

OREGON STATE BOARD OF ARCHITECT EXAMINERS

BOARD MEETING AGENDA

DECEMBER 10, 2021, 9:00 A.M.

VIRTUAL

Meeting is open to the public

To attend virtually please email mari.karnowski@osbae.oregon.gov

DON EGGLESTON, CHAIR

ERICA CEDER, VICE-CHAIR

RICHARD ALEXANDER

HEIDI BERTMAN

JAMES CHANEY

TONIE ESTEBAN

Note: The order of the agenda is subject to change without further notice. The Board will accept public comment during the time set on the agenda. The Board may enter Executive Session at any time when appropriate.

1. OPENING (9:00 a.m.)

- a. Roll Call
- b. Approval of Agenda (Action)
- c. Approval of Minutes – October 14-15, 2021 (Action)
- d. Public Comment

2. REGISTRATION – APPLICATIONS FOR REVIEW

- a. None

3. COMPLIANCE (approx. 9:10 a.m.)

- a. Complaints
 - None
- b. Cases for Review (Action)
 - i. Hill Architects PC, Stipulated Order
- c. Observation Change Notifications (Information)
 - i. Brian James Hawkins, Architect
 - ii. Samuel R. Uccello, S+B James Construction
- d. Assistant Attorney General (possible Executive Session)
 - i. Delegation of Final Order Authority (Discussion)
 - ii. Case Updates (Discussion)

4. UNFINISHED BUSINESS (approx. 10:45 a.m.)

- a. Two Year Planning Calendar (Discussion/Action)

Note: Board may take a 30-minute lunch break sometime between 12:00 p.m. and 1:00 p.m.

5. NEW BUSINESS (approx. 11:30 a.m.)

- a. Annual Policy Review (Action)
 - i. By-Laws
 - ii. Manual of Board Policies
 - iii. Employee Policy Manual
 - iv. Continuity of Operations Plan
- b. Annual Review of Reports (Information)
 - i. Veterans (2019 SB 688)
 - ii. Rules (ORS 183.403)
 - iii. 5 Year Rule Review (ORS 183.405)
- c. Committee Reports
 - i. Recruitment
 - ii. Law Review
 - iii. Joint Compliance Committee
 - iv. NCARB/WCARB
 - 1. Select 2022 Funded Delegates (Action)
- d. Annual Election of Chair and Vice-Chair (Action)

6. AGENCY UPDATE (approx. 12:15-12:45 p.m.)

- a. Financial Report (Information)
 - i. 2019-2021 Financial Review
- b. Statistics (Information)
- c. Action Items (Information)
- d. Miscellaneous Updates (Information)

7. ADJOURN (approx. 12:30-1:00 p.m.) – NEXT MEETING FEBRUARY 18, 2022