



Family Advocate Position Opening

Who We Are

Founded in 1994, KIDS Center works together with law enforcement, medical providers, and social service agencies to create a supportive response to child abuse through a multi-disciplinary team approach.

Summary/Objective

This position is full-time with an excellent benefits package. This position is responsible for providing family advocacy for all families attending KIDS Center for evaluation services.

Key Roles and Responsibilities

- Provide family advocacy services in a culturally sensitive manner.
- Collaborate with family, community partners, and team members to support needs and concerns related to the child's KIDS Center evaluation.
- Support caregivers and children on the day of the child's evaluation with crisis intervention support and resource referrals.
- Provide education regarding agency services, abuse dynamics, and how to support a child in healing as needed.
- Collaborate with therapists to assess mental health needs for child and family, including the need and appropriateness of therapy.
- Collaborate with therapists to administer and score mental health screening tool with caregiver.
- Complete therapy referrals as needed.
- Maintain accurate computer documentation and statistical records of all contacts for documentation and grant reporting purposes.
- Maintain collaborative relationships with community partners and other support and advocacy service providers in the community.
- Develop and maintain a collection of community resources and materials to be provided to families.
- Follow up with caregivers to offer on-going support and information as needed for up to a year or as needed following the initial evaluation.
- Collaborate with community partners, specifically DHS and LEA, to address and advocate for family's concerns and questions arising from the case.
- Coordinate as needed with DA's Office of Victims Assistance to ensure communication around status and determination of case.
- Provide crisis intervention support and resource referrals for community members that call in with child abuse concerns.
- Maintain confidentiality.
- Seek to stay informed on latest information regarding child abuse and family advocacy issues.
- Assist in tracking the use of grant funds.
- Participate in continuing education as requested.
- Participate in regular supervision.
- Participate in MDT case review, representing family and speaking to their needs.
- Adhere to National Children's Alliance (NCA) Standards.
- Provide back-up support for Intake as needed.
- Provide back-up support for Front Desk as needed.

Required Education and Experience

- Bachelor's degree in Social Services, Social Work, Sociology, or related field.
- Two (2) years of experience in social work or similar environment.
- A combination of education and years of experience may be considered.
- Excellent interpersonal communication skills.
- Proven dispute and conflict resolution skills.
- Solid organizational skills.
- Extensive experience working with culturally diverse families, communities, and staff.
- Ability to understand, formulate, and implement a viable plan of action for each family

Preferred Education and Experience

- Master's degree in a related field.
- Bilingual in Spanish.

Please submit a resume and cover letter to info@kidscenter.org no later than **December 16, 2020**.

KIDS Center is an equal opportunity employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position. A state of Oregon criminal background check and a Department of Human Services Child Welfare background check is required for employment at KIDS Center.



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