



# Report Mart

July 19, 2012

# Getting Started

- Access reports at:
- <https://myoebb.org/oebb/!bms.main>
- Access Webinar at:
- <https://oregonconnect.ilinc.com/join/bfrysbh/czjrtzzz>
- Place your number in the Call Me area.
- If not using iLinc Dial: 1-800-689-9374
- Passcode: 243789

The best method to interact with iLinc is to enter your phone number and have iLinc call you.

The screenshot shows the iLinc OEBC BIE Meeting interface. The top bar includes the title "iLinc | OEBC BIE Meeting" and standard window controls. Below this is a menu bar with "File", "Edit", "Controls", "Tools", "Session", and "Help". A status bar displays the phone number "1-800-689-9374" and the moderator's name "Moderator: 8722843". The main interface is divided into several sections:

- Attendees:** A sidebar on the left shows a list of attendees, currently displaying "Mary French" with a video feed placeholder.
- Session Details:** A central panel showing the session name "OEBC BIE Meeting", leader "Mary French", and date/time "06/21/2012 01:30 PM".
- Audio Details:** A section titled "Audio Details" with a close button. It provides instructions on how to join the teleconference and includes a "CALL ME" button, a text input field for a phone number, and an "Ext." field for an extension.
- Sharing Options:** A right-hand panel with five options: "Share your Desktop", "Share a Region", "Share an Application", "Draw on a Whiteboard", and "Send Quick Invitation". Each option has a brief description of its functionality.
- Chat:** A bottom section with a "Public" chat window and a "Private" chat window. The "Public" chat window is active, showing a text input field and a "Send" button.

The "OregonConnect" logo is visible in the bottom right corner of the interface.



# Overview

- Access Report Mart
- No\_Medical\_Dental\_or\_Vision
- Review New Report
- Export Report
- Print Report

# Report Demonstration

- Updated report in Report Mart
  - Plan\_Selection\_All\_Years
  - Plan\_Selection\_by\_Year
  - Entity\_Plan\_Enrollment\_Emp\_Type\_and\_Tier
- Navigate Report Mart
  - Select report
  - Review report description
  - Enter any required parameters



# MyOEBB

"Serving our members and their families"







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User: French-admin Mary

## CRYSTAL\_REPORTS

OREGON EDUCATORS  
**OEBB**  
BENEFIT BOARD

- ▶ System Codes
- ▶ Address Setup
- ▶ Contact Setup
- ▶ Security Setup
- ▶ Plan Management
- ▶ Contact Management
- ▶ Enrollment Management
- ▶ Enrollment Requests
- ▶ Member Management
- ▶ Document Management
- ▶ Utilities
- ▶ Home Page Alerts
- ▼ Report Mart
  - Setup Report
  - Reports
- ▶ Payroll Interface

☐ Name

De-identified\_No\_Medical\_Dental\_or\_Vision\_2012

☐ Description

This report is for demo purposes

☐ Entity Name

Central SD 13J

☐ Entity Number

2191

Submit

Reset

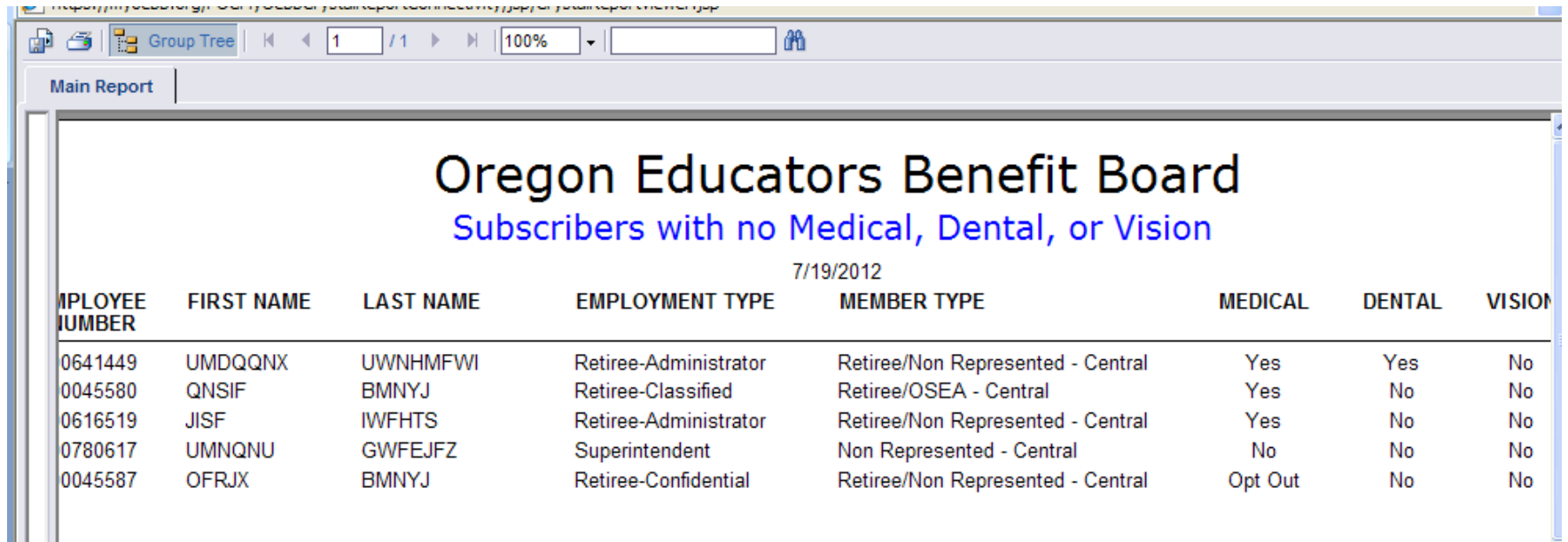
- Locate report mart under the left hand navigation
- Select Reports
- No\_Medical\_Dental\_or\_Vision

# Run Report



- Click on continue
- Depending on the type of report you selected this process may take time, do not click continue a second time or it will start the process over again.

# Report Results



The screenshot shows a web browser window displaying a report. The browser's address bar shows a URL starting with 'http://my.ebbs.org/'. The browser's toolbar includes a 'Group Tree' button, navigation arrows, a page indicator '1 / 1', a zoom level of '100%', and a search icon. The report title is 'Oregon Educators Benefit Board' in large black font, with the subtitle 'Subscribers with no Medical, Dental, or Vision' in blue font. The date '7/19/2012' is displayed above the table. The table has eight columns: EMPLOYEE NUMBER, FIRST NAME, LAST NAME, EMPLOYMENT TYPE, MEMBER TYPE, MEDICAL, DENTAL, and VISION. There are five rows of data.

| EMPLOYEE NUMBER | FIRST NAME | LAST NAME | EMPLOYMENT TYPE       | MEMBER TYPE                       | MEDICAL | DENTAL | VISION |
|-----------------|------------|-----------|-----------------------|-----------------------------------|---------|--------|--------|
| 0641449         | UMDQQNX    | UWNHMFWI  | Retiree-Administrator | Retiree/Non Represented - Central | Yes     | Yes    | No     |
| 0045580         | QNSIF      | BMNYJ     | Retiree-Classified    | Retiree/OSEA - Central            | Yes     | No     | No     |
| 0616519         | JISF       | IWFHTS    | Retiree-Administrator | Retiree/Non Represented - Central | Yes     | No     | No     |
| 0780617         | UMNQNU     | GWFEJFZ   | Superintendent        | Non Represented - Central         | No      | No     | No     |
| 0045587         | OFRJX      | BMNYJ     | Retiree-Confidential  | Retiree/Non Represented - Central | Opt Out | No     | No     |



# Print Report

Group Tree | 1 / 1 | 100%

Main Report

## Oregon Educators Benefit Board

### Subscribers with no Medical, Dental, or Vision

7/19/2012

| EMPLOYEE NUMBER | FIRST NAME | LAST NAME | EMPLOYMENT TYPE       | MEMBER TYPE                       | MEDICAL | DENTAL | VISION |
|-----------------|------------|-----------|-----------------------|-----------------------------------|---------|--------|--------|
| 0641449         | UMDQQNX    | UWNHMFWI  | Retiree Administrator | Retiree/Non Represented - Central | Yes     | Yes    | No     |
| 0045580         | QNSIF      | BMNYJ     | Retiree               | Retiree/Non Represented - Central | Yes     | No     | No     |
| 0616519         | JISF       | IWFHTS    | Retiree               | Retiree/Non Represented - Central | Yes     | No     | No     |
| 0780617         | UMNQNU     | GWFEJFZ   | Supervisor            | Supervisor - Central              | No      | No     | No     |
| 0045587         | OFRJX      | BMNYJ     | Retiree               | Retiree/Non Represented - Central | Opt Out | No     | No     |

**Print to PDF**

Page Range:

☒ All Pages

☐ Select Pages

From:  To:


**Print to PDF:**

The viewer must export to PDF to print. Choose the Print option from the PDF reader application once the document is opened.  
Note: You must have a PDF reader installed to print. (eg. Adobe Reader)


**Export**

**File Download**

Do you want to open or save this file?

 Name: CrystalReportViewer.pdf  
Type: Adobe Acrobat Document  
From: oebb.test.state.or.us

**Open** **Save** **Cancel**

 While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

# Save

Crystal Reports Viewer - Windows Internet Explorer

https://myoebb.org/POCMyOebbCrystalReportConnectivity/jsp/CrystalReportViewer.jsp

Main Report

## Oregon Educators Benefit Board

Subscribers with no Medical, Dental, or Vision

7/19/2012

| EMPLOYEE NUMBER | FIRST NAME | LAST NAME | EMPLOYMENT TYPE       | MEMBER TYPE                       | MEDICAL | DENTAL | VISION |
|-----------------|------------|-----------|-----------------------|-----------------------------------|---------|--------|--------|
| 0641449         | UMDQQNX    | UWNHMFWI  | Retiree-Administrator | Retiree/Non Represented - Central | Yes     | Yes    | No     |
| 0045580         | QNSIF      | BMNYJ     | Retiree-Classified    | Retiree/OSEA - Central            | Yes     | No     | No     |
| 0616519         | JISF       | IWFHTS    | Retiree-Administrator | Retiree/Non Represented - Central | Yes     | No     | No     |
| 0780617         | UMNQNU     | GWFEJFZ   | Retiree-Administrator | Retiree/Non Represented - Central | No      | No     | No     |
| 0045587         | OFRJX      | BMNYJ     | Retiree-Administrator | Retiree/Non Represented - Central | Opt Out | No     | No     |

Export

File Format:

Microsoft Excel (97-2003) Data-Only

Crystal Reports (RPT)

PDF

Microsoft Excel (97-2003)

Microsoft Excel (97-2003) Data-Only

Microsoft Word (97-2003)

Microsoft Word (97-2003) - Editable

Rich Text Format (RTF)

Separated Values (CSV)

XML

# Questions and Answers

# Conclusion

- Select Report from Report Mart
- Review Description
- Input Parameters
- Run Report
- Export Report
- Contact OEBC Reports for Report Needs

# Contact Information

Direct Report Requests or Questions to:  
[oebb.reports@state.or.us](mailto:oebb.reports@state.or.us)

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Non-Report Questions

Contact OEGB Member Services toll-free at:

**1-888-4MyOEGB (1-888-469-6322)**

Email: [oebb.benefits@state.or.us](mailto:oebb.benefits@state.or.us)