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ARCHIVES DIVISION
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NOTICE OF PROPOSED RULEMAKING
INCLUDING STATEMENT OF NEED & FISCAL IMPACT

CHAPTER 806
STATE BOARD OF ARCHITECT EXAMINERS

FILED

12/15/2020 4:40 PM
ARCHIVES DIVISION
SECRETARY OF STATE

FILING CAPTION: Amendment to clarify the rules and requirements regarding a continuing education audit.

LAST DAY AND TIME TO OFFER COMMENT TO AGENCY: 02/19/2021 10:00 AM

The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative economic impact of the rule on business.

CONTACT: Mari Karnowski
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205 Liberty St NE Ste A
Salem, OR 97301

Filed By:
Mari Karnowski
Rules Coordinator

HEARING(S)

Auxiliary aids for persons with disabilities are available upon advance request. Notify the contact listed above.

DATE: 02/19/2021

TIME: 9:30 AM - 10:00 AM

OFFICER: James Chaney

ADDRESS: Oregon State Board of
Architect Examiners

205 Liberty St NE Ste A
Salem, OR 97301

SPECIAL INSTRUCTIONS:

To join by phone:

503-763-0662 ext 1

NEED FOR THE RULE(S):

The revision is necessary to clarify the rules and requirements regarding a continuing education audit. The existing rules did not adequately address the potential consequences of non-compliance with continuing education requirements.

DOCUMENTS RELIED UPON, AND WHERE THEY ARE AVAILABLE:

Board statutes and rules available at www.osbae.com.

FISCAL AND ECONOMIC IMPACT:

Because this is only a clarification there is no material or fiscal impact to registrants or small businesses.

COST OF COMPLIANCE:

(1) Identify any state agencies, units of local government, and members of the public likely to be economically affected by the rule(s). (2) Effect on Small Businesses: (a) Estimate the number and type of small businesses subject to the rule(s); (b) Describe the expected reporting, recordkeeping and administrative activities and cost required to comply with the rule(s); (c) Estimate the cost

of professional services, equipment supplies, labor and increased administration required to comply with the rule(s).

- (1) No economic impact on state agencies, units of local government, or members of the public.
- (2) No effect on small businesses as continuing education only applies to individuals.
- (a) The amendment only applies to individual registrants.
- (b) No reporting, recordkeeping, administrative impacts, or new costs required to comply with this rule.
- (c) No increased costs for services, supplies, labor, or administration as a result of the rule amendment.

DESCRIBE HOW SMALL BUSINESSES WERE INVOLVED IN THE DEVELOPMENT OF THESE RULE(S):

Board members that work for or own small businesses participated in the rule revisions.

WAS AN ADMINISTRATIVE RULE ADVISORY COMMITTEE CONSULTED? NO IF NOT, WHY NOT?

This is a minor rule revision that does not warrant the appointment of an Administrative Rule Advisory Committee.

AMEND: 806-010-0145

RULE SUMMARY: The revision clarifies when the late continuing education fee may be imposed.

CHANGES TO RULE:

806-010-0145

Continuing Education ¶¶

(1) In order to renew or reinstate an architect certificate of registration, the registrant must: ¶¶

(a) Complete 24 hours of continuing education in health, safety, and welfare (HSW) within the two year registration period prior to renewal or reinstatement. Due to the COVID-19 (Coronavirus) Emergency, registered architects who are scheduled to renew their registration on December 31, 2020 must complete only 12 hours of continuing education in health, safety, and welfare (HSW) within the two year registration period prior to renewal.

¶¶

(b) If the previous registration period was the individual's initial registration in Oregon, the continuing education will be considered satisfied. ¶¶

(c) If the continuing education is obtained during the renewal grace period, the late continuing education fee in 806-010-0105(4)(b) will be required. ¶¶

(2) A continuing education hour is defined as one continuous instructional hour (50 to 60 minutes of contact) spent in a structured educational activity. ¶¶

(3) If the registrant completes two or more courses having substantially the same content during the continuing education cycle, the registrant will only receive continuing education credit for one of the courses. ¶¶

(4) Making false statements or misrepresentations related to continuing education activities, or failure to comply with continuing education requirements, may result in disciplinary action. ¶¶

(5) All continuing education must be in architectural health, safety and welfare (HSW) subjects, which are those technical and professional subjects deemed appropriate to safeguard the public and that are necessary for the proper evaluation, design, construction, and utilization of buildings and the built environment, including but not limited to: ¶¶

(a) Building Systems: structural, mechanical, electrical, plumbing, communications, security, fire protection. ¶¶

(b) Construction Contract Administration: contracts, bidding, contract negotiations. ¶¶

(c) Construction Documents: drawings, specifications, delivery methods. ¶¶

(d) Design: urban planning, master planning, building design, site design, interiors, safety and security measures. ¶¶

(e) Environmental: energy efficiency, sustainability, natural resources, natural hazards, hazardous materials, weatherproofing, insulation. ¶¶

(f) Legal: laws, codes, zoning, regulations, standards, life safety, accessibility, ethics, insurance to protect owners

and public. ¶

(g) Materials and Methods: construction systems, products, finishes, furnishings, equipment. ¶

(h) Occupant Comfort: air quality, lighting, acoustics, ergonomics. ¶

(i) Pre-Design: land use analysis; programming, site selection, site and soils analysis, surveying. ¶

(j) Preservation: historic, reuse, adaptation. ¶

(6) Continuing education may be audited to verify compliance with these requirements. Evidence of compliance must be maintained by the architect for a minimum of two years from the most recent date of registration or registration renewal in Oregon. If selected for audit, the individual architect must provide evidence to substantiate completion of the continuing education requirements. Acceptable evidence of completion is a certificate or transcript that includes the name of the course provider, registrant's name, course title, completion date and HSW hours received.¶

(a) The Board will disallow any claimed continuing education hours submitted without acceptable evidence, and notify the individual architect of its determination. If, after excluding hours disallowed by the Board, the total hours the architect has submitted are insufficient to meet the requirements of this section, the architect must within 30 days from notice of such disallowance either provide acceptable evidence of having completed the continuing education hours or remedy the insufficiency by completing the required number of continuing education hours.¶

(b) If the architect completes additional continuing education hours to remedy an insufficiency, the architect will be subject to a late continuing education fee as provided in 806-010-0105. Additional continuing education hours completed to remedy an insufficiency may not be applied to satisfy continuing education requirements in a subsequent renewal period.¶

(c) If, in the Board's determination, an architect has willfully disregarded the continuing education requirements of this section, or has falsified documentation of completion of required continuing education hours, the architect will be subject to disciplinary action by the Board.¶

(7) The following activities do not qualify for meeting the continuing education requirements: ¶

(a) Time spent in unstructured programs or self-directed study. ¶

(b) Time spent on architectural educational tours of cities, buildings, or public places, unless there is a significant health, safety and welfare (HSW) component to the tour curriculum. ¶

(c) Time spent in any teaching program sharing professional skills, such as the Architects in Schools program. ¶

(d) Time spent as a mentor. ¶

(e) Time spent serving on a board or committee. ¶

(8) An individual may be granted, at the discretion of the Board, full or partial exemption from the continuing education requirements if the individual submits acceptable documentation that one of the following exemption criteria has been met: ¶

(a) Honorable active duty military service during the registration period; ¶

(b) Medical hardship, which shall include health (certified by a medical doctor) or other good cause. The individual must provide any information requested by the Board to substantiate the hardship. ¶

[ED. NOTE: Schedules & Forms referenced are available from the agency.]

Statutory/Other Authority: ORS 671.125

Statutes/Other Implemented: ORS 671.125, ~~080~~, ~~ORS 671.080~~125