



Child Forensic Interviewer Position Description

Reports To: Lead Forensic Interviewer

Mission: Providing intervention and advocacy for children who are victims of, or witnesses to, crime.

Vision: Kids FIRST's Vision is to reduce the trauma experienced by children and families experiencing child abuse and neglect through its multidisciplinary intervention, advocacy, support and strong community partnerships.

POSITION OVERVIEW

Conducts Forensic Interviews of children in accordance with the Oregon Interviewing Guidelines. Actively participates and provides guidance as a member of the Lane County Multidisciplinary Team. Educates community members and MDT Partners on various child abuse topics. Occasional court testimony required as a fact and/or expert witness. This position is full time, salaried/exempt.

JOB RESPONSIBILITIES

- Conduct forensic interviews that are research-based, developmentally appropriate, and culturally sensitive in accordance with the Oregon Interviewing Guidelines;
- Collaborate and consult with MDT partners regarding cases referred for child abuse assessment before, during, and after a forensic interview;
- Report disclosure outcomes and complete detailed data tracking and case management as it relates to clients served at Kids FIRST.
- Provide guidance and specific recommendations at MDT case review based on role and general expertise as it relates to child abuse, child development, dynamics of disclosure, best practices in forensic interviewing, memory and trauma;
- Familiarize with relevant research and interviewing techniques by seeking resources aligned with current best practices and by participating in continuous professional development opportunities;
- Carry a leadership position in mentoring other OCFIT trained forensic interviewers in our county, as well as our region. Participates and assists in facilitation of peer review, locally and regionally;
- Provide outreach and education to community partners, locally, regionally and statewide. Serves as expert and may consult and train on projects such as OCFIT and advanced interviewing topics;

- Promote Kids FIRST in a positive and professional manner with clients, staff, MDT partners and the community;
- Other duties as assigned

REQUIRED QUALIFICATIONS

- Master's degree in social work, counseling, psychology, sociology, child development, or related field **and** two years of experience working in a child abuse related profession; **or**
- Bachelor's Degree in social work, counseling, psychology, sociology, child development, or related field **and** four years of experience working in a child abuse related profession;
- Ability to pass a fingerprint-based criminal background check and child welfare history check;
- Respect for confidential information, HIPAA, and the privacy of those the Center serves;
- Commitment to the mission, values and aspirations of Kids FIRST;
- Strong interpersonal skills with ability to effectively communicate with a diverse group of individuals including multidisciplinary team members, volunteers, interns, donors, and peers;
- Ability to work in a fast paced environment, under tight deadlines, with meticulous attention to detail;
- Ability to be proactive, positive, and solutions oriented; ability to be supportive of all team members is essential. A positive "can do" attitude and willingness to work until the job is done is essential

PREFERRED QUALIFICATIONS

- Bilingual English/Spanish
- Knowledge of statutory requirements relating to child abuse reporting laws, civil and criminal investigation, MDT approach, and the justice system.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; reach with hands and arms. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 15 pounds.

WORK ENVIRONMENT

This position is based in an office setting.

COMPENSATION:

Salary range: \$55,000-\$75,000 annually, DOE

Kids FIRST offers a competitive benefit package, including but not limited to: paid time off, paid holidays, 100% employer paid health and dental benefits for employee and family, FireMed membership, long and short-term disability, FSA and 3% retirement match.

Paid Holidays: New Year's Day, Martin Luther King Jr. Birthday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, and Christmas Day.

TO APPLY

This position will remain open until filled with first review scheduled for April 16th.

Please send resume, a cover letter outlining the required and preferred experiences that meet this position description, three professional references, and answers to the following supplemental questions to: [hiring@kidsfirstcenter.net](mailto: hiring@kidsfirstcenter.net)

Supplemental Questions:

#1 Why is a multidisciplinary approach to child abuse investigation important?

#2 Describe your experience training other professionals in the field of child abuse investigations (i.e., Attorneys, Law Enforcement, Child Welfare/Protective Services Staff, Medical Professionals, and Social Services Providers).

Incomplete applications will not be considered.

Kids FIRST is an equal opportunity employer committed to respectful, quality care to children and their non-offending family members from diverse racial, ethnic, religious, and non-traditional family forms. Under the provisions of the Immigration and Reform Act of 1986, the candidate will be required to provide evidence of identity and eligibility for employment.