DIVISION 65

OEBB ADMINISTRATION OF EARLY RETIREE GROUPS

111-065-0001

Definitions

For the purpose of this rule:

(1) "Electronic funds transfer" refers to a payment through an Automated Clearing House (ACH) credit or ACH debit that initiates the movement of funds from the early retiree's individual banking account to the OEBB Treasury account electronically.

(2) "OEBB Administered Early Retiree" means an individual who meets the definition of Eligible Early Retiree in OAR 111-010-0015 and whose benefits are administered by OEBB.

(3) "Overpayment" means the amount of the early retiree's monthly payment to OEBB that exceeded the amount due.

(4) "Payment in full" means payment received by OEBB which is equal to the current monthly amount due for all benefit premiums which the early retiree is currently enrolled in.

(5) "Underpayment" means a payment submitted on or before the due date by the early retiree that is less than the invoiced amount.

111-065-0005

The following administrative rules in Division 65 pertain to OEBB Administered Early Retirees in addition to OEBB's Division 50 rules which pertain to all Early Retirees.

111-065-0010

OEBB Early Retiree Invoicing

(1) OEBB will enroll the early retiree after the member has completed their online enrollments and one of the following is completed:

(a) The required ACH payment agreement for electronic transfer of funds is received from the early retiree, processed and set-up with their financial institution; or

(b) The Exception Request Form is received from the early retiree, reviewed and approved;

(2) OEBB will send payment invoices to early retirees that will provide notification of the amount and payment due date or the date the automatic checking deduction will occur. OEBB will send invoices on the 15th of the month with payment due by the 25th of the month.

(3) Advance payments may be made only within the same Plan Year. Any remaining balances will be carried into the next Plan Year.

111-065-0015

Early Retiree Payment Methods and Due Dates

(1) Early retirees will submit payment to OEBB for benefits by electronic funds transfer (EFT).

(2) OEBB may grant an exception from the requirement in section (1) to pay by EFT if the early retiree demonstrates their financial institution cannot accommodate an EFT transfer, or the member does not maintain an account at a financial institution.

(3) Notwithstanding administrative rules in 111-065-0010, all premium payments must be received by the 25th calendar day of the month for next month's health care coverage. All payments will be subject to this due date.

111-065-0020

Early Retiree Overpayments

(1) OEBB will include overpayment amounts on the monthly invoice. The invoice will include the total payment received, the date it was received, the amount of premium payment due, and any remaining balance of additional premiums paid.

(2) OEBB will automatically apply any overpayments to the next month's premium due. The early retiree may complete a Request for Reimbursement form if a refund of an overpayment is desired. The early retiree may be responsible for processing fees associated with refunds less than $100.

(3) Remaining balances on coverage that has ended will be refunded in full within 30 days of the coverage end date or the date OEBB is notified that coverage should end, whichever occurs later.

111-065-0025

Early Retiree Underpayments:

(1) Premiums that are not paid in full by the 25th calendar day of the month prior to the coverage effective month will result in the early retirees and dependents coverage being terminated at the end of the month for which premiums were paid in full.

(2)(a) Early retirees will be notified if their coverage was terminated due to the premium not being paid in full, including payments returned by the bank for Non-Sufficient Funds (NSF).

(b) A check or ACH transaction that is returned for NSF is considered non-payment of premiums.

111-065-0030

Termination

(1) OEBB shall not be responsible for any unpaid portion of premiums for coverage and will terminate the early retiree and dependent coverage for non-payment or underpayment of premiums due.

(2) OEBB coverage will be terminated under the following circumstances:

(a) Premiums are not paid in full by the due date. If the payment is not received in full by the 25th calendar day of the month, the early retiree's coverage will be terminated on the last day of the month in which a full premium payment was received; or

(b) As referenced in 111-050-0015.

111-065-0035

Appeals

Early retirees have the right to use the OEBB Appeals and Administrative Review process as defined in OAR 111-080-0030.

(1) Early retirees may appeal OEBB's eligibility decision.

(2) Early retirees have the right to request a review of benefit and claim issues that are not resolved following the completion of the carrier appeal process. Administrative Review requests relating to denied benefits are limited to a determination of whether or not a benefit was intended to be covered under the current contract.

111-065-0040

Continuation of Coverage

(1) Early Retirees and dependents have COBRA rights consistent with 111-050-0001.

(2) Loss of coverage due to failure to make a premium payment is not a qualifying event.