



## ***Community Prevention Coordinator***

Location: Albany, Oregon  
Reports To: Executive Director  
Status: Full-Time (Non-Exempt)

---

At ABC House, our people are passionate about breaking the cycle of child abuse and neglect by supporting children as they find their voice, and helping children and families heal and thrive. Our core services include forensic medical exams and interviews to help identify child maltreatment, trauma counseling and family support services, and prevention and awareness education for the community. We envision a world in which every child has the opportunity to be happy, healthy and safe; parents and caregivers understand the impact of their actions on children; and our community actively and vocally stands up to child abuse and neglect. Join our team to help make a positive impact in a child's life today!

ABC House offers a culture of respect, teamwork, integrity and pride as well as competitive wages based on experience and a generous benefits package including 100% employer paid health insurance for the employee, including vision and dental.

### ***Primary Responsibilities***

The Community Prevention Coordinator oversees ABC House's child abuse prevention and education program activities. This position coordinates and provides awareness-raising trainings and presentations that empower community members to take active steps to break the cycle of child abuse and neglect. The Community Prevention Coordinator also facilitates the agency's peer support groups and represents the agency at community events and child abuse prevention activities.

### ***Principal duties and responsibilities include but are not limited to:***

- *Develop and implement presentations for school district personnel, youth-serving professionals and volunteers, and the community at large. (55%)*
  - Build relationships with youth-serving organizations, faith communities, school district personnel, and parent groups in order to promote adult community education offerings.
  - Facilitate Darkness to Light: Stewards of Children trainings to youth-serving professionals, volunteers, and community members.
  - Recruit, train, and provide ongoing coordination to volunteer Stewards of Children facilitators.
  - Develop and deliver presentations on child abuse, mandatory reporting and technology safety to youth-serving professionals, volunteers, parent groups, school district personnel and community members.
  - Track attendance and survey/evaluation data for presentations.
- *Facilitate One Circle peer support groups for at-risk teen youth. (10%)*
  - Co-facilitate Girls Circle or Boys Council peer support groups in collaboration with partner agencies.

- Engage with partner agencies and other community stakeholders to offer Girls Circle or Boys Council peer support groups in Benton and Linn Counties.
- Track attendance and survey/evaluation data for groups.
- *Develop and present educational programming for youth. (30%)*
  - Develop and deliver presentations during the school year on child abuse, technology safety, and related issues for youth in Benton and Linn County schools and other youth groups.
  - Build relationships and serve as point-of-contact with school personnel and area agencies working with youth.
  - Maintain outreach efforts to bring presentations to new schools and youth groups.
  - Track attendance and survey/evaluation data for presentations.
- *Participate in assigned child abuse prevention activities, meetings, and community outreach opportunities. (5%)*
  - Collaborate with local and statewide agencies and funding partners on child abuse prevention projects and initiatives.
  - Represent agency at community fairs and other special events.
- *Create educational social media content for agency social media accounts. Create marketing graphics, infographics and content to promote community education offerings. (5%)*
- *All other duties as assigned.*

**Skills required include but are not limited to:**

- Ability to develop educational presentations that incorporate current research pertinent to child abuse and technology safety and language that is both appropriate and effective for specific audiences.
- Ability to provide educational presentations that utilize best-practice teaching methods and approaches.
- Ability to communicate effectively with both youth and adults.
- Ability to cultivate partnerships with schools and community organizations
- Comfortable discussing sensitive and difficult issues
- Confident in public speaking and small group discussion
- Creativity in developing materials to be presented to community
- Flexibility to meet schedule of community needs
- Independent worker
- Excellent organizational skills

**Qualifications:**

- Bachelor's degree required and health education background preferred
- Bilingual, bicultural, Spanish speaker strongly preferred
- Knowledge of Microsoft Office and audiovisual equipment
- Professional, approachable manner with both youth and adults
- Licensed, insured driver and must have own transportation
- Experience with Darkness to Light: *Stewards of Children* and/or Girls Circle or Boys Council programs preferred

**Compensation:** Dependent upon experience. Excellent benefits package offered, including 100% employer-paid medical, dental and vision insurance for the employee, EAP program, paid holidays and a generous paid time off plan.

**To apply:** All qualified applicants interested in this position are encouraged to apply by emailing a completed application and cover letter to [hr@abchouse.org](mailto:hr@abchouse.org). Please include "CPC application" in the subject line. Position will remain open until filled. No calls please.

ABC House is an equal opportunity employer committed to respectful, quality care to children and their non-offending family members from diverse racial, ethnic, religious, and nontraditional family forms. ABC House is a drug-free work place. Under the provisions of the Immigration and Reform Act of 1986, the candidate will be required to provide evidence of identity and eligibility for employment.