

Job Title: RURAL YOUTH EDUCATOR

Supervisor: Youth Services Manager

Location: Main Office, Rural Communities of Lane County

Shift: Base hrs.9am-3pm M-F. Varies Based on School requests & Supervisor Discretion

Employment status: 30 hrs./week/ 1.0 FTE; non-exempt; \$12-14 an hour, + benefits

Summary: Work in mainly rural communities at schools or any other platform to provide educational presentations to youth on intimate partner violence (IPV), teen dating violence and healthy relationships. Maintain participant confidentiality. Work with community members seeking our services. Provide in-person outreach to providers of youth education and services. Work with Womenspace staff to provide a safe and healthy environment for all personnel and participants. Collaborate with community agencies and businesses.

Essential Duties and Responsibilities:

- Receive and prioritize all youth presentation requests. Coordinate and collaborate urban youth presentations.
- Provide "*Healthy Relationships*" presentations in middle and high school classroom settings in the rural school districts and where rural youth are present.
- Maintain excellent communication with school personnel, Womenspace staff, volunteers, and rural community partners.
- Provide youth-related education regarding teen dating violence and healthy relationships mainly to the rural community members.
- Assist in training and supervising employees and volunteers in presenting "Healthy Relationships" curriculum in schools.
- Be aware and adjust current curriculum to reflect changes in the field regarding evidence-based practices and education standards.
- Attend community education training and community events.
- Maintain open communication with other community agencies that provide "Healthy Relationships" curriculum in Lane County to prevent overlap and neglect of vital areas
- Provide in-person outreach with teachers, principals, and groups that provide youth services
- Coordinate with Womenspace program staff for additional support and services.
- Assist with training of staff and volunteers as needed.
- Work as a Member of the Rural, Youth, Community Education, and Womenspace Team
- Attend required staff and team meetings
- Appropriately manage confidential information and paperwork
- Maintain accurate paperwork, statistics and fiscal documentation
- Provide weekly crisis line shift coverage as required
- Other duties as assigned

Knowledge, Skills and Abilities:

- Knowledge & understanding of laws concerning youth safety, mandatory reporting, and other legal restrictions on youth.
- Knowledge, experience, and ability to relate to, communicate and work with people/youth from diverse backgrounds and underserved communities
- Knowledge and ability to practice cultural humility.
- Knowledge of and commitment to continual learning in the areas of oppression and privilege.
- Experience in crisis intervention and presents a calm approach to crisis situations.
- Ability to work independently, multi-task and prioritize work appropriately.

- Highly skilled in oral and written communication and active listening; ability to demonstrate survivor-led communication and interaction.
- Good communication skills in large group settings.
- Knowledge of coping and survival skills of child survivors of abuse.
- Ability to manage self-care; Balance of work and personal life effectively.
- Ability to give and receive positive and constructive feedback.
- Must be well organized, creative, empathetic and people oriented.
- Familiarity with community partners and the importance of community collaboration.
- Experience in appropriately managing confidential information.
- Ability to use Microsoft office Programs: Word, PowerPoint, Excel, Outlook
- Ability to use office equipment.

Qualifications:

- Written and spoken bilingual fluency in English/Spanish preferred
- Commitment to Womenspace Mission.
- Experience in presenting to large groups of Youth
- Must have current insurance coverage and a valid driver's license.
- Pass background check and department of motor vehicle driving record review.
- Successful completion of the Womenspace training program within the last 3 years or active employment (includes the 32-hour DHS training and on site shadowing) **Can be completed after hire**

Application Procedure:

- Visit our website womenspaceinc.org to download application.
- Submit a cover letter, resume and application.
- Only submissions with all parts completed will be considered.
- Submissions can be mailed to: Womenspace, Attn: Human Resources, PO Box 50127 Eugene, OR 97405 or emailed to humanresources@womenspaceinc.org
(Submitting in person also accepted).
- Open until filled.

The mission of Womenspace is to prevent domestic violence in intimate partner relationships in Lane County and support survivors in claiming personal power.