City of Stayton
Job Announcement

Library Director

The City of Stayton is seeking a dynamic and experienced Library Director to supervise the staff and operations at our state of the art Library. Stayton is a vibrant community in a picturesque rural setting, only 15 minutes from the Salem metro area and within easy driving distance of both the Cascade Mountains and Pacific Ocean beaches. This position reports directly to the City Administrator and supervises 5 FTE support staff positions.

The successful candidate will have a passion, and strategic vision for library services. In particular, the ideal candidate will possess:

- Excellent people, political, public relations, marketing, organization, technology, and oral and written communication skills;
- Demonstrated ability to communicate effectively and work collaboratively with others, including the city council, library board, staff and patrons;
- Proven ability to create and lead a participative workplace environment with a cohesive team that promotes and sustains a productive workplace and excellent patron service;
- Thorough knowledge of current and emerging information technologies in public libraries and library trends and innovations;
- Active participation in professional library associations and community organizations;
- Several years of successful senior-level experience in overall library management including all services, staff and finances;
- Thorough knowledge of library administration and management techniques, including:
  - Knowledge of budgeting and accounting practices;
  - The ability to prepare and present accurate and informative statistical and technical reports;
  - The ability to develop and manage convenient, accessible and cost-effective facilities and services that promote and support the organization's strategic direction;
  - Excellent knowledge of literature, modern and classic;
  - Prepare and administer grants for the library.

Required qualifications:

- Equivalent to completion of an ALA accredited Master's of Library Science program and over four years professional experience including a direct working relationship with a library board.
- Willingness to work outside normal working hours and travel on occasion.

Starting salary range $4,845.08 - $6,183.53/mo. DOQ plus benefits. Salary advancement/pension eligibility at 6 months.

To apply, visit www.StaytonOregon.gov and visit the "EMPLOYMENT" section, where you can download the job description and application. For more information contact Deputy City Recorder Alissa Angelo at aangelo@ci.stayton.or.us.

Posting ends Friday, April 15 at 5:00 p.m.