



# **OREGON CHILD FORENSIC INTERVIEW TRAINING APPLICATION FORM SEPTEMBER 21/25, 2020**

Thank you for your interest in the Oregon Child Forensic Interview Training. Below are important notes about the application process:

- The Oregon Child Forensic Interview Training (OCFIT) is a **5 day online training** focusing on conducting Child Forensic Interviews in a Child Advocacy Center. You are responsible for understanding your MDT protocol regarding child interviewing in your region.
- Acceptance/Waitlist status is shared at least 4 weeks before training start date.
- Applications are reviewed and prioritized by Oregon Child Abuse Solutions, Regional Service Providers, and the Oregon Department of Justice, based on regional training needs, position, and agency representation.

Questions? Contact Sydney Johns: [Sydney@oregoncas.org](mailto:Sydney@oregoncas.org)

## ***TRAINING DETAILS:***

**The September OCFIT is open to CAC Child Forensic Interviewers only.  
Applications are due by 11:59 pm, Friday, August 21, 2020.**

If accepted, you will be notified by end-of-day 4 weeks before training start date.

OCFIT is a 5 day online training and will take place September 21-25, 2020. Training will be held online 8:00-1:00 p.m. Monday, Tuesday, Wednesday, and Friday, and 8:00-4:00 p.m. on Thursday. You are expected to both read the pre-requisite reading material and complete the pre-test before the training start date.

The training will not be recorded, and must be attended live. You are expected to attend this training in its entirety. Missing 30 minutes or more of training will prohibit you from receiving a certificate of completion, and you will not be eligible for any reimbursement of expenses related to the training from DOJ.

You will receive a certificate for 32 hours of training upon successful completion of the training.

# **OREGON CHILD FORENSIC INTERVIEW TRAINING APPLICATION FORM:**

Please complete the information below. Incomplete applications will not be considered.

## ***PARTICIPANT INFORMATION***

Name

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Title

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Agency

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Street Address

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City, State, Zip

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County

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Cell phone

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Email Address:

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## ***DISCIPLINE***

Which of the following best describes the discipline you represent:

Forensic Interviewer

Other (please specify):

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## ***INTERVIEWING***

This information is used to prioritize your application. **For purposes of this training, interview types are defined as follows:**

**An initial responder interview** is a minimal-facts interview conducted in the field by initial responders, such as law enforcement officers (LEs) and/or Department of Human Services Child Welfare Personnel (DHS-CWPs). These interviews elicit just enough information to establish safety and determine the need for a criminal investigation and/or an immediate medical evaluation. This interview typically takes place during the initial responder's first contact with the child/family and may be followed by an in-depth forensic interview.

**A forensic interview** is a developmentally sensitive and legally sound structured conversation with a child intended to elicit detailed information about a possible event(s) that the child may have experienced or witnessed. Forensic interviews are coordinated to avoid duplicative interviewing, follow research-based guidelines, and are conducted by trained professionals who participate in ongoing peer review, ideally in a child-friendly environment, such as a Child Advocacy Center (CAC).

**What kind of interviews do you do?** Please select all that apply.

- Initial Responder Interviews
- Forensic Interviews at a non-CAC location
- I conduct Forensic Interviews at a CAC, or will conduct Forensic Interviews at a CAC once trained.

If you conduct Forensic Interviews at a non-CAC location, please describe where you conduct these interviews:

If you currently or will conduct Forensic Interviews at a CAC, please complete the following:

**Center Name**

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**Center Contact**

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**Contact Phone**

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**Contact Email**

OCAS will follow up with the Center Contact to verify this information.

**By signing this form and remitting your application fee, you agree to the following:**

- Attending the training in its entirety. Missing 30 minutes or more of training will prohibit you from receiving a certificate of completion, and you will not be eligible for any reimbursement of expenses related to the training from DOJ.
- Participating in practice peer review, including conducting two video-recorded practice interviews.
- Making every reasonable effort to notify Oregon Child Abuse Solutions in advance if you will not be able to attend so that your place can be given to someone else in the waitlist.
- Reading required materials prior to attending training.
- Completing a pre- and post-test, and daily quizzes that are built into each training module. The tests and quizzes will be based on the required reading materials and the curriculum.
- Earning a score of 85% or better on the post-test to receive a certificate of completion.
- I understand that I am submitting an application for OCFIT, and that I am not guaranteed acceptance to OCFIT.
- I understand that I will receive a certificate of completion for completing this training. I understand completing OCFIT does not make me a certified forensic interviewer.
  - A Forensic Interviewer must be or have been a law enforcement officer or a DHS Child Welfare worker; or have a master's degree in a related field and two years of experience working with children; or a bachelor's degree and four years of experience working with children; and have completed the Oregon Child Forensic Interview Training.

***YOUR AGREEMENT AND SIGNATURE***

Your Name (printed)

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date

***SUPERVISOR AGREEMENT AND SIGNATURE***

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Supervisor Name (printed)

\_\_\_\_\_  
Supervisor Title

\_\_\_\_\_  
Supervisor Email

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

***TUITION***

Tuition for OCFIT is \$175. If your application is not accepted for this training, your application fee will be returned to you. Tuition is payable by check or credit card. Credit card payments are processed via PayPal and subject to a 3% processing fee. If you would like to pay by credit card, OCAS will invoice you when your application is submitted.

Reimbursements may be available for Oregon professionals who are CAC staff interviewers, law enforcement, or child welfare workers and who receive a certificate of completion for the training. **Please contact Amanda VanTil at [Amanda.L.VanTil@doj.state.or.us](mailto:Amanda.L.VanTil@doj.state.or.us) or 503-378-6870 to determine your eligibility for reimbursement.** Reimbursement requests are limited to the cost of tuition and up to \$280 for hotel accommodations. Hotel accommodations must meet the GSA guidelines ([www.GSA.gov](http://www.GSA.gov)).

***SUBMISSION***

Submit your application and tuition by 11:59 pm on Friday, August 21, 2020 to:

Email: [Registration@oregoncas.org](mailto:Registration@oregoncas.org)

Mail: Oregon Child Abuse Solutions

ATTN: OCFIT

1827 NE 44th Ave, Suite 220

Portland OR 97213

Questions? Contact Sydney Johns

Phone: 503-455-8622

Email: [Sydney@oregoncas.org](mailto:Sydney@oregoncas.org)