



TITLE: Bilingual Prevention Educator
PROGRAM: Primary Prevention Program
REPORTS TO: Executive Director
EMPLOYMENT STATUS: Full-time

SUMMARY

HAVEN from Domestic and Sexual Violence is accepting applications for a full-time Bilingual Prevention Educator. The position spends a portion of working hours at the HAVEN office and a portion of working hours co-facilitating prevention education in the middle and high schools throughout Wasco, Sherman, Gilliam and Wheeler Counties. The Bilingual Prevention Educator will work collaboratively with HAVEN's direct service advocates to ensure accessible, meaningful services for any individual identifying as a survivor, including underserved populations living in rural communities.

Grounded in social justice and the movement to end violence against women, HAVEN is a social service agency serving survivors of domestic violence, sexual violence, teen dating violence, stalking, and human trafficking. HAVEN also supports the communities we serve by offering schools our comprehensive prevention curriculum, increasing their capacity to comply with Oregon Health Education Standards. Located in The Dalles along the scenic Columbia River, HAVEN from Domestic & Sexual Violence prioritizes work/life balance for its employees by emphasizing self-care and trauma-informed modes of practice for both staff and those HAVEN serves. While the organization began in 1981 in the form of a 24 hour crisis-line and network of volunteers to support victims, HAVEN is now a distinguished anti-violence agency with innovative programming to serve survivors of violence from a social-ecological framework that addresses all aspects of survivors' lives and works to support survivors in their healing journeys.

ESSENTIAL JOB FUNCTIONS

This position is part of the Comprehensive Primary Prevention Program. This program utilizes collaborative efforts to bring primary agency-based prevention strategies to the schools, staff, parents and communities in our service area. The Bilingual Prevention Educator (BPE) is committed to promoting comprehensive prevention education and positive youth development around sexual violence prevention and sexual health promotion. Alongside other members of the Prevention Team, the BPE will develop curriculum designed to be delivered as a series of presentations that provide a comprehensive educational experience for elementary, middle and high school students. Curricula will be tailored to various schools and counties as needed. The Primary Prevention Program also includes the HAVEN Troupe, Sexual Violence Prevention Coalition (SHIFT; Sexual Health Information For Teens), and an annual Summit geared toward youth and healthy relationships.

The Bilingual Prevention Educator will:

- Represent the mission, values, and philosophy of HAVEN to program participants, staff, and the general public.
- Implement current prevention strategies for grant funding requirements.
- Coordinate and facilitate educational and culturally competent curricula in classroom settings on topics such as anti-oppression theory, dating and sexual violence, stalking, bullying/cyberbullying, and safe technology use.
- Update curricula as needed and present it to the appropriate audiences.
- Assist with recruiting, coordinating and co-facilitating the HAVEN Troupe and its activities.
- Work within the Prevention Team to co-facilitate the Sexual Health Information For Teens prevention coalition.
- Assist and support training for school staff and students' parents or caregivers.
- Attend meetings in accordance to priorities of executive director.

- Coordinate data collection and submit required information for grant reporting and other documentation in a timely and complete manner.
- Maintain documentation on the number of students attending classes and programs.
- Keep regular statistics in accordance with current project funding streams.
- Administer surveys and/or pre-post tests.
- Compile mid-year and year-end performance reports.
- Coordinate and/or assist in database management, including entering training participant data.
- Meet regularly with agency supervisor.
- Other duties as assigned by executive director.

QUALIFICATIONS

- Associate's and/or Bachelor's degree in the fields of social work, social science, sociology, psychology, human services, health sciences, public health, or other fields related to the scope of the position (preferred but not required). Relevant experience may be substituted on a year-for-year basis for the educational requirement.
- Prior experience in social justice, domestic violence advocacy, or sexual assault advocacy (preferred but not required; training is provided within and outside of the agency).
- 2-5 years of experience working with prevention strategies, resulting in a basic understanding of the dynamics and effects of interpersonal violence (preferred but not required).
- 2-5 years of experience working with students in an educational or classroom setting (preferred but not required).
- Requires the ability to complete a contractually required 40-hours training in advocacy for survivors of domestic violence, sexual assault. Equivalent experience working in domestic violence advocacy and/or advanced training in sexual violence prevention may be substituted for this requirement at the discretion of the executive director.
- Effective communication skills including experience in the delivery of clear and dynamic presentations, public speaking, and program facilitation.
- Ability to work collaboratively with colleagues, community partners, other agencies, and area schools.
- Basic knowledge of computer science (i.e. Microsoft Office software, Google Apps, etc.).
- Spanish and English language and written skills.

WAGE & BENEFITS

\$18.00 - \$20.00 hourly, depending on experience.

Health benefits available that include supplemental wages for dental, vision, and copays.

Some flexibility in work schedule.

All persons of every race, ethnic background, spiritual belief, economic status, gender identity, sexual orientation, age, or personal ability are equally affirmed into employment and/or leadership at HAVEN and are joyfully welcomed. Applications will be accepted until the position is filled.

In the event that there are not otherwise qualified candidates available for assignment, candidates with credentials that do not yet meet the agency minimum qualifications may be considered for the position with certain stipulations. The candidate must actively pursue needed training and credentials and is expected to fulfill the minimum requirements within six months.

For more information or to request an application, please contact Tara Koch, Executive Director, at 541-296-2065. Candidate may also email resume to tara@haventhedalles.org or mail to:

HAVEN
PO Box 576
The Dalles, OR 97058

Updated 10/2018 by AC & MJ