



## Position Advertisement: Forensic Interviewer

### Who We Are

Founded in 1994, KIDS Center works together with law enforcement, medical providers, and social service agencies to create a supportive response to child abuse through a multi-disciplinary team approach.

### Summary/Objective

This position is full-time with an excellent benefits package. This position is responsible for gathering caregiver history from families and conducting video-recorded forensic interviews of children (primarily aged 4-17). The information gathered will be synthesized in a written report that will require note-taking, writing, and editing. An interviewer should expect to be called as an expert witness to testify in court.

### Essential Duties and Responsibilities

- Conduct sensitive, thorough, and forensically sound interviews.
- Obtain information in a forensically sound, neutral manner in compliance with the State of Oregon Forensic Interviewing Guidelines and other legal requirements for evidence.
- Provide support, primarily note-taking, to medical examiners during medical examinations.
- Gather comprehensive social history from parents/caregivers.
- Gather relevant background information and current investigation status reports from community partners.
- Demonstrate cultural competency and sensitivity to clients and families during the evaluation process.
- Compose reports with pertinent information gathered from caregivers during the social history and from the child during the interview.
- Work with the medical examiner to complete the assessment section of the report.
- Conduct post-evaluation debrief sessions with parents/caregivers. Provide pertinent educational materials to families and make recommendations for referrals to appropriate community services.
- Communicate recommendations to Family Support Specialists to follow-up with the family.
- Testify in grand jury and court as requested. Thorough preparation is expected.
- Participate in team case staffings and actively work toward team goals and organizational objectives.
- Participate in regular peer reviews.
- Keep informed on the latest child abuse issues and interviewing techniques, including training and continuing education. Conduct research on these topics as needed and/or requested.
- Participate in Medical Evaluation Team and All Staff meetings.
- Conduct training and/or participate in public speaking engagements related to forensic interviewing as requested.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

### Required Education and Experience

- Bachelor's degree in social work or related field
- Five (5) years of direct experience.
- Ability to relate to children and adults of all ages, races, ethnicities, and socio-economic backgrounds as well as professionals across multiple disciplines and individuals in crisis situations.
- Comfortable with technology, including video recording equipment.
- Must have excellent verbal and written communication skills.
- Demonstrated ability to effectively function on a team.
- Demonstrated ability to produce legible, accurate and timely written reports.
- Capacity for empathy.
- Ability to self-direct.

### Preferred Education and Experience

- Master's degree in a related field.
- Bilingual in Spanish.

KIDS Center is an equal opportunity employer. Please submit a resume and cover letter to [info@kidscenter.org](mailto:info@kidscenter.org)