

Join our team to support programs in providing meaningful access to victim services in Oregon.

Crime Victim and Survivor Services Division of the Oregon Department of Justice is hiring a part-time **Administrative Specialist** to support the work of the Grant Management Section.

We work to **promote, support and strengthen services** to those who have been **impacted by inequity**.

We value diverse voices and perspectives on our team. People of color, 2SLGBTQI+ individuals, survivors, and persons with disabilities are strongly encouraged to apply.

Oregon Crime Victim and Survivor Services Division



We are looking for a highly motivated, independent individual with great attention to detail.

This position provides you the opportunity to:

- work independently while still part of a highly functioning team;
- make recommendations to improve system and program processes; and
- administratively support, and participate with, the Grant Management Section in helping programs develop and strengthen victim services.

External Applicants
[APPLY HERE](#)

Internal Applicants
[APPLY HERE](#)