



Job Recruitment – Executive Director

Status: Full-time, Exempt

Reports to: Board Vice Chair

Location: 1827 NE 44th Ave., Suite 220, Portland, OR 97213

The Oregon Network of Child Abuse Intervention Centers is a nonprofit and statewide organization providing training, technical support, and advocacy in support of Oregon's 24 child abuse intervention centers. We are seeking qualified candidates for the position of Executive Director.

SUMMARY:

The Executive Director, under the authority of the Board of Directors, provides oversight and direction to the planning, development, and management of the daily operation of the Oregon Network of Child Abuse Intervention Centers, which supports the development and evolving needs of child abuse intervention programs, and multidisciplinary teams throughout the state of Oregon.

JOB REQUIREMENTS AND QUALIFICATIONS:

Candidates will have experience in nonprofit management/administration, program development and oversight, public policy development and cultivation of effective relationships, and will have excellent communication skills. Knowledge in child abuse intervention is also preferred. We are seeking a strong leader who works well as part of a team and can work with others collaboratively. A Bachelors Degree is required (Masters Degree preferred) in an appropriate field. Candidates must be proficient with Mac OS, Microsoft Office (Word, Excel, Access, PowerPoint and Outlook).

ADDITIONAL INFORMATION:

This position will require travel (approximately 20% of time) and may involve some evening and weekend hours. Employment is dependent upon the successful completion of a background check, including criminal and child protection clearances. Oregon Network of Child Abuse Intervention Centers offers health benefits, paid holidays and a generous paid time off policy.

ABOUT PORTLAND:

The Oregon Network of Child Abuse Intervention Centers is based in Portland, Oregon, in the beautiful Pacific Northwest. Portland the largest city in Oregon, ranks high in livability, and is known for its beautiful parks, bike paths, eco-friendly atmosphere, as well as microbreweries and coffee shops. Just one hour north of Salem, the state capitol, Portland also hosts a thriving art, theatre and music scene. Portland is nestled at the confluence of the Willamette and Columbia Rivers, and the area in general features outstanding recreational opportunities within a 90-minute drive west to the coast or east to the Columbia River Gorge and Mt. Hood. Central Oregon features year-round recreational opportunities, and Oregon is home to several award-winning wineries. Oregon's many world-class colleges and universities add to the richness and diversity of cultural opportunities.

FOR THE COMPLETE JOB DESCRIPTION VISIT:

http://www.childabuseintervention.org/images/Documents/ONCAIC_ED_2018.pdf

HOW TO APPLY:

Send your application, resume, cover letter and at least two letters of recommendation to jobs@childabuseintervention.org by March 12, 2018.