

JOB DESCRIPTION

- Job Title:** Tribal Liaison
- Position Status:** Full-time (1.0 FTE), Exempt (*or part-time, exempt, at a minimum of 0.5 FTE*)
- Reports to:** WRCAC Program Manager
- Position Overview:** The Western Regional Children's Advocacy Center (WRCAC) is recruiting for a Tribal Liaison to start early 2018. WRCAC is one of four regional technical assistance and training centers funded by the US Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP). Since October 2016, WRCAC is managed as a project of the Chadwick Center for Children and Families at Rady Children's Hospital - San Diego (RCHSD). The WRCAC Tribal Liaison guides WRCAC's overall strategy with regard to support to American Indian and Alaskan Native (AI/AN) communities. S/he works collaboratively with other WRCAC project staff (based remotely throughout the western region and at the Chadwick Center in San Diego) to provide technical assistance (TA) and training to serve AI/AN populations and promote the growth and development of multi-disciplinary teams (MDTs) and child advocacy centers (CACs) responding to AI/AN child victims and their families. In addition, the Tribal Liaison works with the other Regional Children's Advocacy Centers (RCACs), the National Children's Alliance (NCA) and other Victim of Child Abuse Act (VOCAA) partners to implement collaborative projects across regions.
- Location:** The Tribal Liaison must reside in one of the thirteen states in the Western Federal Census region (AK, AZ, CA, CO, HI, ID, MT, NM, NV, OR, UT, WA, WY), have easy access to a major airport and have a current driver's license. WRCAC's main office is located at RCHSD. If not based in San Diego, the Tribal Liaison must be able to work remotely from a home office, with travel expected approximately 60% of work time.

Position Roles and Responsibilities:

Customized Technical Assistance (TA) & Training (50%)

- Promote the MDT/CAC approach (and related NCA accreditation standards) to child abuse investigations and interventions in AI/AN communities
- Develop, deliver and broker technical assistance (TA) and training services for MDTs, CACs and chapters to increase the number of tribally based MDTs/CACs and improve access to and quality of services for AI/AN communities
- Serve as the lead staff member on regional trainings, including work with consultants and WRCAC staff on training development, outreach, logistics, and submissions for DOJ approval
- Respond to relevant TA requests submitted by email or through the WRCAC website
- Ensure customized training and TA is culturally relevant for AI/AN populations
- Track training, TA activities and related performance measures and compile data for required project reporting

Collaborative Partnerships and Special Projects (25%)

- Develop strong relationships and strategic partnerships with local, state, regional and national professionals addressing child abuse and trauma among AI/AN children and families
- Participate in regional and national workgroups and convenings as appropriate
- Develop and maintain a skilled, network of AI/AN advisors and consultants to deliver training and ensure best practices in serving AI/AN communities
- Foster peer support and networking among tribal MDTs/CACs and those serving AI/AN populations

Knowledge Enhancement and Education (25%)

- Serve as a content expert on issues of child abuse, MDTs, CACs and NCA accreditation standards as they relate to AI/AN communities
- Participate in continuing education to ensure professional knowledge of best practices in Indian country
- Plan and coordinate webinars, online learning initiatives, and blended learning strategies to address issues specific to AI/AN communities
- Support the development of and engagement with WRCAC communications strategies, including a website, social media and newsletters as they pertain to AI/AN communities

Position Requirements:

- Demonstrated experience working with Alaskan Native and tribal communities (especially based on Indian reservations)
- A high level of sensitivity to and experience with issues related to historical and intergenerational trauma, mental health issues, and resiliency in AI/AN communities
- Experience working within a CAC, state chapter, or as a member of an MDT partner agency responding to child abuse
- Strong knowledge of the MDT/CAC model, and related NCA accreditation standards, for responding to child abuse
- Experience in team development and team facilitation strongly preferred
- Demonstrated experience assessing TA needs, provision of training and TA, facilitation and curriculum development
- Experience in team development and team facilitation strongly preferred
- Self-starter with ability to work independently and as a team member
- Dependability in following through on projects within set timeframes
- Strong communication and interpersonal skills one-on-one, in small groups and in large-audience presentations
- Strong organizational skills, attention to detail and ability to multi-task
- Proficiency in computer applications and social media (e.g. Microsoft Office, Salesforce, PowerPoint, Facebook) and capacity to learn new applications quickly
- Ability and willingness to travel up to 60%

This position is approved and funded by a grant provided through the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP), and is contingent upon receipt of continued funding by DOJ.

Please email wrcac@rchsd.org for instructions on how to apply for this position through the online Rady Children's Hospital HR system.

Applications will be reviewed as they are submitted; for full consideration please apply by Wednesday, December 27, 2017.