

Our new software, GoToWebinar, requires a **one-time registration** for the current series of BIE Meetings (December 2015 through July 2016, third Thursday of each month, 10:00 a.m. – noon).

**Register now!**

<https://attendee.gotowebinar.com/register/3805073664117396994>

After registering, you will receive a confirmation email with instructions for joining the webinars and a link to add the meeting series to your calendar.

*If you're interested in attending any of the BIE Meetings this year, **go ahead and register**, even if you won't always be able to join. Your registration will ensure you get the log-in instructions and any calendar updates if a meeting is cancelled or rescheduled.*

### **AGENDA**

- I. 10:00 a.m. – 10:10 a.m. **Welcome / Introductions / Technology Assistance**  
*Mary French, Benefit Data Analyst*  
*Jackie Cowsill, Communications Coordinator*
- II. 10:10 a.m. – 10:35 a.m. **OEBB Board Meeting Highlights**  
*Heidi Williams, Director of Operations*
- III. 10:35 a.m. – 10:40 a.m. **Billing Questions - Who to Contact**  
*Rosie Chernishoff, Financial Coordinator*
- IV. 10:40 a.m. – 10:45 a.m. **Systems Update**  
*Linda Freeze, Benefits Manager*
- V. 10:45 a.m. – 10:50 a.m. **Communications Update**  
*Jackie Cowsill*
- VI. 10:50 a.m. – 11:20 a.m. **ReportMart Demonstration**  
*Mary French*
- VII. 11:20 a.m. – 11:30 a.m. **Future Meeting Topics and Other Business**  
*Jackie Cowsill*
- VIII. 11:30 p.m. **Adjourn**