

## **OEBB and the Workplace Possibilities Program through The Standard**

Good morning-

I want to thank the members from the 17 educational entities that participated in last month's ReadyTalk conferences. Your questions and comments were appreciated.

For those that were unable to attend, or would like to listen again or share with co-workers, you can use the link to the presentation below. Please sign in at anytime for Workplace Possibilities Program information. The presentation lasts 44 minutes.

<https://urldefense.proofpoint.com/v1/url?u=https://cc.readytalk.com/play?id%3D7e4igr&k=RXMPoHpiAi0BKHYI9YNqWw%3D%3D%0A&r=vdJlJvdoKKOq7dBBVhBPCQ%3D%3D%0A&m=LkxvI7iWuHoL7fw1FsCf9MUjKVscULiQRVFgosYN3o%3D%0A&s=cafdd1074d6348efa58927a5d695af62807137f49a25f44def67b84388c78dbc>

### **Reminders and Contact Information:**

If you have an employee that is covered under an STD and/or an LTD benefit from The Standard, who is at work or recently returned to work and having discomfort and/or productivity issues related to a medical condition (physical or mental), please contact us to review for Stay-at-Work assistance.

### **Stay-at-Work process:**

- Please review with your employee, complete the first attached Stay-at-Work form, have employee sign first authorization (psychotherapy authorization not needed initially) and then please fax to Debbi Cross at (971)321-5880 as noted on Stay-at-Work form.
- Stay-at-Work form located on the OEBB/The Standard web site:  
<http://www.standard.com/mybenefits/oebb/> under Forms then under Short Term Disability or Long Term Disability, then Stay-at-Work form.
- Please give the attached FAQ document to your employee. This FAQ is located on the same above hyperlinked website under Flyers, and then Workplace Possibilities.
- The completed form, authorization, and any available medical documentation is needed to initiate the process. Debbi Cross will then reach out to interview the employee and let them know what other medical documentation is needed, if any.
- The HR contact at the educational entity is kept updated throughout the process with their approval needed prior to any equipment orders.
- Equipment is purchased through the Reasonable Accommodation Expense provision in the STD/LTD policies.
- Approved equipment delivery time and set-up is dependent on what is ordered but we work with preferred vendors that provide the best equipment and timely deliveries.

**Return-to-Work process:**

- All STD and LTD claims are reviewed within five business days of claim approval for potential referral to the Workplace Possibilities Program for return to work assistance. Interventions could include case management- medical or mental health, referrals to your wellness vendors and/or onsite ergonomic assessments, etc. If you want to ensure an employee that is off work on a medical leave is referred to the program, please contact us.

**Contact Information:**

- 1.888.OEBB.RTW (1.888.632.2789) and follow the prompts for claim questions, then return to work assistance.

This toll free line will connect you to the OEBB Workplace Possibilities Program Coordinators:

Debbi Cross, Vocational Case Manager

(971) 321-7581

FAX: (971)321-5880

[debbi.cross@standard.com](mailto:debbi.cross@standard.com)

Mary Malone, RN, Disability and Productivity Consultant

(971) 321-5510

FAX: (971) 321-5731

[mary.malone@standard.com](mailto:mary.malone@standard.com)

I encourage all of you to view our website at <http://workplacepossibilities.com/> for information beneficial to HR staff and to register for our Blog so that you will receive updates when new postings are added.

Please let us know at any time if you have any questions or concerns.

Best,

**Mary Malone, RN, BSN, CPDM**

**Disability and Productivity Consultant | Workplace Possibilities<sup>SM</sup> Program**

The Standard

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Visit our Workplace Possibilities website <http://workplacepossibilities.com/>

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