



# OSBAE NEWSLETTER

## FALL 2023

Oregon State Board of Architect Examiners  
205 Liberty Street NE, Suite A  
Salem, OR 97301  
(503) 763-0662  
[Oregon.gov/OSBAE](https://oregon.gov/OSBAE)

### CONGRATULATIONS TO OUR NEW EXAM REGISTRANTS!

OSBAE is pleased to announce the following individuals successfully gained registration by examination in Oregon between April 21, 2023 and September 27, 2023.

KAYLA JEAN ANDERSON	NATHAN PHILIP KOROL
GEOFFREY D. APRIL	ERIK MICHAEL LARSON
VIRGINIA ESTAN BAILEY	SARAH CATHERINE LUNDY
ANDREW BLUMM	JEREMY RYAN MCCARTHY
CARLA LILIANA BONILLA-HUAROC	ANDREW L. NGUYEN
ANDREW MCMILLEN BRANDT	HANNAH MICHELLE OITZMAN
PEDRO ANTONIO CARBAJAL	ANDERS OTTERLEI
JENNIFER NICOLE DE JONG	FRANKLIN M. POTTS
BRADLEY K. DEMEYER	JACOB BENJAMIN RESLER
ELIZABETH ALLISON FELTZ	NATHANIEL ROBERT ROTTA
BREANNA LUCILLE GEISER	RYAN ADAM SCANLAN
DALLAS TATE GRAY	GRAYSON KALE SCHOENBINE
COLTON DANIEL GROVES	EKATERINA ALEKSANDROVNA SIEMONEIT
ELLEN BRITTANY HASSETT	BRAD WHITNEY SMITH
AARON HAWKINS	JESSICA CAMILLE SMITH
EMILY ISABELLE HAYDEN	TYSON R. STAAB
DANIEL ANDREW HOUGHTON	MATTHEW KARL STOLL
YALE HENRY JALLOS	MAXWELL JOHN YOUSEY

You did it!  
*Congratulations*



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## OSBAE WELCOMES JAMES FANJOY TO THE BOARD!

Governor Kotek appointed James Fanjoy of Nehalem to the Oregon State Board of Architect Examiners beginning July 1, 2023. James is a focused and client-oriented architect with over 25 years of experience in commercial, institutional, and residential projects. He has designed, specified, and administered building projects of up to \$9 million total construction cost, while effectively directing civil, mechanical, electrical, and structural engineers in project teams working at local, state, and federal levels. Knowledgeable in sustainable design practices and building codes, James is an architect who provides attentive, personal service to clients while consistently delivering projects on time and within budget.

James obtained a Bachelor of Architecture degree from Ball State University and also attended the University of Strathclyde in Glasgow, Scotland, and the University of Oregon. He has recently started his own architecture firm, Viridian Architecture LLC, with a focus on sustainable community-based architecture.

James is an NCARB certified architect registered in Oregon, Indiana, Montana, and Utah. He has an "Advanced" Spanish rating by US Foreign Service language examination, and is an instrument-rated private pilot, licensed amateur radio operator, and Eagle Scout, and also enjoys beekeeping, backpacking, and archery.

## OUR TEAM

### Board Members

Erica Ceder, Architect, Chair  
Tonie Esteban, Architect, Vice-Chair  
Katherine Austin, Architect  
Lori Davison, Public Member  
Don Eggleston, Architect Emeritus  
Jim Fanjoy, Architect  
Mark Jacobsen, Public Member

### Staff

Lisa Howard, Executive Director  
Shelly Coffey, Fiscal Analyst  
Mari Karnowski, Registration Specialist  
Gary Linnebach, Investigator

***Protecting the public health,  
safety, and welfare through  
the registration and  
regulation of the practice of  
architecture and provision of  
architectural services in  
Oregon***

## GOT MAIL?

Keep your email and mailing address current with OSBAE to receive renewal information, updates on rule changes, newsletters, and more. Individuals can [update their contact information online](#) and firms may complete and submit a [Contact Information Change Form](#).

Not only will you receive important updates, you'll also be following the rules! State rules require that you **notify us of any changes within 60 days**, so keep that information current!



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## REGISTRATION RENEWAL INFORMATION

### INDIVIDUALS (ARI)

The renewal deadline for an architect certificate of registration ending in an odd-number is December 31 of odd-numbered years. The renewal deadline for an architect certificate of registration ending in an even-number is December 31 of even-numbered years.

If your ARI ends in an ODD number, then your registration expires December 31, 2023.

A registration renewal is considered late if the registrant has not completed the requirements for renewal by December 31, 2023.

Continuing education is considered late if the registrant has not completed the continuing education requirements specified under OAR 806-010-0145 by December 31, 2023.

To renew an architect certificate of registration, the registrant must:

- Complete renewal information online and certify that the requirements for continuing education under OAR 806-010-0145 have been met; and
- Pay all required renewal fees, including any applicable late fees
  - two-year renewal fee \$240
  - late renewal fee \$150 (if renewed after December 31)
  - late CE fee \$240 (CE completed after December 31)

If not renewed, the certificate of registration is inactive on March 1, 2024, and the individual architect may not practice architecture in Oregon.

### **Renewal season opens for Individuals November 8, 2023.**

An email will be sent on opening day to the email address on record. The email will contain all the information, including a PIN, necessary to log in to the Online Renewal System and complete your renewal. You may also go to our website (see Registrants – Renewal) after November 8 to request a renewal PIN.

Note: a new PIN is issued with each renewal, a previous PIN will not be valid.

### **PREPARE NOW!**

- ◇ Update your contact information online when it changes to ensure receipt of renewal emails. To check and/or change it go to [Oregon.gov/osbae](https://Oregon.gov/osbae), Registrants, [Update Contact Information](#), and enter the requested information to log in.
- ◇ Mark your calendar for November 9. If your registration is up for renewal and you did not receive an email from [architectboard@osbae.oregon.gov](mailto:architectboard@osbae.oregon.gov) check your junk mail.



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## REGISTRATION RENEWAL INFORMATION

### FIRMS (ARF)

The renewal deadline for an architectural firm's certificate of registration is January 31 of each year.

A firm's registration renewal is considered late if the registrant has not completed the requirements for renewal by January 31.

To renew an architectural firm's certificate of registration, the architectural firm representative must:

- Complete renewal information online; and
- Pay the architectural firm renewal fee including any applicable late fees
  - one-year renewal fee \$200
  - late renewal fee \$150 (if renewed after January 31)

If not renewed, the certificate of registration is inactive on April 1, 2024, and the architectural firm may not provide architectural services in Oregon.

### **Renewal season opens for Firms December 13, 2023.**

An email will be sent on opening day to the email address on record. The email will contain all the information, including a PIN, necessary to log in to the Online Renewal System and complete your renewal. You may also go to our website after December 13 to request a renewal PIN.

Note: a new PIN is issued with each renewal, a previous PIN will not be valid.

### **PREPARE NOW!**

- ◇ Update your contact information when it changes to ensure receipt of renewal emails. Go to [Oregon.gov/osbae](https://oregon.gov/osbae), Registrants, [Update Contact Information](#), then complete and submit a Contact Information Change Form. This form must be signed by the firm representative.
- ◇ Mark your calendar for December 14. If your registration is up for renewal and you did not receive an email from [architectboard@osbae.oregon.gov](mailto:architectboard@osbae.oregon.gov) check your junk mail.



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### HOW TO SURVIVE A CONTINUING EDUCATION (CE) AUDIT

Review and understand [OAR 806-010-0145 Continuing Education](#) and [OAR 806-010-0090 Renewal of Registration](#).

Complete **24 HEALTH, SAFETY, AND WELFARE (HSW)** hours of CE before your current registration expires. CE may **not** be rolled over from one registration period to another.

ARI registrations that end in an odd-number expire December 31 of odd-numbered years (12/31/2023). ARI registrations that end in an even-number expire December 31 of even-numbered years (12/31/2024).

Get your CE records in order before renewing your registration.

Obtain a certificate of completion for each course or if you are an AIA member, ensure every course appears on your AIA transcript.

Check each certificate or transcript for "HSW."

**CAREFULLY READ AND UNDERSTAND** the CE questions when completing your renewal and pay attention to the dates; contact us if you have any questions! **BE HONEST** when answering the CE questions; untruthfulness may result in disciplinary action, such as a civil penalty!

**RETAIN** the following records:

Certificates of completion that include the minimum required information per [OAR 806-010-0145\(6\)\(a\)](#).

AIA transcript in lieu of certificates of completion.

Note, the following types of records are **NOT** acceptable proof of CE completion:

Personal logs or spreadsheets

Proofs of course registration

Course descriptions

Below are the questions you'll be asked when you renew your registration. Be sure to **ANSWER BOTH QUESTIONS CORRECTLY!**

- As outlined in OAR 806-010-0145, I confirm I will complete a minimum of 24 hours of continuing education in health, safety, and welfare between January 1, 2022 and **DECEMBER 31, 2023**; or I confirm this is my first renewal with OSBAE.
- As outlined in OAR 806-010-0145, I confirm I will complete a minimum of 24 hours of continuing education in health, safety, and welfare between January 1, 2022 and **FEBRUARY 29, 2024** and will pay the late continuing education fee with this renewal.

If you experience a medical hardship that prevents you from completing 24 HSW hours, notify the Board immediately and be prepared to provide a letter certified by a medical doctor, or other information requested by the Board.



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## REVISED STATUTES & ADMINISTRATIVE RULES

### *EFFECTIVE JANUARY 2, 2024*

The Oregon Legislature passed Senate Bill (SB) 224 during the 2023 legislative session, and it was signed into law by Governor Kotek on May 8, 2023. Administrative rulemaking to implement SB 224 was approved by the Oregon State Board of Architect Examiners at their August 11, 2023 meeting. The revisions to the Oregon Revised Statutes (ORS) and Oregon Administrative Rules (OAR) take effect on January 2, 2024.

SB 224 updated terminology and described concepts related to architectural practice in a way that is more consistent with architectural practice across the country. Modifications to definitions were influenced by the National Council of Architectural Registration Board's Model Law, and by statutes that govern architecture in other jurisdictions.

Links to SB 224 and the rulemaking are available on our website under [Resources – Statutes and Rules](#). Listed below are some key revisions from SB 224 and the associated administrative rules.

- Updated definitions, such as:
  - “Practice of architecture” means engaging in the art and science of designing, in whole or in part, buildings and the space within and appurtenant to buildings and providing related services that include, but are not limited to, planning, developing design concepts, preparing technical submissions and other documents that define a building’s form and function, coordinating construction work and the work of other consultants and providing construction phase services.
  - “Responsible control” means a degree of control over an operation that is consistent with the scope of a registered architect’s professional knowledge and the application of a registered architect’s professional standard of care.
    - “Responsible control” as defined in ORS 671.010 includes but is not limited to an architect’s integration of information from manufacturers, suppliers, installers, the architect’s consultants, owners, contractors, or other sources the architect reasonably relies upon consistent with the required professional standard of care, that is incidental to and intended to be incorporated into the architect’s technical submissions if the architect has coordinated and reviewed such information.
  - “Technical submission” means a plan, design, drawing, blueprint or other document that an architect prepares in connection with the practice of architecture and submits to a regulatory authority to comply with the state building code, a municipal building code or related rules, ordinances, resolutions or other regulatory requirements.
- Removed confusion regarding plan stamping by other design professionals; stamping requirements were simplified to state technical submissions must be stamped by a registered architect and the stamp constitutes certification that the architect was in responsible control of the content.
- Specified how long project documentation should be retained (not less than 10 years following completion of the project).

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### REVISED STATUTES & ADMINISTRATIVE RULES continued . . .

- Reduced barriers to architectural firm registration by changing ownership and firm name requirements.
  - An architectural firm's board of directors or ownership is no longer required to be made up of at least two-thirds architects and engineers and one-third architects registered to practice. Instead of a board or ownership composition requirement, (1) architectural services provided by a firm must be under the responsible control of Oregon registered architects that are owners or employees of the firm and (2) all technical submissions required to bear the stamp of an architect must bear the stamp of the Oregon registered architect in responsible control of the preparation of the documents. In addition, the revisions deleted the requirement that firm names identify the firm as being engaged in the provision of architectural services.
- Allows firms located outside of Oregon or not registered in Oregon to offer to provide architectural services in Oregon so long as they notify the client that the firm is not registered in Oregon, and so long as the firm registers to practice in Oregon prior to providing services.
- Streamlined the registration renewal process; established one 60-day late registration renewal grace period rather than two 30-day grace periods; a late fee is added if the registration is not renewed by the initial renewal deadline.
- Altered the term dates of board members and removed the five-year residency requirement.

MANY THANKS to the individuals listed below who participated in numerous committee meetings to review and update our statutes and rules, as well as to those who provided public comments!!

Dick Alexander, Attorney, Former Board Member

Jim Chaney, Attorney, Former Board Member

Don Eggleston, Architect Emeritus, Board Member

Mark Jacobsen, Attorney, Board Member

Cindy Robert, Rainmakers LLP, Government Strategies

Jim Robertson, Architect, Former Board Member

Eric Sandoval, Architect, AIA Oregon

Curt Wilson, Architect, AIA Oregon

Heather Wilson, AIA Oregon Executive VP/CEO



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### IN MEMORIAM

The Board and staff extend condolences to the families and friends of those who have honored the architect profession.

- ❖ Melissa Ehn, Oregon
- ❖ Steven Fosler, Oregon

If you know of a person who should be recognized in this section, please notify us at [architectboard@osbae.oregon.gov](mailto:architectboard@osbae.oregon.gov).

### SUBSCRIBE TO OSBAE NEWS

Would you like to receive news from the Oregon State Board of Architect Examiners (OSBAE)?

If you are not a currently registered architect or architectural firm with OSBAE, then you may not receive newsletters, rulemaking notices, and other updates from the Board.

By subscribing to this [list](#) you will receive that information.

### ARCHITECT EMERITUS

Congratulations to the individuals who applied for and were granted an “Architect Emeritus” certificate!

DANIEL A. EDWARDS  
CAMERON G. HYDE  
CANDACE L. ROBERTSON  
ANTHONY W. STOPPIELLO  
ROGER ALAN SUPERNEAU

These individuals are allowed to use the Architect Emeritus title but may not practice architecture in Oregon nor use the title “Architect.” For more information regarding Architect Emeritus requirements please see [OAR 806-010-0130](https://oregon.gov/OSBAE/0AR-806-010-0130). Due to recent rule changes, as of October 2, 2023 applicants may select from the titles Architect Emeritus, Architect Emerita, or Architect Emerit.