

OREGON STATE BOARD OF ARCHITECT EXAMINERS

BOARD MEETING AGENDA

DECEMBER 1, 2023, 9:00 A.M.

HYBRID (IN PERSON/VIRTUAL)

Meeting is open to the public

To attend virtually please email mari.karnowski@osbae.oregon.gov

205 Liberty Street NE, Suite A

Salem, OR 97301

ERICA CEDER, CHAIR

TONIE ESTEBAN, VICE-CHAIR

KATHERINE AUSTIN

LORI DAVISON

DON EGGLESTON

JAMES FANJOY

MARK JACOBSEN

Note: The order of the agenda is subject to change without further notice. The Board will accept public comment during the time set on the agenda. The Board may enter Executive Session at any time under ORS 192.660 to consider information on records that are exempt from disclosure by law.

1. OPENING (9:00 a.m.)

- a. Roll Call
- b. Approval of Agenda (Action)
- c. Approval of Minutes – October 6, 2023 (Action)
- d. Public Comment

2. REGISTRATION – (Action) (approx. 9:10 a.m.)

- a. Registrations for Review (Self-Reported)

3. COMPLIANCE (approx. 9:15 a.m.)

- a. Complaints (Discussion/Action)
 - i. None
- b. Cases for Review (Action)
 - i. Richard LaRosa/Axiotecture Architecture PC (Discussion/Action)
 - 1. 2023-02,23-1102,LaRosa,RichardF,AxioArch PC,(Kim)
 - 2. 2023-04,23-1102,LaRosa,RichardF,AxioArch PC,(Ha)
 - 3. 2023-13 Richard LaRosa/Axiotecture Architecture PC (Liu)
 - 4. 2023-14 Richard LaRosa/Axiotecture Architecture PC (Pai)
 - ii. Stephen Neil, CE Audit
 - iii. 2022-06 Mark M. Mead, PE; Referral to OSBEELS
- c. Observation Change Notifications (Information)
 - i. 23-1018, Larson, Christina, Redmond Dermatology
 - ii. 23-1026,Fosler Architecture, 6310 SE 52nd
 - iii. 2023-1026,Fosler Architecture, Carlton Apartments
 - iv. 23-1026,Fosler Architecture,OCNF-544 SE Oak St
 - v. 23-1026,OCNF,ORW Architecture,11160 Hwy 62 Suite B

- d. Assistant Attorney General (the Board may go into Executive Session in accordance with ORS 192.660(2)(f) and/or (h) to consider legal advice from AAG and/or to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed)
 - i. SB 224 Confidentiality Provisions (Discussion)

4. UNFINISHED BUSINESS (approx. 11:00 a.m.)

- a. Executive Director's Performance Evaluation (Action)
- b. 2024-2025 Strategic Plan Priorities (Discussion)

Note: Board will take a 30-minute lunch break sometime between 12:00 p.m. and 1:00 p.m.

5. NEW BUSINESS (approx. 12:30 p.m.)

- a. Policies & Plans - Annual Review (Action)
 - i. By-Laws
 - ii. OSBAE Policy Manual (ORS 182.460(5))
 - iii. Continuity of Operations Plan
 - iv. Succession Plan
- b. Promotional Materials – Annual Review (Discussion)
 - i. Consumer Guide
 - ii. Reference Manual for Building Officials
- c. Reports – Annual Review (Information)
 - i. Veterans (2019 HB 3030/SB 688)
 - ii. Annual Rule Report (ORS 183.403)
- d. Committee Reports & Review
 - i. NCARB/WCARB (Discussion)
 - 1. General Education Standard Notice
 - 2. Pathways to Practice Statement
 - 3. Credentials Committee Letter
 - ii. Review Board Member Assignments (Action)
- e. Annual Election of Chair and Vice-Chair (ORS 670.300) (Action)
- f. Executive Director Recruitment Plan (Action)

6. AGENCY UPDATE (Information) (approx. 1:30 p.m.)

- a. Financial Report
- b. Statistics
- c. Action Items/To Do List
- d. University of Oregon Student Outreach
- e. Miscellaneous

7. ADJOURN (approx. 1:45 p.m.) – NEXT MEETING FEBRUARY 23, 2024 IN EUGENE