

Thursday, December 17, 2015 – 10:00 a.m. to 11:30 a.m.
Department of Administrative Services – East Location
PEBB/OEBB Boardroom
1225 Ferry Street SE, Salem, Oregon

Our new software, GoToWebinar, requires a **one-time registration for the current series of BIE Meetings**
(December 2015 through July 2016, third Thursday of each month, 10:00 a.m. – noon).

Register now!

<https://attendee.gotowebinar.com/register/3805073664117396994>

After registering, you will receive a confirmation email with instructions for joining the webinars and a link to add the meeting series to your calendar.

*If you're interested in attending any of the BIE Meetings this year, **go ahead and register**, even if you won't always be able to join. Your registration will ensure you get the log-in instructions and any calendar updates if a meeting is cancelled or rescheduled.*

AGENDA

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|-------|-------------------------|---|
| I. | 10:00 a.m. – 10:10 a.m. | Welcome / Introductions / Technology Assistance
<i>Mary French, Benefit Data Analyst</i>
<i>Jackie Cowsill, Communications Coordinator</i> |
| II. | 10:10 a.m. – 10:15 a.m. | New OEBB Administrator - Welcome/Introduction
<i>James Raussen, OEBB Administrator</i> |
| III. | 10:15 a.m. – 10:40 a.m. | OEBB Board Meeting Highlights
<i>Heidi Williams, Director of Operations</i> |
| IV. | 10:40 a.m. – 10:45 a.m. | Billing Questions - Who to Contact
<i>Rosie Chernishoff, Financial Coordinator</i> |
| V. | 10:45 a.m. – 10:50 a.m. | Systems Update
<i>Linda Freeze, Benefits Manager</i> |
| VI. | 10:50 a.m. – 10:55 a.m. | Communications Update
<i>Jackie Cowsill</i> |
| VII. | 10:55 a.m. – 11:25 a.m. | ReportMart Demonstration
<i>Mary French</i> |
| VIII. | 11:25 a.m. – 11:30 a.m. | Future Meeting Topics and Other Business
<i>Jackie Cowsill</i> |