



OREGON CHILD FORENSIC INTERVIEW TRAINING APPLICATION FORM

February 10-11, 17-18, and 24-25 (Wednesdays and Thursdays)
Virtual format using Zoom

Thank you for your interest in the Oregon Child Forensic Interview Training (OCFIT). Below are important notes about the application process:

- OCFIT is a 6 day online training that focuses on conducting **Child Forensic Interviews in a Children's Advocacy Center (CAC)**. You are responsible for understanding your MDT protocol regarding child interviewing in your region.
- OCFIT is packed with content that builds over the course of the training, culminating in practice interviews and a post-test. Applicants should be prepared to be attentive with their cameras on for the duration of the training.
- The attached document **is an application, not an enrollment form**. Those who will conduct child forensic interviews in a CAC receive priority enrollment.
- Acceptance/waitlist status is shared **3 weeks** before the training start date.
- Applications are reviewed and prioritized by Oregon Child Abuse Solutions, Regional Children's Advocacy Centers, and the Oregon Department of Justice, based on regional training needs, position, and agency representation.

Questions? Most questions can be answered in the Frequently Asked Questions located on www.oregoncas.org under trainings/resources and OCFIT. If your question isn't answered there, contact registration@oregoncas.org.

TRAINING DETAILS

If accepted, you will be notified by end-of-day 3 weeks before training start date. OCFIT is a 6 day online training, spread across three weeks. The schedule is below:

- Wednesday, February 10th (8 a.m. – 12:30 p.m.)
- Thursday, February 11th (8 a.m. – 12:30 p.m.)
- Wednesday, February 17th (8 a.m. – 12:30 p.m.)
- Thursday, February 18th (8 a.m. – 12:30 p.m.)
- Wednesday, February 24th (8 a.m. – 4 p.m.)
- Thursday, February 25th (8 a.m. – 12:30 p.m.)

You are expected to both read the pre-requisite reading material and complete the pre-test before the training start date. **The training will not be recorded and must be attended live.** You are expected to attend this training in its entirety. Missing 30 minutes or more of training will prohibit you from receiving a certificate of completion, and you will not be eligible for any reimbursement of expenses related to the training from DOJ. You will receive a certificate for 32 hours of training upon successful completion of the training.

APPLICATION DEADLINE: By 11:59 p.m. on Friday, January 8th, 2021
NOTIFICATION OF ACCEPTANCE/WAITLIST: By Monday, January 18th

**OREGON CHILD FORENSIC INTERVIEW TRAINING
APPLICATION FORM**

Please complete the information below. Incomplete applications will not be considered.

Participant Information

Name	
Title	
Agency	
Street Address	
City, State, Zip	
County	
Phone	
Cell Phone	
Email Address	

Discipline

Which of the following best describes the discipline you represent:

- Forensic Interviewer
- CPS Caseworker
- Law Enforcement
- CAC Staff (other than Forensic Interviewer)
- Mental Health
- Medical
- Prosecution
- Other (please specify): _____

Need for Training

How will you apply OCFIT to your job? The information you provide will be used to prioritize your application:

Where do you interview and what kind(s) of interviewing do you do?

This information is used to prioritize your application. For purposes of this training, interview types are defined as follows:

An initial responder interview is a minimal-facts interview conducted in the field by initial responders such as law enforcement officers and/or Department of Human Services Child Welfare Personnel. These interviews elicit just enough information to establish safety and determine the need for a criminal investigation and/or an immediate medical evaluation. This interview typically takes place during the initial responder's first contact with the child/family and may be followed by an in-depth forensic interview.

A forensic interview is a developmentally sensitive and legally sound structured conversation with a child intended to elicit detailed information about a possible event(s) that the child may have experienced or witnessed. Forensic interviews are coordinated to avoid duplicative interviewing, follow research-based guidelines, and are conducted by trained professionals who participate in ongoing peer review, ideally in a child-friendly environment, such as a CAC.

What kinds of interviews do you do? Please select all that apply.

___ Initial Responder Interviews

___ Forensic Interviews at a non-CAC location

___ I conduct Forensic Interviews at a CAC, or will conduct Forensic Interviews at a CAC once trained.

If you conduct Forensic Interviews at a non-CAC location, please describe where you conduct these interviews:

If you currently are conducting or will conduct Forensic Interviews at a CAC, please complete the following:

Center Name	
Center Contact	
Contact Phone	
Contact Email	

Oregon Child Abuse Solutions will follow up with the Center Contact to verify this information.

Agreements

Initial here to indicate you agree to the statements below: _____

- I will attend Oregon Child Forensic Interview Training on the dates indicated below
- I understand I must attend the training in its entirety. Missing 30 minutes or more of training will prohibit me from receiving a certificate of completion, and I will not be eligible for any reimbursement of expenses related to the training from DOJ.
- I will conduct two video-recorded practice interviews and participate in practice peer review.
- I will make every reasonable effort to notify Oregon Child Abuse Solutions in advance if I cannot attend OCFIT, so my place can be given to someone else on the waitlist.
- I will read required materials prior to attending the training.
- I will complete a pre- and post- test, and daily quizzes that are built into each training module. The tests and quizzes will be based on the required reading materials and the curriculum. I understand I must earn a score of 85% or better on the post-test to receive a certificate of completion.
- I understand I am submitting an application for OCFIT, and that I am not guaranteed acceptance to OCFIT.
- I understand that I will be notified of acceptance/waitlist status 3 weeks prior to start.
- I understand that I will receive a certificate of completion for completing the training.
- I understand that completing OCFIT does not make me a certified Forensic Interviewer. A Forensic Interviewer must be or have been a law enforcement officer or a DHS Child Welfare worker, or have a master's degree in a related field and two years of experience working with children, or a bachelor's degree and four years of experience working with children, and have completed OCFIT.

Applicant Signature

Applicant Name	
Applicant Signature	
Date	

Agreement and Signature of Applicant's Supervisor

Supervisor Name	
Supervisor Title	
Supervisor Phone	
Supervisor Email	
Supervisor Signature	
Date	

Tuition

Tuition for OCFIT is \$175 and must be received with your application to be considered.

Tuition is payable by check or credit card. Credit card payments are subject to a processing fee. If you would like to pay by credit card, you can pay at <https://oregoncas.org/donate/>, list OCFIT in the comments, and select the box indicating you will add \$4.24 to help offset Stripe processing fees. If you would prefer an invoice to your email, we will send a PayPal invoice in the amount of \$180.25 which includes PayPal's processing fees (slightly more expensive).

How would you like to pay for OCFIT?

- I will pay online
- Please invoice me through PayPal after receiving my application
- I will mail a check

If your application is not accepted for this training, your application fee will be returned.

Reimbursements for Tuition may be available for Oregon CAC staff interviewers, law enforcement officers, or DHS Child Welfare caseworkers who receive a certificate of completion for the training. **Contact Amanda VanTil at Amanda.L.VanTil@doj.state.or.us or (503) 378-6870 to determine your eligibility for reimbursement.**

Submit your application and tuition by January 8th at 11:59 p.m. to:

Email: registration@oregoncas.org

Mail: Oregon Child Abuse Solutions
ATTN: OCFIT
1827 NE 44th Ave., Suite 220
Portland, OR 97213

Questions? See FAQs on <https://oregoncas.org/education/trainings-and-resources/oregon-child-forensic-interview-training/> or contact registration@oregoncas.org.