



CHILD ABUSE MEDICAL EXAMINER SUPERVISOR

ABOUT US

Children's Center has been at the forefront of our community's compassionate response to child abuse and neglect since 2002. Our child-focused intervention and recovery strategies are grounded in trauma-informed care for children when there are concerns of physical abuse, emotional abuse, sexual abuse, neglect, drug endangerment, or a child has witnessed domestic violence. At Children's Center, kids can feel safe to share their experiences and know that they will be heard. Our holistic approach provides caregivers with support and resources to help children begin their healing journey. Nationally accredited Children's Center is also a leader in local efforts to keep children safe, adopting a model of strategic outreach and education focused on child abuse prevention. Recognized as the top medium-sized Nonprofit to Work for in Oregon in 2018, we strive to provide not only meaningful work but an environment where team members can thrive. As we enter 2019 with plans to expand our services, we invite you to join us in making a positive impact in the lives of kids in our community.

JOB SUMMARY

Our **Child Abuse Medical Examiner Supervisor** oversees a team of Medical Examiners in addition to providing medical evaluations of children suspected to be victims of abuse or neglect. Child Abuse Medical Examiners also provide education to the community regarding child maltreatment and well-being. This position utilizes a multidisciplinary team approach to the evaluation of suspected child abuse, working in partnership with forensic interviewers, family support specialists, and community partners such as law enforcement and child protective services.

Reports To: Medical Clinic Director

Classification: Salaried Exempt .8 FTE (exact schedule negotiable); full benefits

RESPONSIBILITIES

As an Examiner Supervisor you will:

- Provide direct supervision, coaching, and annual evaluations of medical examiners.
- Provide input regarding medical examiner budget, staffing, salaries, and duties.
- Assist in the recruitment and hiring of examiners.
- Coordinate initial and ongoing clinical training for examiners.
- Participate in team meetings, quality assurance reviews, peer reviews, and case consultations.
- Participate in leadership meetings at the Clinic.
- Promote professional development of medical examiners via ongoing learning, quality assurance, peer review, and educational activities/opportunities.
- Provide coverage for the Medical Clinic Director when needed.
- Participate in multidisciplinary meetings.
- Work collaboratively in a team environment with a spirit of cooperation. Develop and maintain positive working relationships with community partners and team members at all levels of the organization.
- Be available for support and problem solving in evaluation process.
- Work with Child Interviewer Supervisor to manage overall clinic schedule.
- Assist the Medical Clinic Director in developing protocols, policies, and procedures.

As a Medical Examiner you will:

- Maintain expertise in child abuse issues, general pediatric issues, and medical evaluation standards through related continuing education and staying abreast of current research.



- Provide education to the community regarding child maltreatment and well-being.
- Perform sensitive and thorough medical examinations of children for whom there are concerns of child abuse and/or neglect, including colposcopy and team participation during child interviews.
- Gather comprehensive social and medical history from parent and/or patients and review other relevant case information.
- Assess general pediatric problems, physical findings, and development; coordinate medical follow-up.
- Provide periodic after-hours on-call phone consultation on a rotating schedule.
- Complete all required documentation and reports in a timely manner, ensuring the product is well-organized and professionally written.
- Review medical records and/or provide medical consultation as requested by community partners.
- Testify in court, as necessary.
- Perform other job duties as assigned.

QUALIFICATIONS

- Professional degree (MD or DO). Licensed in the State of Oregon.
- Board Certified/Board Eligible in Child Abuse Pediatrics.
- Minimum three years of clinical experience examining and treating pediatric patients. Knowledge of child abuse dynamics.
- Excellent verbal, written, and interpersonal communication skills. Ability to relate well to children and adults in crisis.
- Discreet in handling confidential matters and materials; tactful and diplomatic in dealing with others.
- Proficiency in working with Microsoft Office suite applications including Word, Excel, and Outlook. Ability to learn other data management systems.
- Bi-lingual English/Spanish speaking skills useful. Other languages also helpful.

A criminal background check, sex offender registry check, and DHS child welfare registry check are required for employment at Children's Center and will be completed for all finalists.

COMPENSATION & BENEFITS

Children's Center offers a comprehensive benefits package and a focus on work-life balance. We offer Providence medical plan options, one of which is 100% covered for employees; dental and vision insurance 100% covered for employee; Flexible Spending Account; retirement plan with 3% match after 6 months of service, immediate vesting; Group Life; Employee Assistance Program; licensure reimbursement; 10 paid holidays; and a generous Paid Time Off (PTO) plan. We also offer opportunities to join and collaborate with cross-departmental teams such as our IDEA Team (Inclusion Diversity Equity Action), Green Team, Safety, and Fun Crew.

HOW TO APPLY

Please email your resume and cover letter to Lori at HR@childrenscenter.cc for immediate consideration. Include "Medical Examiner Supervisor" in the subject line of your email. Position will remain open until filled.

Children's Center is committed to creating an environment where everyone feels welcome, respected, and valued. We are proud to be an Equal Opportunity Employer and encourage qualified individuals with diverse backgrounds and life experiences to apply. Please visit our



Children's
Center

A child abuse intervention center

Job Posting

website at www.childrenscenter.cc to read our full commitment to diversity, equity, and inclusion.
