



Job Title: Rural Advocate (primarily serving West Rural Lane County Area)

Supervisor: Rural Services Manager

Location: Junction City/Veneta

Shift: Primarily M-F 9am-5pm, Varies Based on Supervisor Discretion

Employment status: 40 hours/week, \$13-14.50 non-exempt status, plus benefits

Summary: The Rural Advocate works as part of the Rural Team and is responsible for coordinating support, advocacy and outreach services to survivors of intimate partner violence (IPV) mainly in the rural areas of Fern Ridge and surrounding area up to Junction City. Work as a part of a team to provide survivors of intimate partner violence (IPV) with advocacy-based support; safety planning, peer counseling, information and referral. Facilitate support groups and education classes as needed, network with other agencies, and assess participants for the Safehouse. Maintain participant confidentiality. Work with community members seeking our services. Work with Womenspace staff to provide a safe and healthy environment for all personnel and participants. Collaborate with community agencies and businesses.

Essential Duties and Responsibilities:

- Provide support, advocacy, safety planning, community referrals, and domestic violence education including the effects on children in person and by phone to survivors in West Lane County.
- Provide resource information and referral to address the survivor’s needs.
- Coordinate with Womenspace program staff for additional support and services
- Provide educational information and outreach in the form of networking with local individuals and organizations
- Develop and sustain a local support group for survivors in Junction City and Veneta as needed.
- Provide information about legal remedies and resources, including information about the availability of protective orders.
- Attend community education training and community events
- Provide informative community presentations about intimate partner violence (IPV) and Womenspace services.
- Collaborate with agency personnel to increase cultural competency when working with survivors from diverse backgrounds and underserved communities.
- Work closely with community partners to identify needs specific to rural populations
- Ensure that local businesses and service organizations have current materials regarding Womenspace services in English and Spanish
- Assist with training of staff and volunteers as needed.
- Work as a member of the Rural and Womenspace Team.
- Attend required staff and team meetings
- Appropriately manage confidential information and paperwork
- Maintain accurate paperwork, statistics and fiscal documentation
- Provide weekly crisis line shift coverage as required
- Other duties as assigned

Knowledge, Skills and Abilities:

- Knowledge and understanding of the dynamics and impact of intimate partner violence (IPV) including the effect on children and parenting.
- Experience working with survivors of intimate partner violence (IPV) preferred

- Knowledge, experience, and ability to relate to, communicate, and work with people from diverse backgrounds and underserved communities.
- Knowledge and ability to practice cultural humility.
- Knowledge of and commitment to continual learning in the areas of oppression and privilege.
- Experience in crisis intervention and presents a calm approach to crisis situations.
- Knowledge/understanding of safety planning and crisis intervention response.
- Ability to work independently, multi-task and prioritize work appropriately.
- Ability to seek out community resource information relevant to survivors of intimate partner violence. (IPV)
- Highly skilled in oral and written communication and active listening; ability to demonstrate survivor-led communication and interaction.
- Ability to provide advocacy by phone and in person; maintain a survivor-centered focus.
- Ability to provide informative community presentations about intimate partner violence (IPV) and Womenspace services.
- Familiarity with community partners and the importance of community collaboration.
- Ability to manage self-care; Balance of work and personal life effectively.
- Ability to give and receive positive and constructive feedback
- Well organized, creative, empathetic, and people oriented.
- Work as a member of the Rural team and overall Womenspace team.
- Ability to use Microsoft office Programs: Word, PowerPoint, Excel, Outlook
- Ability to use office equipment.

Qualification:

- Commitment to the Womenspace Mission.
- Written and spoken bilingual fluency in English/Spanish preferred.
- Must have current insurance coverage and a valid driver's license.
- Pass background check and department of motor vehicle driving record review.
- Successful completion of Womenspace training program within the last 3 years or active employment (includes the 32-hour DHS training and on site shadowing) **Can be completed after hire.**

Application Procedure:

- Visit our website womenspaceinc.org to download application.
- Submit a cover letter, resume and application.
- Only submissions with all parts completed will be considered.
- Submissions can be mailed to: Womenspace, Attn: Human Resources, PO Box 50127 Eugene, OR 97405 or emailed to humanresources@womenspaceinc.org
- (Submitting in person also accepted).
- Open until filled.

The mission of Womenspace is to prevent domestic violence in intimate partner relationships in Lane County and support survivors in claiming personal power.

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