. This is a part time (20 hours/week) position with pro-rated benefits.  
  
Under the general direction of the Principal Librarian or Library Director, position performs a variety of professional, entry level duties in an assigned area, such as Public Services and Support Services. Responsibilities are of a complex, technical nature, requiring specialized training and/or education. Performs work that is original and creative.

 Qualifications include:

* A Master’s Degree in Library Science from an accredited college or university, compensatory credentials, plus two (2) years experience. Satisfactory equivalent combination of applicable experience, education and training which ensures the ability to perform the work, as determined by the hiring authority, may be substituted for the above.
* Must have good general knowledge and experience of professional library functions which require independent judgment and may include reference services, children’s services, collection development, familiarity with literature, audio-visual materials and programming. Experience using on-line catalogs and computer programs, desirable.

Successful candidate must pass pre-employment screening process. Qualified applicants must

submit a completed City of West Linn employment application, resume and letter of interest to

the Department of Human Resources at West Linn City Hall by Monday, July 6, 2012, at 4:00

p.m. Application packets are available at <http://westlinnoregon.gov>; or at West Linn City Hall,

22500 Salamo Road, West Linn, OR 97068; or by calling (503) 742-8607. EEO.