



# Building Improvement Grant Application

Official Use Only

Date Rec'd \_\_\_\_\_

File No. \_\_\_\_\_

**NOTE: The Urban Renewal Agency typically meets the first and third Mondays of each month. Applications should be submitted TWO WEEKS prior to the next scheduled meeting in order to be considered for approval. Please call 503-831-3571 for more information.**

Applicant's Name

Complete Address (Subject Property)

Company/Business Name

Complete Mailing Address

Contact Person

Phone

Email

Applicant is the      Building Owner      Tenant

**Building Owner Information (if different from applicant)**

Owner's Name

Complete Mailing Address

Contact Person

Phone

Email

Signature of building owner indicating consent for improvements

Project Start Date

Anticipated Completion Date

Please provide a general description of the overall project.

Will you be using a contractor for this project?    Yes                      No

If yes, please supply the following contractor information:

Contractor's Business Name

Complete Address

Contact Person

Phone

**NOTE: Attach a copy of the cost estimate from the contractor, if applicable**

Please include the following information with your application form:

Photographs clearly showing existing conditions of the area to be improved.

Drawings or sketches showing the proposed maintenance improvement(s).

Exact color samples of paint to be used.

Cost estimate for the project (itemized).

Estimated total budget for proposed project

Total Grant Amount Requested (up to \$50,000)

I agree that the information provided above and within is accurate and correct to the best of my knowledge.

Signature of Applicant

Date

**Please return completed form to:**

**Economic and Community Development Department**  
**187 SE Court Street**  
**Dallas, OR 97338**  
**503-831-3571**  
[margie.pearce@dallasor.gov](mailto:margie.pearce@dallasor.gov)

## Urban Renewal Area Map

