

**Oregon Department of Justice  
Crime Victim and Survivor Services Division**



**2023 - 2025 Survivor Housing Funds  
State Grant  
Non-Competitive Request for Applications (RFA)**

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Salem, OR 97301-4096**

## GRANT OPPORTUNITY SUMMARY

**Opportunity Type:** Non-Competitive

**RFA Release Date:** This solicitation was released on October 31, 2023

**RFA Deadline:** All applications are due by 11:59 p.m. PDT on December 11, 2023.  
(See Submission Dates and Times)

**Award Period:** July 1, 2023 - June 30, 2025

**Total Funding Available:** \$5,700,000

**Matching Requirement:** None

### Application

**Teleconference Calls:** November 7 & 20, 2023. See page iv for details.

**Purpose:** The purpose of Survivor Housing Funds is to help survivors of domestic violence, sexual assault, stalking, dating violence, and human trafficking to maintain and access safe permanent housing. Grantees will use funds to provide staff, housing, or financial support to survivors in order to eliminate barriers to survivors' housing stability.

**Eligibility:** All applicants must be current CVSSD grantees that have services focused on helping victims of domestic violence, sexual assault, stalking, dating violence and human trafficking that are included under Appendix B of this RFA.

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## Resources For This Application

Throughout this document, the Oregon Department of Justice, Crime Victim and Survivor Services Division is referred to as DOJ CVSSD. The 2023-2025 Survivor Housing Fund Non-Competitive Request for Applications is referred to as the 'RFA'.

The **Form Instructions** provide guidance for each question in the application. The Instructions can be found in the first section of the navigation panel in the E-Grants Application.

The [CVSSD E-Grant Applicant User Guide](#) answers questions about navigating the system. The Guide can also be found on the [CVSSD E-Grants webpage](#).

CVSSD has recorded an **Introduction to CVSSD E-Grants Webinar** which covers how to initiate, complete, and submit applications and reports and walks through the basics of navigating the system. The training can be viewed [with American Sign Language](#) or [without American Sign Language](#).

## Amendments to the Application

DOJ CVSSD may amend the RFA. Any amendment(s) or clarifications made to the RFA will be posted in the DOJ CVSSD E-Grants system immediately below the RFA.

## Application Teleconference Schedule

Applicants are strongly encouraged to attend one of the two teleconference/on-line sessions listed below. Applicants may choose either date. No registration is necessary.

Date	Time	Link
Tuesday, November 7, 2023	2:00 - 3:30 pm	Zoom Link: <a href="https://www.zoomgov.com/j/1604685565?pwd=QIE0TGMxZGx5aTh6dVpmT0l6RVRIUT09">https://www.zoomgov.com/j/1604685565?pwd=QIE0TGMxZGx5aTh6dVpmT0l6RVRIUT09</a> Phone Number: 1-669-254-5252 Meeting ID: 160 468 5565 Passcode: 717168
Monday, November 20, 2023	3:00 - 4:30 pm	Zoom Link: <a href="https://www.zoomgov.com/j/1619007436?pwd=M3NVTC91aC9sUIVqRWIMMmha1dIZz09">https://www.zoomgov.com/j/1619007436?pwd=M3NVTC91aC9sUIVqRWIMMmha1dIZz09</a> Phone Number: 1-669-254-5252 Meeting ID: 161 900 7436 Passcode: 382520

If you require any accommodation to participate in a virtual session, please contact Maria Ruiz Ceja at maria.ruizceja@doj.state.or.us. Please identify the session(s) you will be attending and the accommodation you are requesting. Closed Captioning and Spoken Language Interpreters are examples of accommodations that will be provided upon request. As much advance notice as possible will help us to provide seamless access.

### **Timetable for Application Review and Grant Awards**

<b>Date</b>	<b>Activity</b>
October 31, 2023	Request for Applications Released
<b>Monday, December 11, 2023</b>	<b>Applications DUE at 11:59 pm PST</b>
December 11, 2023 - January 15, 2024	Anticipated Application Review & Requests for Modifications
January 15, 2024	Anticipated Distribution of Grant Agreements

### **Staff Contact Information**

<b>Fund Coordinators</b>	<b>Phone</b>	<b>E-mail</b>
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<b>Grant Specialists</b>	<b>Phone</b>	<b>E-mail</b>
Amanda VanTil	(503) 378-6870	<a href="mailto:Amanda.L.VanTil@doj.state.or.us">Amanda.L.VanTil@doj.state.or.us</a>

## Section I: Application Overview

### A. Introduction

In 2023, The Oregon State Legislature authorized DOJ CVSSD to distribute \$6 million in state General Funds to assist victims of domestic violence and sexual assault with housing needs. These funds, called the Survivor Housing Funds, are being offered to current CVSSD grantees that have services focused on helping victims of domestic violence, sexual assault, stalking, dating violence and human trafficking, as listed under Appendix B.

The purpose of Survivor Housing Funds is to help survivors of domestic violence, sexual assault, stalking, dating violence and human trafficking to maintain and access safe permanent housing. Grantees will use funds to provide staff, housing, or financial support to survivors in order to eliminate barriers to survivors' housing stability.

This application covers a 24-month grant cycle (July 2023 - June 2025). Applicants are encouraged to read the entirety of this RFA and the Form Instructions prior to completing the application forms in the DOJ CVSSD E-Grants system.

### B. Eligibility

To be eligible for a Survivor Housing Funds award, an applicant must be:

- a non-profit organization<sup>1</sup>;
- a federally recognized Tribal Nation in Oregon, or
- a victim services division or program of a non-profit organization or tribal government.

The applicant must be serving victims and survivors of domestic violence, sexual assault, stalking, and/or dating violence through a continuum of outreach, intervention and support services.

Eligible applicants are listed under Appendix B.

### C. Common Requirements

CVSSD has established universal requirements for any application for state and federal grant funds administered by CVSSD. These requirements include:

- 1. Advancing equity and meaningful community engagement** (applicable only to non-profit organizations representative of the dominant culture)<sup>2</sup>

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<sup>1</sup> A nonprofit organization is described in section 501(c)(3) of the Internal Revenue Code of 1986 and is exempt from taxation under section 501(a) of that Code. This does not apply to applicants that are tribal governmental organizations or governmental entities.

- a. All applicants must have a written plan of action in place to ensure they are advancing the values and practices of diversity, equity, and inclusion in the work of the organization/agency. All staff and designated leadership should be involved in the development and implementation of the plan.
- b. All applicants must have a written plan of action in place for outreach to and community coordination with culturally specific programs in their service area serving communities of color, LGBTQIA2S+, people with disabilities, Tribal Nations, and other populations impacted by inequity<sup>3,4,5,6</sup>. All staff and designated leadership should be involved in the development and implementation of the plan.

## **2. Meaningful Access to Effective Services Supported with CVSSD Funds**

All applicants must have written plans or other materials to describe how they provide meaningful access to effective services. At minimum, plans must describe how:

- a. Victims/survivors are provided with timely information to make informed choices; services are voluntary and provided at no cost to victims/survivors.
- b. Victims/survivors are provided information on how to apply for Crime Victim Compensation.
- c. Services are victim/survivor-centered and encourage self-determination and informed decision making.
- d. There is planning and coordination of services when more than one provider is involved (co-advocacy).
- e. Referral processes are designed to care for and serve the best interest of victims/survivors. Referrals must ensure that victims/survivors feel supported while being connected to other services. Referrals are “warm hand-offs” not “drop-offs”.

## **3. Confidentiality and Advocate-Victim Privilege (for victim service providers only)**

- a. Such requirements are mandated by state and federal law and required by CVSSD. The laws are considered best practice to protect victim privacy and are consistent with other confidentiality provisions.
- b. For more specific requirements, see the [Guidelines for Confidentiality Policies](#).

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<sup>2</sup> Dominant culture refers to organizations/services that are not culturally specific. A dominant culture is one whose values, language, and ways of behaving are imposed on others through social or other pressures. Most of the nonprofit organizations identified in this RFA are considered dominant culture.

<sup>3</sup> [https://www.doj.state.or.us/wp-content/uploads/2020/12/Summer\\_2020\\_Community\\_Conversations\\_Summary\\_Report.pdf](https://www.doj.state.or.us/wp-content/uploads/2020/12/Summer_2020_Community_Conversations_Summary_Report.pdf)

<sup>4</sup> <https://www.ohsu.edu/inclusive-language-guide>

<sup>5</sup> [https://www.doj.state.or.us/wp-content/uploads/2017/06/oregon\\_tribal\\_nation\\_listening\\_tour.pdf](https://www.doj.state.or.us/wp-content/uploads/2017/06/oregon_tribal_nation_listening_tour.pdf)

<sup>6</sup> [https://www.doj.state.or.us/wp-content/uploads/2017/06/oregon\\_tribal\\_nations\\_county\\_service\\_area.pdf](https://www.doj.state.or.us/wp-content/uploads/2017/06/oregon_tribal_nations_county_service_area.pdf)

#### **4. Effective Services and Sound Administrative and Financial Management**

- a. Risk assessments are completed and submitted with application.
- b. Financial and progress reports are true, accurate, timely, and complete.
- c. CVSSD conducts regular monitoring (Financial Report Verifications, Administrative & Financial Desk Reviews, and Site Visits).
- d. True and accurate financial records kept in accordance with Generally Accepted Accounting Principles (GAAP) and federal Uniform Guidance.

#### **5. Training**

All grant-funded staff, volunteers/interns, and board/governing body members are trained as appropriate as outlined on the [CVSSD Grantee Guidance webpage](#).

#### **6. Compliance with Relevant State and Federal Laws**

Applicants must comply with relevant federal and state laws. These include civil rights laws and regulations prohibiting discrimination in federally assisted programs or activities (i.e., Civil Rights Act of 1964, Equal Employment Opportunity Act of 1972, Americans with Disabilities Act of 1990, Limited English Proficiency guidelines), state insurance requirements, and Uniform Guidance 2 CFR Part 200.

#### **7. Compliance with Fund Specific Guidance in this RFA.**

### **D. SHF Grant Requirements**

All eligible applicants must meet certain requirements as a condition of receiving Survivor Housing Funds.

Applicants must:

- Comply with state requirements as outlined in the grant award agreement
- Provide meaningful access to services
- Provide voluntary, survivor-driven, trauma-informed services
- Provide services at no cost to survivors<sup>7</sup>
- Provide effective direct services as measured by the Common Outcome Measures
- Participate in community coordination and planning

Of particular note is the requirement for meaningful access. Meaningful access to services for all survivors is a core value of the Survivor Housing Funds. All applicants must:

- a. Provide services in a way that is responsive to the survivor's status and identity.
- b. Directly link survivors whose needs may be beyond their expertise to an appropriate partner program/organization when one exists and is available.

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<sup>7</sup> Third party reimbursement is allowed.

- i. Culturally specific or Tribal programs/organizations may directly link survivors who do not need their culturally specific services to an appropriate partner program/organization when one exists and is available.
  - ii. Other programs/organizations may directly link survivors who need culturally specific or Tribal services to an appropriate partner when one exists and is available.
- c. Provide services that are culturally responsive and that recognize the multiple intersecting identities of survivors.

## **E. Possible Outcomes of Non-Compliance**

CVSSD is responsible for ensuring that a subrecipient is in compliance with the general or specific terms and conditions of an award. If a determination of non-compliance is made, CVSSD will take one or more of the following actions in accordance with the CVSSD grant agreement.

1. Perform additional project monitoring.
2. Establish corrective action plan(s) to address areas of concern.
3. Require the subrecipient to obtain technical or management assistance.
4. Place special conditions on subrecipient with moderate to high risk assessment scores.
5. Require payments as reimbursements rather than advance payments.
6. Perform monthly check-ins with fund coordinator.
7. Require monthly financial or progress reporting, or supplemental reports as requested by the fund coordinator.
8. Temporarily withhold cash payments pending correction of a deficiency.
9. Disallow all or part of the cost of an activity or action not in compliance.
10. Wholly or partially suspend or terminate the award.
11. Withhold further awards for the project or program.
12. Take other remedies that may be legally available.

## Section II: Allocations and Grant Awards

### A. Allocation of Survivor Housing Funds

DOJ CVSSD will distribute Survivor Housing Funds based on a formula similar to that of the Joint formula, including local distribution agreements. All decisions regarding implementation of the formula, setting allocations and making grant awards are made at the sole discretion of DOJ CVSSD.

Once allocations are determined by service area, all culturally specific organizations/ programs and Tribal Nations will receive an additional 10% add-on to their allocation.

#### 1. Allocation Placeholders and Final Allocations

The total available amount for which each eligible organization may apply can be found in Appendix B. The amounts listed in Appendix B will be based on all eligible organizations requesting their full available allocation. If any organizations elect not to apply for all or a portion of their full allocation, CVSSD will redistribute remaining funds. Applicants will be advised of any revisions that are required to the application and/or award documents as a result.

#### 2. Mid-Grant Allocation Adjustments

Survivor Housing Funds demonstrate how housing funds can be used to assist survivors. These funds are State General Funds, and as such cannot be used past June 30, 2025. In order to be able to fully demonstrate the impact of the funds, any grantee unable to spend funds on pace with the budget submitted to DOJ CVSSD may have their award reduced. This is so that DOJ CVSSD can ensure that all awarded funds are used to support survivors within the 2023-2025 biennium, thus broadening the impact of the funds. These award adjustments will happen in discussion with grantees, but ultimately at the sole discretion of DOJ CVSSD. All grantees will receive at least 30-day notice of any changes to their allocation amounts.

### B. Payment of Awards

All payments are contingent upon funds being available for distribution. Survivor Housing Funds will be paid prospectively on a semi-annual basis. The first payment will be made upon completion of award documents. A subsequent payment will be made on or about July 1, 2024. Payments will be conditional on the grantee expending a significant portion of the prior payment(s) as shown through quarterly financial reporting.

### C. Unexpended Funds & De-Obligation of Funds

All awarded funds may be spent at any time throughout the award period. Applicants should not anticipate having access to the funds beyond the end of the award period.

## Section III: General Instructions

The following instructions are intended to guide the applicant in completing the 2023-2025 Survivor Housing Funds Application.

1. Applicants already registered in CVSSD E-Grants must review and update the organization's contact and member profile information including deactivating staff no longer associated with the organization. This process should be completed prior to initiating the application.
2. All required documents for this application are found in DOJ CVSSD E-Grants.
  - a. The DOJ CVSSD E-Grants system allows applicants to check the status of each form, and when it was first created and last modified. As each form is saved, the system will inform applicants if there are errors. Applicants are unable to submit an application until all errors are corrected.
  - b. All applicants are required to complete Forms A, B, C, and L.
  - c. Forms D, I, J, and K are only necessary if applicable to the applicant's project.
  - d. Forms E, F, G, and H are only required if the applicant did not complete a 2023 Joint, VOCA/CFA, or VOCA Non-Competitive Grant.
3. Applications must be completed and submitted entirely through the CVSSD E-Grants system. All forms must be complete with no error messages before submitting the application. Remember to click "SAVE" frequently. Applicants are responsible to enter and save all application information in the DOJ CVSSD E-Grants system. DOJ CVSSD accepts no responsibility for applicants missing information in the Application and the E-Grants system.
4. Applicants must change the status of the application to "Application Submitted" when all forms are complete and all errors are corrected. For assistance with how to submit your application see the CVSSD E-Grants Applicant User Guide.
5. **The application is due on Monday, December 11, 2023 by 11:59 p.m., Pacific Standard Time. Late applications will not be accepted.**
6. Do not attach or upload documents to the Forms pages that are not required unless otherwise directed by DOJ CVSSD.
7. By submitting this application, the applicant agrees to comply with all DOJ CVSSD requirements for funding.
8. Technical assistance regarding DOJ CVSSD E-Grants is available:
  - a. Form Instructions are included in the first section of the navigation panel of the application.
  - b. The DOJ CVSSD E-Grant Applicant User Guide is available at:  
<https://www.doj.state.or.us/crime-victims/for-grantees/cvssd-e-grants-information/>

- c. Contact your Fund Coordinator for assistance with the application contents; and
- d. Contact the Agate Software Help Desk for system technical assistance, which is available Monday – Friday 5am to 5pm, Pacific Standard Time, at 1-866-449-1425 or email [azhelpdesk@agatesoftware.com](mailto:azhelpdesk@agatesoftware.com).

## Section IV: Use of Survivor Housing Funds

### A. Purpose

The purpose of the Survivor Housing Funds is to help survivors of domestic violence, sexual assault, stalking, dating violence, and human trafficking to maintain and access safe permanent housing. Survivors face a wide variety of barriers to stable long-term housing, and Survivor Housing Funds are a flexible pool of funds that can be used to address those barriers. Applicants are encouraged to think creatively about how the funds can be used to address the needs of each individual survivor served.

### B. Allowable and Unallowable Services and Costs

#### 1. Allowable Costs

Survivor Housing Fund costs must be directly related to providing housing stabilization to a domestic violence, sexual assault, stalking, dating violence or human trafficking survivor. The resource list below provides applicants with information about a number of different housing models, or applicants may already have a housing program that works for their area. It is up to the applicant's discretion as to what will work best to serve survivors in their area.

Applicants are encouraged to consider two questions as they plan for and make use of these funds:

- Can any other organization provide this resource?
- Will this money help this person to retain housing, not just today, but over time?

Some ways funds may be used are as follows:

- A staff position focused on finding housing options, building relationships with landlords, advocating for survivors within the housing system and/or with landlords, working with survivors to determine housing needs, etc.
- Paying for deposits, rent, house payments, and/or utilities for a survivor to allow them to stabilize in their current housing or acquire new housing.
- Paying back rent or paying off debt that is affecting a survivor's ability to successfully apply for housing.
- Purchasing property to be used as transitional or permanent housing for survivors.
- Paying for work clothes, gas, car repairs, or other expenses a survivor needs assistance with in order to maintain their employment, and thus be able to afford their housing.

Please contact your Fund Coordinator with any questions around the allowability of specific costs.

#### 2. Unallowable Costs

Survivor Housing Funds are available exclusively to assist survivors with maintaining or acquiring housing. Funds may not be used for any other purpose, including general advocacy services. Grantees are encouraged to consider how other funding may work in concert with Survivor Housing Funds to help address the full range of survivor needs.

The following costs are unallowable uses of Survivor Housing Funds:

- Paying staff costs or other costs associated with advocacy services unrelated to housing
- Emergency food, clothes, hotel vouchers, etc. that are not directly related to helping a survivor with their long-term sustainable housing needs
- Emergency shelter costs
- Lobbying
- Fundraising

## C. Resources

Washington State Coalition Against Domestic Violence – Domestic Violence Housing First

<https://wscadv.org/projects/domestic-violence-housing-first/>

Domestic Violence and Housing Technical Assistance Consortium - Safe Housing Partnerships

<https://safehousingpartnerships.org>

Safe Housing Alliance

<https://safehousingta.org>

## Section V: Submission Information

**Applications must be submitted electronically through the DOJ CVSSD E-Grants system.**  
The application is due on:

**Monday, December 11, 2023**  
**By 11:59 p.m., Pacific Standard Time**

For instructions on how to submit your application, please review the DOJ CVSSD E-Grants Applicant User Guide. Please schedule enough time to negotiate computer difficulties.

**Check the application carefully before submission.**

## Section VI: Application Review and Award Decisions

### A. Application Review Process

This Request for Applications is non-competitive, and as such applications will be approved if they sufficiently meet the eligibility requirements. Applications are reviewed internally by DOJ CVSSD staff. In addition to the application, DOJ CVSSD staff may review previous applications for CVSSD grant funds, progress and financial reports and information collected from desk reviews and site visits. CVSSD staff may seek clarification from applicants on an application, including asking for additional information, and may negotiate additional changes with an applicant.

### B. Award Conditions

All grant awards are conditional upon the timely completion of modifications to the application and grant award documents. If application modifications and grant award documents are not completed by an applicant within three months of the grant award notice, then DOJ CVSSD has the authority to withdraw the award and reallocate the funds. Reports for all existing grants with CVSSD must be complete before a Survivor Housing Funds award payment is released. Funds are not considered obligated and will not be transferred until all required grant award documents have been signed by the applicant and by the DOJ CVSSD designee.

All DOJ CVSSD grant agreements include requirements that must be satisfied by both parties to the agreement. CVSSD may also include supplemental conditions in grant awards. Supplemental conditions may include increased frequency of reporting, submission of additional reports or documentation, finalizing contractual or subaward agreements, etc. An applicant's failure to satisfy the supplemental conditions shall be governed by the default and termination provisions.

### C. Reservations of Rights

DOJ CVSSD reserves the right to:

1. Seek clarifications about an application, and/or to award a grant without further discussion of the application submitted;
2. Reject any and all applications received by reason of this RFA, or to negotiate separately in any manner necessary to serve the best interest of the public;
3. Determine, in their sole discretion, whether an application does or does not, substantially comply with the requirements of the RFA; and
4. To waive any minor irregularity, informality, or non-conformance with the provisions or procedures of this RFA.

## **D. Review of DOJ CVSSD Award Decisions**

### **Informal Review**

Applicants may request informal feedback regarding their grant application within 90 days of receiving notification of the award decision. Contact the Fund Coordinator assigned to the application for additional information regarding this process.

### **Formal Review**

An applicant has a right to review the award decision regarding its application. Each applicant is informed of the review procedure if a no-fund or partial-fund decision is made regarding its application. No applicant will be subject to reprisal for seeking a review of an award decision.

The formal review steps are:

- An applicant may make a written request to the fund coordinator for a review within 7 calendar days after receiving notification of the award decision.
- Upon receipt of a written request, CVSSD will schedule a meeting with the applicant within 14 calendar days.
- CVSSD will notify the applicant of the result of the meeting within 5 calendar days after the meeting is held.
- If the matter is not resolved through this process, the applicant may request a review of the issue by the Attorney General or her designee. The applicant must make a written request for further review within 7 calendar days following notification of the meeting results described in this paragraph.
- Every effort will be made to have a final decision to the applicant within 14 days of receipt of the final written request. An applicant has the right to a review of the award decision with regard to its application. No applicant will be subject to reprisal for seeking a review of an award decision.

## Section VII: Monitoring and Reporting Requirements

### A. Grant Monitoring

DOJ CVSSD monitors each grantee receiving funding. The objective of monitoring is to assure that the grantee is: a) providing services as described in this RFA and grant agreements; b) spending grant funds as agreed; c) working towards funding objectives; and d) following appropriate fiscal procedures. Monitoring also includes technical assistance and support for program development. View DOJ CVSSD's grant monitoring policy at <https://www.doj.state.or.us/crime-victims/for-grantees/grant-guidance-documents/>.

### B. Default

All DOJ CVSSD grant agreements provide that grantees who fail to meet any of the reporting requirements included in this section (financial, narrative, and/or statistical) shall be considered in default under the agreement. In such a case, DOJ CVSSD has the right to end the grant. CVSSD may also reduce the award proportionately to the period for which reports were not submitted in a timely manner.

### C. Progress Reporting Requirements

Grantees must submit quarterly progress reports. Progress reports will be submitted through the DOJ CVSSD E-Grants system and will include Common Outcome Measure, Narrative, Performance Measure, and Statistical Reporting.

#### 1. Common Outcome Measures & Collecting Client Feedback

All recipients are required to collect feedback on services provided using the currently prescribed Common Outcome Measures listed below. The client feedback is not tied to a specific project, but rather to ALL victim services provided by the program. Programs are asked to collect client feedback from at least 10% of appropriate clients with the goal of a 90% positive response.

Grantees are only obligated to survey appropriate clients and should specify which clients will be surveyed via an internal, agency/program policy. Example: no clients in crisis would be appropriate, whereas clients receiving follow-up services may be more appropriate to complete the survey. Programs may use client feedback forms already in use in their agency. Client/survivor surveys must ask and collect feedback for these three statements:

- a. Survivors are better able to make informed choices about their situation;
- b. Survivors have new options on how to stay safe; and
- c. Survivors know more about resources available and how to access them.

Client feedback information must be submitted quarterly, but only needs to be reported once per quarter for all CVSSD grants. The progress report will provide a space to note if you've submitted your Common Outcome Measures under a different grant.

## **2. Narrative Reports**

Grantees will report semi-annually on the progress of their projects, including successes, challenges, and anecdotal information regarding survivors served.

## **3. Performance Measures**

Performance measures reporting will be required semi-annually. To be able to aggregate data across the state, CVSSD has developed a logic model that all grantees will be required to use, including a list of required outputs and outcomes.

### Required Outputs:

- Total number of survivors assisted by Survivor Housing Funds.
- Number of survivors provided financial assistance in the form of rent, deposits, or utilities to maintain their current housing.
- Number of survivors provided other financial assistance to maintain their current housing.
- Number of survivors provided financial assistance in the form of rent, deposits, or utilities to access new housing.
- Number of survivors provided other financial assistance to access new housing.
- Number of survivors directly provided housing by the organization.

### Required Outcomes:

- Percent of survivors with safe housing three months after receiving housing assistance.
- Percent of survivors with safe housing six months after receiving housing assistance.
- Percent of survivors reporting that they feel better off than they did prior to receiving housing assistance.
- Percent of survivors reporting that they feel more hopeful about the future.
- Percent of survivors with children who report that their children are more safe and stable.
- Percent of survivors with children who report that they have seen an improvement in their child's mood, behavior, or stress levels.
- Percent of survivors stating that having stable housing has helped them: keep a job, get a job, attend school, receive medical/mental health services, or manage child custody.

To aggregate outcome data grantees will also need to report the total number of client feedback forms returned in addition to the outcome percentages listed above.

#### **4. Statistical Reporting**

Grantees will complete a tracking sheet that provides non-identifying information regarding survivors served and the assistance provided. The required tracking sheet can be found [here](#). Tracking sheets will need to be uploaded into E-Grants semi-annually.

#### **D. Financial Reporting Requirements**

Grantees must submit quarterly financial reports as found in E-Grants and as described in the grant agreement. In addition to any specified conditions, grant recipients must adhere to the financial guidelines set forth in the Grant Agreement. All required quarterly progress reports must be submitted and accompany the financial report before the financial report will be approved and processed for payment.

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The complete reporting schedule for all DOJ CVSSD grants is available at <https://www.doj.state.or.us/crime-victims/for-grantees/important-grant-reporting-dates/>

## APPENDIX A: GLOSSARY OF TERMS

This glossary defines terms found within this application.

### **Advocate**

An advocate is a trained professional specializing in confidential, trauma-informed services for survivors of domestic violence, sexual assault, stalking and dating violence. An advocate works from a social justice and equity lens, providing a broad range of essential services to survivors and their families. An advocate offers support, information, safety planning, referrals, assistance with protective orders, trauma informed system navigation and accompaniment, including connections to legal, medical and community resources. An advocate provides individualized services to each survivor, matching resources that increase safety, self-efficacy, and reduce the chronic toxic stress and other effects of trauma exposure.<sup>8</sup> [OAR 137-085-0070](#) defines a certified advocate is a person who has completed at least 40 hours of training in advocacy for victims of domestic violence, sexual assault, or stalking and is an employee or volunteer of a qualified victim services program.

### **Advocacy Services**

Advocacy services are designed to promote the safety, self-determination, and well-being of survivors of domestic violence, sexual assault, stalking and dating violence. Advocacy is an empowerment-based approach that works *with* survivors, enhances social supports, and increases access to community resources. Advocacy services are survivor-centered, trauma-informed, and based in an understanding of structural oppression and cultures of violence.

### **Culturally Responsive**

To be culturally responsive is to learn from and relate respectfully with people from other cultures. Culturally responsive practices are demonstrated when an organization of one cultural community appropriately responds to survivors of another cultural community. A culturally responsive organization promotes equity across cultures by recognizing the multiple intersecting identities of survivors and examining how its own practices and policies impact the people it serves. Culturally responsive services are a complement, not a substitute for, culturally specific services.<sup>9</sup>

### **Culturally Specific Organizations and Services**

“Culturally specific organizations” are those whose services are primarily directed toward racial and ethnic minority groups. “Culturally specific services” means community-based services that are culturally relevant and linguistically specific and designed for culturally specific communities.<sup>10</sup>

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<sup>8</sup> O’Campo P, Kirst M, Tsamis C, Chambers C, Ahmad F (2011, January). Implementing successful intimate partner violence screening programs in health care settings: Evidence generated from a realist-informed systematic review. *Elsevier Journal of Social Science and Medicine*, 73, 855-866.

<sup>9</sup> [http://www.ocadsv.org/sites/default/files/resource\\_pub/cs-def-feb2015.pdf](http://www.ocadsv.org/sites/default/files/resource_pub/cs-def-feb2015.pdf)

<sup>10</sup> [https://justice.oregon.gov/crime-victims/pdf/2018\\_vawa\\_comp\\_definitions\\_conditions.pdf](https://justice.oregon.gov/crime-victims/pdf/2018_vawa_comp_definitions_conditions.pdf)

## **Dating Violence**

Dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; and the frequency of interaction between the persons involved in the relationship.<sup>11</sup> Partners that are married, living together, and have made other commitments would not be considered dating violence. Teens who are dating and live apart are an example of dating relationships.

## **Disability**

A person is considered to have a disability under federal law if they have a physical or mental impairment which substantially limits one or more major life activities even with the help of medication or aids/devices. Some examples include AIDS, alcoholism, heart disease, and mental illness.<sup>12</sup>

## **Domestic Violence**

Domestic violence is the willful intimidation, physical assault, battery, sexual assault, and/or other abusive behavior as part of a systematic pattern of power and control perpetrated by one intimate partner against another. It includes physical violence, sexual violence, psychological violence, and emotional abuse. The frequency and severity of domestic violence can vary dramatically; however, the one constant component of domestic violence is one partner's consistent efforts to maintain power and control over the other.<sup>13, 14</sup>

## **Dominant Culture**

For the purposes of this RFA, dominant culture refers to organizations/services that are not culturally specific. A dominant culture is one whose values, language, and ways of behaving are imposed on others through social or other pressures.<sup>15</sup> The majority of the non-profit organizations identified in this RFA are considered dominant culture.

## **Emergency Housing or Shelter**

In general, refers to safe and confidential emergency housing provided to victims and their children who are fleeing their homes due to domestic violence. Shelters are often run by domestic violence organizations that offer a continuum of services. A shelter is the provision of temporary refuge and supportive services in compliance with applicable State law (including regulation) governing the provision, on a regular basis, of shelter, safe homes, meals, and supportive services to victims of family violence, domestic violence, or dating violence, and their dependents. Emergency shelter includes utilizing motels.

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<sup>11</sup> <http://www.justice.gov/ovv/dating-violence>

<sup>12</sup> <https://adata.org/faq/what-definition-disability-under-ada>

<sup>13</sup> <http://ncadv.org/learn-more>

<sup>14</sup> <http://www.oregonlaws.org/ors/135.230>

<sup>15</sup> [https://www.doj.state.or.us/wp-content/uploads/2020/12/Summer\\_2020\\_Community\\_Conversations\\_Summary\\_Report.pdf](https://www.doj.state.or.us/wp-content/uploads/2020/12/Summer_2020_Community_Conversations_Summary_Report.pdf)

## **Human Trafficking**

Human Trafficking includes sex trafficking in which a commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such an act has not attained 18 years of age; and the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.<sup>16</sup>

## **Information And Referral**

Information and referral is a response to requests for information and/or referral regarding community services with the provision of current and appropriate referrals to meet these needs. Referrals shall include available culturally specific services and specialized services for historically underserved populations. Whenever possible, referral information given to the survivor shall include a contact name at the referral agency and specific service information.

## **Marginalized**

Persons and/or communities treated as insignificant or peripheral by member of the dominant culture.

## **Oppressed**

Persons and/or groups who are treated cruelly or unjustly, or are prevented from having the same opportunities, freedom, and benefits as the dominant culture.

## **Outreach**

Outreach is a set of activities including community engagement, collaborative projects, speaking engagements, public service ads, printed materials, social media, and web sites designed to reach potential users of services. Outreach must include planned efforts to reach communities of color, LGBTQIA2S+, people with disabilities, Tribal Nations, and other populations impacted by inequity.

## **Personally Identifying Information**

Individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking, including:

- (A) A first and last name;
- (B) A home or other physical address;
- (C) Contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number);
- (D) A social security number; and
- (E) Any other information, including date of birth, racial or ethnic background, or religious affiliation, that, in combination with any of subparagraphs (A) through (D), would serve to identify any individual.

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<sup>16</sup> <https://www.justice.gov/humantrafficking>

## **Safety Planning**

Any formal or informal, written or oral, conversation or process with a survivor through which an advocate works with the survivor to identify and address risks, barriers or concerns regarding the survivor's ability to be safe from domestic violence, sexual assault, dating violence and/or stalking. The philosophy is to have decisions made in advance so if an emergency arises, there are concrete plans in place to achieve, eliminate, or manage a safety threat.<sup>17</sup> Safety planning is offered as a direct service, over a crisis line, in shelter, and in conjunction with other services.<sup>18</sup>

## **Secure And Stable Housing**

Housing that does not jeopardize the health, safety, or welfare of survivors and that permits access to electricity, heat, and running water. Specifically, housing that is confidential if necessary and within the survivor's ability to maintain long term.

## **Sexual Assault**

Sexual assault is any type of unwanted or nonconsensual sexual activity or contact. A sexual act is non-consensual in the absence of ongoing affirmative consent, freely given without coercion. Sexual assault can include rape, attempted rape, sexual coercion, voyeurism, exhibitionism, sexual harassment, or threats, forcing someone to pose for sexual pictures, sending unwanted texts or "sexts", etc.<sup>19,20</sup>

## **Sheltering Services**

Sheltering services include temporary and transitional housing for survivors and their family members subject to capacity, availability, and suitability of available resources. Sheltering services may be provided in shelter facilities, safe houses, through motel stays, rapid re-housing, housing stabilization, etc. Under FVPSA, a shelter is the provision of temporary refuge and supportive services in compliance with applicable State law (including regulation) governing the provision, on a regular basis, of shelter, safe homes, meals, and supportive services to victims of family violence, domestic violence, or dating violence, and their dependents.

## **Survivor Centered**

A survivor-centered advocacy approach seeks to empower survivors by prioritizing their rights, safety, well-being, needs, and wishes. Voluntary participation in services is necessary to be survivor centered.

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<sup>17</sup> [https://www.acf.hhs.gov/sites/default/files/documents/fysb/fvpsa\\_admin\\_guide\\_20121119\\_0.pdf](https://www.acf.hhs.gov/sites/default/files/documents/fysb/fvpsa_admin_guide_20121119_0.pdf); pages 70 or something. Navigating the Family Violence Prevention Services Act Program.

<sup>18</sup> <http://dx.doi.org/10.4135/9781452232034>; <http://www.thehotline.org/help/path-to-safety/>;

<sup>19</sup> <http://www.womenshealth.gov/relationships-and-safety/sexual-assault-and-rape/sexual-assault>

<sup>20</sup> <http://oregonsatf.org/wp-content/uploads/2016/12/Intersections-of-Oppression-and-SV-Paper-FINAL-1.pdf>

## **Stalking**

Stalking means a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.<sup>21</sup>

## **Trauma Informed**

An approach, based on knowledge of the impact of trauma, aimed at ensuring environments and services are welcoming and engaging for service recipients and staff.

## **Underserved**

These are populations that experience barriers related to access to prevention and intervention resources and services. The term “underserved populations” includes populations underserved because of geographic location, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alien status, or age), and any other population determined to be underserved by the U.S. Secretary of Health and Human Services.

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<sup>21</sup> <http://www.justice.gov/ovw/stalking#stalking>

## Appendix B: Eligible Applicants for Survivor Housing Funds

Program/Tribal Nation	SHF Allocation
A Village for One	\$25,000.00
African Youth and Community Organization	\$27,500.00
Bradley-Angle House	\$109,712.00
Bridges Oregon	\$27,500.00
Call To Safety	\$99,738.00
Canyon Crisis Center	\$50,463.00
Center Against Rape and Domestic Violence	\$220,052.00
Center for Hope & Safety	\$317,014.00
Clackamas Women's Services	\$302,918.00
Community Works	\$225,893.00
Confederated Tribes of Coos, Lower Umpqua & Siuslaw Indians	\$28,676.00
Confederated Tribes of Siletz Indians	\$32,640.00
Confederated Tribes of the Grand Ronde Community of Oregon	\$32,825.00
Confederated Tribes of the Umatilla Indian Reservation	\$30,560.00
Confederated Tribes of the Warm Spring Reservation of Oregon	\$32,712.00
Coquille Indian Tribe	\$28,561.00
Cow Creek Band of Umpqua Tribe of Indians	\$29,249.00
Disability Rights Oregon	\$27,500.00
Domestic Violence Resource Center	\$320,025.00
Domestic Violence Services	\$108,147.00
Ecumenical Ministries of Oregon (ROSS)	\$59,608.00
El Programa Hispano Católico	\$204,780.00
Governmental Departments of the Burns Paiute Tribe	\$27,912.00
Harney HOPE	\$31,851.00
HAVEN from Domestic Violence	\$53,913.00
Heart of Grant County	\$31,580.00
Helping Hands Against Violence	\$46,428.00
Henderson House	\$122,744.00
Hope & Safety Alliance	\$270,882.00
Illinois Valley Safe House Association	\$33,068.00
Immigrant & Refugee Community Organization	\$227,702.00
Impact NW	\$99,738.00
J Bar J	\$25,000.00
Jackson County SART	\$25,000.00
Janus Youth - Insights Teen Parent Program	\$25,000.00
Klamath Crisis Center	\$88,536.00
Lake County Crisis Center	\$28,697.00

<b>Program/Tribal Nation</b>	<b>SHF Allocation</b>
Lutheran Community Services Northwest	\$27,500.00
MayDay, Inc.	\$40,378.00
Mercy Foundation	\$25,000.00
Muslimahs United	\$27,500.00
My Sister's Place	\$70,817.00
Native American Youth and Family Center	\$61,659.00
New Beginnings Intervention Center	\$28,697.00
Northwest Family Services	\$27,500.00
Northwest Human Services	\$25,000.00
OASIS	\$46,431.00
Peace at Home	\$125,186.00
Project DOVE	\$53,782.00
Raphael House	\$99,738.00
SABLE House	\$106,243.00
Safe Harbors	\$31,763.00
SAFE of Columbia County	\$72,669.00
Safety Compass	\$25,000.00
Saving Grace	\$257,382.00
Self Enhancement, Inc.	\$98,547.00
Sexual Assault Resource Center	\$123,342.00
Sexual Assault Support Services	\$106,961.00
Shelter From the Storm	\$48,920.00
Siuslaw Outreach Services	\$41,488.00
The Harbor	\$62,640.00
The Klamath Tribes	\$32,663.00
The Next Door	\$25,000.00
The SAFE Project	\$83,392.00
The Salvation Army	\$99,738.00
Tides of Change	\$49,992.00
Volunteers of America Home Free	\$99,738.00
Women's Crisis Support Team	\$96,472.00
YWCA of Greater Portland	\$99,738.00
<b>Total</b>	<b>\$5,700,000.00</b>