



Oregon

Tina Kotek, Governor

State Board of Architect Examiners

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Oregon.gov/OSBAE

OREGON STATE BOARD OF ARCHITECT EXAMINERS

PUBLIC MEETING AGENDA

August 9, 2024, 9:00 AM

110 SW Yamhill St.

Portland, OR 97204

To attend virtually please email architectboard@osbae.oregon.gov

ERICA CEDER, CHAIR

TONIE ESTEBAN, VICE-CHAIR

KATHERINE AUSTIN

LORI DAVISON

DON EGGLESTON

JAMES FANJOY

MARK JACOBSEN

A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to architectboard@osbae.oregon.gov or (503) 763-0662.

Note: The order of the agenda is subject to change without further notice. The Board will only accept public comment during the time set on the agenda.

1. OPENING (9:00am)

- a. Roll Call
- b. Approval of Agenda (Motion)
- c. Approval of Minutes – June 21, 2024 (Motion)
- d. Public Comment – The Board Chair will ask if anyone attending would like to make a comment. Speakers will be asked to identify themselves for the record.

2. NCARB Updates and Q & A (approx. 9:15am)

- a. Invited Guests from NCARB
 - i. Mike Armstrong, CEO
 - ii. Josh Batkin, VP of Council Relations
 - iii. Roxanne Alston, VP of Customer Service

3. EXECUTIVE SESSION (approx. 10:45am)

The Board will convene in Executive Session pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection, to consider investigatory information and reports obtained as part of an investigation under ORS 671.090, and/or to consult with legal counsel concerning written legal advice from counsel, which is privileged information and a confidential

record exempt by law from public inspection; and/or pursuant to ORS 192.660(2)(h), to consult with legal counsel concerning the legal rights and duties of a public body regarding current litigation or litigation likely to be filed.

Executive Sessions are closed to the public. No final actions or final decisions will be made in Executive Session. When action is necessary, the Board will return to an open Public Session. Pursuant to ORS 192.660(4), members of the news media will be allowed to attend but will be directed not to report on or disclose the specific information discussed during the Executive Session.

RECONVENE REGULAR OPEN SESSION

Note: The Board may take a 30-minute lunch break sometime between 12:00 and 1:00 pm.

4. COMPLIANCE (approx. 12:30pm)

- a. Cases Heard in Executive Session (Staff Direction/Motions)
 - i. 2024-01
- b. Complaints Heard in Executive Session (Staff Direction/Motions)
 - i. 2024-02
 - ii. 2024-05
- c. Observation Change Notifications (Information)
 - i. Salvation Army – 1487 Mohawk Blvd. Springfield, OR 97477

5. REGISTRATION (approx. 12:45pm)

- a. Applications for Review (Motion)
 - i. None
- b. Registrations for Review (Self-Reported Title/Practice) (Motion)
 - i. Certa Building Solutions, Inc. – ARF-14649
 - ii. Insight Architects P. Corp. – ARF-14646
 - iii. Shugart Architecture, LLC – ARF-14643

6. UNFINISHED BUSINESS (approx. 1:00pm)

- a. Initial Registration Education Requirements (Discussion/Possible Motion)

7. NEW BUSINESS (approx. 1:30pm)

- a. Continuing Education Audit Report (Discussion/Possible Motion)
- b. Continuity of Operations Plan – Annual Update (Motion)
- c. Affirmative Action 2025-27 Plan (Motion)
- d. Student Outreach – Portland State University Visit (Discussion)

8. AGENCY UPDATE (approx. 2:15pm)

- a. Financial Report – Fiscal Year End 2023-24 (Motion)
- b. Statistics
- c. Action Items/To Do List
- d. Miscellaneous

9. ADJOURN (approx. 2:45pm) – NEXT MEETING OCTOBER 4, 2024