

AGREEMENT BETWEEN THE ALABAMA PUBLIC LIBRARY SERVICE AND LIBRARY BOARDS OF PUBLIC LIBRARY REGIONS OF ALABAMA

The Alabama Public Library Service agrees to provide, from the funds available under the Library Services and Technology Act, a grant to ABC Public Library not to exceed **\$10,000** for COLLECTION DEVELOPMENT, Project #21-1-1.

PROVIDED:

1. The Library is in good standing and is in full compliance with the *Alabama Administrative Code* regarding the criteria necessary to receive State Aid.
2. These funds will be expended to provide library service in accordance with the project application approved by the Alabama Public Library Service which is considered a part of this contract.
3. That financial, narrative, interim, and annual reports be submitted in accordance with directions under separate cover. Records shall be kept in such a way that it will be possible for Alabama Public Library Service to determine whether the proposed program of library service is successfully carried out.
4. If the grant conditions are not complied with, the Alabama Public Library Service reserves the right to cancel this contract or revise the plan of service.
5. The financial records of the library will be made available, on request, to the federal government, Alabama Department of Examiners of Public Accounts, and/or the Alabama Public Library Service. Based upon review of these financial records, an audit of the Library System's records by a licensed certified public accountant may be required to determine the true financial status of the library.
6. The Library Board agrees to maintain a grant project record in the form prescribed by the Alabama Public Library Service and retain all records until **at least** December 31, 2026.
7. The Library Board agrees to properly manage all equipment (including replacement equipment) purchased with these funds and will meet the recordkeeping and management standards established by the Alabama Public Library Service.
8. The Library Board agrees to abide by and follow (a) all applicable rules and regulations of the U.S. Institute of Museum and Library Services, (b) the Library Services and Technology Act, and (c) the Financial Management and Administrative Policies and Procedures established by the Alabama Public Library Service pertaining to the use of the funds.
9. This agreement shall be in effect from the date the agreement is signed by the Director of the Alabama Public Library Service through **June 30, 2021**. Funds not requested by **June 15, 2021** will no longer be available unless the Alabama Public Library Service receives and approves a request for a contract extension. Contract extensions will only be granted in very unusual circumstances.
10. The following sections are attached and incorporated into this agreement:
 - a. Certification Regarding Civil Rights; Debarment and Suspension; Standard Assurances
 - b. Internet Safety Certification

11. The Library Board agrees that the appropriate percentage of required matching funds shall be in cash and verifies that the required matching cash is available as of the date this agreement is signed by the Board Chair.

ABC Public Library
LIBRARY

X
BOARD CHAIR

NOTARY CERTIFICATE

Sworn to and subscribed before me this ____ day of _____, 20____.

Notary Public

APPROVED:

Director, Alabama Public Library Service

Date