



Position: Campus Coordinator
Supervisor: Executive Director
Location: Keizer, Oregon
Status: Full Time, Exempt
Compensation: Salary DOE, Medical/Dental package, and Health Reimbursement Account.

The mission of the Oregon Attorney General's Sexual Assault Task Force is to advance an effective survivor-centered, multi-disciplinary, collaborative approach to the response to and prevention of sexual violence in Oregon.

We achieve our mission by providing training, resources, and support to organizations and communities working to prevent and respond to sexual violence. We seek to facilitate cross-discipline collaboration and cultivate victim-centered approaches to sexual assault primary prevention and response.

The Sexual Assault Task Force was formed in 1999 by Attorney General Hardy Myers and statewide advocates, activists, and multidisciplinary responders in order to organize statewide efforts to address adolescent and adult sexual assault in Oregon.

The Campus Coordinator position, part of a comprehensive campus team addressing advocacy, compliance, and prevention, is funded with a mix of unrestricted and state funds. The Campus Coordinator position will focus primarily on comprehensive campus prevention in collaboration with SATF staff, campus preventionists and colleges and universities to provide training and technical assistance to campus practitioners in Oregon and nationally. Overnight travel is required.

Expectations

- Maintain a survivor-centered, social justice, and mission-driven focus while navigating system-based environments.
- Maintain a commitment to addressing and combating systems of oppression that reinforce violence.
- Maintain a commitment to the mission and work of the Sexual Assault Task Force with an appreciation for and sensitivity to the guiding principles of the organization – survivor-centered; multidisciplinary collaboration; and service to responders, preventionists, providers, and victims.
- Facilitate engagement, interest and enthusiasm among allied partners with positive and professional communication regarding the SATF mission.
- Ability to work both autonomously and participate in and/or facilitate collaborative teams.
- Ability to handle sensitive information with discretion and confidentiality.
- Ability to navigate a fast-paced, dynamic, often-changing environment with tight deadlines.
- Practice the principles of ethical and professional communication that include respect, honesty, personal responsibility, listening, and direct communication.
- Perform tasks in a variety of locations and environments, including the AGSATF office and other meeting and training locations across the state and nationally. The workday often includes using a telephone and sitting at a computer screen for extended periods. Tasks may require lifting, moving, or carrying objects of about 25 pounds, such as boxes, materials, and other supplies.
- Travel by car and plane in Oregon and nationally is necessary as well as occasional work outside normal business hours.
- Participate in agency-wide work and activities and support other staff in their work when necessary.

Key Responsibilities

- Provide training and technical assistance related to campus-based comprehensive prevention strategies, utilizing an anti-oppression and sexual health promotion lens.

- Assist Oregon campus practitioners to identify where prevention strategies and activities fit within the framework of Title IX, Clery, VAWA and relevant state laws.
- Lead, facilitate, and participate in campus training and technical assistance activities for multi-disciplinary partners, including campus practitioners, law enforcement, prosecutors, SANEs, campus, community and system-based advocates, etc. in coordination with SATF staff, instructors, and allied professionals.
- Participate in addressing all aspects of training logistics in collaboration within the Sexual Assault Training Institute team.
- Develop and publish campus prevention best practice documents in collaboration with allied professionals.
- Serve as staff liaison to the Campus Committee of the *Sexual Assault Task Force Advisory Committee*, and to other advisory and ad hoc committees, as needed. Staff support includes: meeting facilitation, support subcommittee work and deliverables, foster the development and publication of position papers, best practice or practice recommendations, tools and resources for multi-disciplinary use.
- Participate in and keep abreast of campus policy and legislation at the federal and state level.
- Develop and maintain state and national partnerships.
- Participate in all grant writing, reporting, and communication with grant monitor(s).
- Serve on applicable committees/councils as a Task Force staff representative and identify statewide and national opportunities for collaboration and networking.
- Assist with Sexual Assault Awareness Month activities.
- Participate in social media and website updates/activities, development of SATF newsletter publications, and media requests.
- Answer phones and respond to general information email queries.
- Other activities as assigned.

Preferred Qualifications

- Bachelor's Degree or equivalent experience (experience considered in lieu of a degree).
- Consideration given to certified health education specialist (CHES) with experience in college prevention or response.
- Ability to understand and articulate comprehensive prevention education and victim services from a perspective that includes the intersections of race, gender, sexual orientation and other significant aspects of individual and cultural identity.
- Demonstrate an understanding of institutions of higher education, including Title IX, Clery, and VAWA.
- Demonstrate an understanding of oppressions as root causes of sexual violence.
- Demonstrate an understanding of comprehensive prevention and public health.
- Knowledge of basic sexual assault dynamics and interest in issues of violence against women and historically marginalized populations.
- Knowledge of best practices and experience working on sexual violence prevention with college-age students.
- Experience with development of curriculum and/or adult learning principles.
- Strong interpersonal, communication, organizational, and writing skills, and ability to build collaborative partnerships with diverse stakeholders, including community and campus stakeholders
- Understanding of restorative justice in sexual violence prevention education and response
- Experience with needs assessments, including survey design, environmental scans, and community readiness.
- Proficiency with Microsoft Office programs.
- Experience using online Webinar software.
- Professional verbal and written communication skills.

All employees of the Sexual Assault Task Force must complete a full criminal background check before hire.

To apply: Send a resume, cover letter, and three professional references to taskforce@oregonsatf.org with Campus Coordinator in the subject line.