



**Oregon Educators Benefit Board**  
**Benefits Information Exchange (BIE)**  
Thursday, March 17, 2016 – 10:00 a.m. to 12:00 p.m.  
Department of Administrative Services – East Location  
PEBB/OEBB Boardroom  
1225 Ferry Street SE, Salem, Oregon



Use the link in your **confirmation or reminder email** to log into the webinar.

**Haven't registered yet? Click here:**  
<https://attendee.gotowebinar.com/register/3805073664117396994>

You do not need to re-register each month. One registration sets you up for the entire series through July 2016.

### AGENDA

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|------|--------------------------------|--|
| I.   | 10:00 a.m. – 10:05 a.m.        | <b>Welcome / Introductions / Technology Assistance</b><br><i>Mary French, Benefit Data Analyst</i><br><i>Jackie Cowsill, Communications Coordinator</i>                                    |
| II.  | <b>10:05</b> a.m. – 10:15 a.m. | <b>OEBB Board Meeting Highlights</b><br><i>Jackie Cowsill</i>  |
| III. | 10:15 a.m. – 10:30 a.m.        | <b>Systems Update</b><br><i>Linda Freeze, Benefits Manager</i>   |
| IV.  | 10:30 a.m. – 10:45 a.m.        | <b>Communications Update</b> <ul style="list-style-type: none"><li>• 2016 Insurance Committee Information</li></ul> <i>Jackie Cowsill</i>  |
| V.   | 10:45 a.m. – 11:15 a.m.        | <b>Guide to Administration of Mid-Year Changes / QSCs</b><br><i>April Kelly, Lead Benefits Analyst</i>   |
| VI.  | 11:15 a.m. – 11:45 a.m.        | <b>ReportMart Demonstration</b> <ul style="list-style-type: none"><li>• Part 2 – Guide to existing reports and what they're used for (continued from January)</li></ul> <i>Mary French</i> |
| VII. | 11:45 a.m. – 12:00 p.m.        | <b>Future Meeting Topics and Other Business</b><br><i>Jackie Cowsill</i>   |